

Assumption Catholic Schools (ACS) Royal Parents Association (RPA)

April 2nd, 2025

Board of Representatives:

Jill Vruwink & Lindsay Graumann, Co-President
Tania Halbersma, Treasurer
Amanda Braaten, Secretary

Attendees:

- Jill Vruwink, Co-President
- Lindsay Graumann, Co-President
- Joy Kraft (phone)
- Tania Halbersma, Treasurer
- Sara Boyce
- Stacy Laramée

School Representatives:

AMS/AHS: Stacy Laramée, Tania Halbersma, Lindsay Graumann
SVDP & OLQH: Sara Boyce & Nicki Gary
St Lawrence: Amanda Braaten

**Next Meeting May 7th, 2025 at 6pm-7pm AHS Library
Budget will be discussed**

Assumption Royals Clothing Store: <https://ink-splash.square.site/assumption-royals>

Opening Prayer

Hail Mary

Royal Parent Association Updates

- **Clothing Orders:**
 - QR codes are around the schools and buildings for Clothing Orders have been very helpful!
 - School Store: adding new items
- **Teacher Appreciation Week:**
 - Reps will meet with their schools and plan
 - RPA will provide one meal per week
- Need to ensure that doors are not being locked for meetings

Treasurer Report

- **FUND REQUEST FORM:**
 - Staff fill out and present to Royal Parents
 - Once Approved Royal Parents send a picture to the ACS Finance Office to let them know what was approved
 - Staff will then submit Purchase Order to ACS Finance Office: discrepancies will be brought back to the RPA for review and approval as needed
 - ACS Central Office will coordinate the purchase with the Staff that requested the funds
- **CHECK REQUEST FORM:**
 - This form will be used for RPA for reimbursement
 - Attach the sales receipt to the Check Request Form
 - Form gets submitted to ACS Finance Office or the ACS High School
 - Once received; ACS Finance will cut the check
- Review of Financial Codes being used moving forward

Funds Requests

Reminder for staff and student council members that they can

Principals and Staff looking for funds from RPA please note the following changes:

- **FUND REQUEST FORM:** see your building administration for details on where and how to locate this form

<p><i>request funds from the RPA for schools/classrooms</i></p>	<ul style="list-style-type: none"> ○ Staff fill out and present to Royal Parents ○ Once Approved Royal Parents send a picture to the ACS Finance Office to let them know what was approved ○ Staff will then submit Purchase Order to ACS Finance Office: discrepancies will be brought back to the RPA for review and approval as needed ○ ACS Central Office will coordinate the purchase with the Staff that requested the funds ● Jill will email the schools for end of the year requests
<p>BINGO</p> <p>NEED SERVICE HOURS? READ THIS!!</p>	<p>Friendly Reminder: you MUST have enough volunteers or another group will join you and funds will be split between the two groups. Please ADVERTISE for your group's date, the more players the more profit you stand to earn! We're off to a great start this year!</p> <ul style="list-style-type: none"> ● Report: <ul style="list-style-type: none"> ○ 10/6 Senior Class \$724 ○ 10/20 Volleyball \$1400 ○ 11/3 DC Trip \$1049.50 ○ Freshman Class \$700 ○ Girls Basketball \$1200 ○ Boys Basketball \$1300 ○ Sophomore Class \$1300 ○ Tennis Team \$1000 ○ Baseball Team \$1000 ○ Junior Class Prom \$3000 ○ 8th Grade Class \$3900 ○ Middle School \$3200 ● Progressive Jackpot currently \$1267 ● Upcoming Dates: <ul style="list-style-type: none"> ○ April 6th: Girls Soccer ○ May 4th: OLQH ○ No Bingo on Easter Sunday ● Looking ahead to next year dates available: <ul style="list-style-type: none"> ○ Sept 7th & Sept 21st ○ Oct 5th & Oct 19 ○ Nov 2nd & Nov 16th ○ Dec 7th ○ Jan 4th & Jan 18th ○ Feb 1st & Feb 15th ○ March 1st & March 15th ○ April 19th ○ May 3rd
<p>Upcoming Fundraisers and Events thru December 31st</p>	<ul style="list-style-type: none"> ● Plant Sale: Lindsay Graumann <ul style="list-style-type: none"> ○ Plant Pick Up May 20th 9am-1pm St Vincent's Gym
<p>Follow Up & Next Meeting:</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Sara: Local Food Nights <ul style="list-style-type: none"> <input type="checkbox"/> Consider Qdoba, Rocky's, Grace's, Noodles <input type="checkbox"/> El Jefe just supported something for Port Edwards; will follow up with this as well <input type="checkbox"/> Jill: Looking for ways to be more competitive with local schools and their version of the Royal Card
<p>What to Expect from the</p>	<p>Teacher & Staff Meal & Snack Donations:</p>

Royal Parents throughout the school year:

- Fall Conferences: Dinner Meal
- Catholic Schools Week: Breakfast Meal
- Teacher Appreciation Week (Spring): Lunch Meal

Fundraisers:

- Updated monthly