

Assumption Catholic Schools (ACS) Royal Parents Association (RPA)

March 12th, 2024

Board of Representatives:

Jill Vruwink & Lindsay Graumann, Co-President
Tania Halbersma, Treasurer
Amanda Braaten, Secretary

Attendees:

- Jill Vruwink, Co-President
- Lindsay Graumann, Co-President
- Amanda Braaten, Secretary
- Tania Halbersma, Treasurer
- Sara Boyce
- Stacy Laramée

School Representatives:

AMS/AHS: Stacy Laramée, Tania Halbersma, Lindsay Graumann
SVDP & OLQH: Sara Boyce & Nicki Gary
St Lawrence: Amanda Braaten

Next Meeting April 2nd, 2025 at 6pm-7pm AHS Library

Assumption Royals Clothing Store: <https://ink-splash.square.site/assumption-royals>

Opening Prayer

Hail Mary

Royal Parent Association Updates

- **Catholic Schools Week:** Moving forward we want to make sure that our contribution to our staff is wanted. If staff have any suggestions for next year or a preference on a meal, snack, or a classroom contribution please email Amanda Braaten at braatenfamily21@gmail.com
- **Clothing Orders:**
 - QR codes are around the schools and buildings for Clothing Orders have been very helpful!
 - School Store: adding new items
- Steubenville Books Shipped Today!!

Treasurer Report

- **FUND REQUEST FORM:**
 - Staff fill out and present to Royal Parents
 - Once Approved Royal Parents send a picture to the ACS Finance Office to let them know what was approved
 - Staff will then submit Purchase Order to ACS Finance Office: discrepancies will be brought back to the RPA for review and approval as needed
 - ACS Central Office will coordinate the purchase with the Staff that requested the funds
- **CHECK REQUEST FORM:**
 - This form will be used for RPA for reimbursement
 - Attach the sales receipt to the Check Request Form
 - Form gets submitted to ACS Finance Office or the ACS High School
 - Once received; ACS Finance will cut the check
- Review of Financial Codes being used moving forward

Funds Requests

Reminder for staff and student

Principals and Staff looking for funds from RPA please note the following changes:

- **FUND REQUEST FORM:** see your building administration for

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| <p><i>council members that they can request funds from the RPA for schools/classrooms</i></p> | <p>details on where and how to locate this form</p> <ul style="list-style-type: none"> ○ Staff fill out and present to Royal Parents ○ Once Approved Royal Parents send a picture to the ACS Finance Office to let them know what was approved ○ Staff will then submit Purchase Order to ACS Finance Office: discrepancies will be brought back to the RPA for review and approval as needed ○ ACS Central Office will coordinate the purchase with the Staff that requested the funds <ul style="list-style-type: none"> ● Talent Show has requested use of the Popcorn Machine |
| <p>BINGO</p> <p>NEED SERVICE HOURS? READ THIS!!</p> | <p>Friendly Reminder: you MUST have enough volunteers or another group will join you and funds will be split between the two groups. Please ADVERTISE for your group's date, the more players the more profit you stand to earn! We're off to a great start this year!</p> <ul style="list-style-type: none"> ● Report: <ul style="list-style-type: none"> ○ 10/6 Senior Class \$724 ○ 10/20 Volleyball \$1400 ○ 11/3 DC Trip \$1049.50 ○ Freshman Class \$700 ○ Girls Basketball \$1200 ○ Boys Basketball \$1300 ○ Sophomore Class \$1300 ○ Tennis Team \$1000 ○ Baseball Team \$1000 ○ Junior Class Prom \$3000 ○ 8th Grade Class \$3900 ● Progressive Jackpot currently \$5832 in 39 Calls!! Spread the word!! ● Upcoming Dates: <ul style="list-style-type: none"> ○ March 16th: Middle School to reduce the overall cost of the yearbook ○ April 6th: Girls Soccer ○ May 4th: OLQH ○ No Bingo on Easter Sunday ● Looking ahead to next year dates available: <ul style="list-style-type: none"> ○ Sept 7th & Sept 21st ○ Oct 5th & Oct 19 ○ Nov 2nd & Nov 16th ○ Dec 7th ○ Jan 4th & Jan 18th ○ Feb 1st & Feb 15th ○ March 1st & March 15th ○ April 19th ○ May 3rd |
| <p>Upcoming Fundraisers and Events thru December 31st</p> | <ul style="list-style-type: none"> ● Plant Sale: Lindsay Graumann <ul style="list-style-type: none"> ○ Plant Pick Up May 20th 9am-1pm St Vincent's Gym ● St Patrick's Day: nothing this year, consider prayer cards again next year ● Local Food Nights: Sara Boyce <ul style="list-style-type: none"> ○ Consider Qdoba, Rocky's, Grace's, Noodles ○ El Jefe just supported something for Port Edwards; will follow up with this as well ● Easter: nothing unless staff are requesting something |

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| Follow Up & Next Meeting: | <input type="checkbox"/> Sara: Local Food Nights <input type="checkbox"/> Jill: Looking for ways to be more competitive with local schools and their version of the Royal Card |
| What to Expect from the Royal Parents throughout the school year: | Teacher & Staff Meal & Snack Donations: <ul style="list-style-type: none">- Fall Conferences: Dinner Meal- Catholic Schools Week: Breakfast Meal- Teacher Appreciation Week (Spring): Lunch Meal Fundraisers: <ul style="list-style-type: none">- Updated monthly |