ASSUMPTION
CATHOLIC SCHOOLS

Wisconsin Parental Choice Program

Disclosure of Information

Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition.

Vision: A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.

Assumption Catholic Schools-School Contacts

Administrative Offices
445 Chestnut Street
Wisconsin Rapids, WI 54494
715-422-0900
Deacon Michael Pipitone – President- president@acswr.org
Mrs. Kerry Klein – Enrollment/WPCP/SNSP Coordinator- kerry.klein@acswr.org

Assumption High School
9th, 10th, 11th, 12th grades
445 Chestnut Street
Wisconsin Rapids, WI 54494
715-422-0910
School hours 7:30am – 2:45pm
Mrs. Amber France – Principal-amber.france@acswr.org
Mrs. Nicole Leberg-Dean of Students-nicole.leberg@acswr.org
Mrs. Pat Hoffmann - Administrative Assistant –pat.hoffmann@acswr.org

Assumption Middle School
6th, 7th, 8th grades
440 Mead Street
Wisconsin Rapids, WI 54494
715-422-0950
School hours 7:30am – 2:45pm
Mrs. Amber France –Principal-amber.france@acswr.org
Mrs. Nicole Leberg-Dean of Students-nicole.leberg@acswr.org
Mrs. Renee Kollock – Administrative Assistant-renee.kollock@acswr.org

St. Vincent De Paul School
3rd, 4th, 5th grades
831 12th Street South
Wisconsin Rapids, WI 54494
715-422-0960
School hours 8:40am – 3:40pm
Mrs. Elizabeth Kuhn – Principal-elizabeth.kuhn@acswr.org
Mrs. Gloria Rayles-Administrative Assistant-svdpoffice@acswr.org

Our Lady Queen of Heaven School
4K, 5K Kindergarten, 1st, 2nd grades
750 10th Avenue South
Wisconsin Rapids, WI 54494
715-422-0980
School hours 8:35am – 3:35pm
Ms. Shelley Bruley-Principal-shelley.bruley@acswr.org
Mrs. Jenny Zacher – Administrative Assistant-jennifer.zacher@acswr.org

Revised 9/19/2025

ASSUMPTION
CATHOLIC SCHOOLS

Assumption Catholic Schools

Governing Board Members

Fr. Robert Schaller, Pastor
Saints Peter & Paul Church
1150 2nd Street N
Wisconsin Rapids, WI 54494-2819
(715) 423-1351
www.ssppwisrapids.org
frschaller@rapidscatholic.org

Deacon Michael Pipitone, President
Saints Peter & Paul Church
1150 2nd Street N
Wisconsin Rapids, WI 54494-2819
(715) 422-0900
president@acswr.org

Revised 9/19/2025

ASSUMPTION
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Assumption Catholic School Visitors Policy and Procedure

Assumption Catholic Schools welcomes and encourages visits to our schools by parents and guardians of our students, residents of the community, and interested educators. However, in order to maintain the integrity of our academic programs and the safety of our schools' environment, it is necessary to establish visitor controls.

A "visitor" is anyone other than a pupil enrolled in or a staff member employed in the particular school. Visitors may not consult with the teaching staff or pupils during class time without the permission of the building principal or administrator.

The President or building principal has the authority to prohibit the entry of any person to a school of this system or to expel any person when there is a reason to believe the presence of such person would pose a threat to safe environment of the school. If such an individual refuses to leave the school grounds or creates a disturbance the Principal is authorized to request needed assistance from local law enforcement agencies.

When the parental rights of a parent have been terminated by a court of appropriate jurisdiction, the legal guardian must inform the school so that the administration may apply appropriate regulations. The principal will seek confirmation of legal custodianship where necessary.

The Assumption Catholic Schools president will establish regulations that are consistent with policies and procedures of the Diocese of La Crosse to protect students and employees of the system from disruption to educational programs or the efficient conduct of school business.

1. Persons wishing to visit the schools should make arrangements in advance with the school office.
2. Upon their arrival at the school, visitors must register at the office by signing in and receiving a pass.
3. No visitor may confer with a pupil in school without the approval of the school principal or administrator.
4. Should an emergency require that a student be called to the school office to meet with a visitor, the principal or guidance counselor must be present during the meeting.
5. Any visitor to the school whose presence or conduct is disruptive, or whose behavior suggests that he/she may become disruptive may be requested to leave the school premises. If the visitor does not leave as requested, the principal may summon assistance from the local law enforcement agency.
6. Visitors must sign out in the school office when they are leaving the building.

ASSUMPTION
CATHOLIC SCHOOLS

WPCP APPLICATION APPEAL PROCESS

The Application Appeal Process is designed to give Choice applicants the ability to appeal a *rejection of an application* directly to Assumption Catholic Schools(ACS).

Schools may only reject a Choice applicant if the application does not meet the Private School Choice Program's (PSCP) residency, income (if applicable), and age requirements for applicants entering grades K4, K5, and 1, and prior year attendance requirement if the student is participating in the Wisconsin Parental Choice Program (WPCP).

If an application has been determined ineligible through the application verification process, ACS will notify the parent of each WPCP applicant via mail or email that their application is ineligible and will not be included in the random drawing after the last day of the WPCP open application period but no later than the first weekday in June. If ACS denies a student application, the notice of non-acceptance must include the reason the student was not accepted which will coincide with the state regulations of the Wisconsin Parental Choice Program.

Under Assumption Catholic Schools' appeals process, a rejected applicant has five working days from the date of the receipt of their notice of rejection to provide written evidence to the school governing board/dean and WPCP choice administrator that the applicant was improperly rejected. Assumption Catholic Schools' president or WPCP choice administrator shall respond to the applicant's appeal within five working days of the receipt of the appeal notifying him or her of the acceptance or rejection of the appeal.

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: November 2, 2020

Person to Contact:
R. Meyer ID# 0110429
Toll Free Telephone Number:
877-829-5500

United States Conference of Catholic Bishops
3211 4th Street, NE
Washington, DC 20017-1194

Group Exemption Number:
0928

Dear Sir/Madam:

This responds to your July 23, 2020, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2020*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2020* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

Subordinate organizations under a group exemption do not receive individual exemption letters. Subordinate organizations are not listed in Tax Exempt Organization Search (Pub 78 data), and many are not listed in the Exempt Organizations Business Master

File extract, or EO BMF. Donors may verify that a subordinate organization is included in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. *See* IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Tel: 608-675-3111. Assumption of the Blessed Virgin Mary, Richland Center
Walker, Hugh D., Senior Deacon, 41 Odessa Ct., Stevens Point, 54481. Tel: 715-344-3970
Weingart, James A., 401 1st Ave., P.O. Box 211, Durand, 54736. Tel: 715-672-4412. St. Mary's Assumption, Durand; Holy Rosary, Lima; Sacred Heart, Merrillan
Wendt, Edward D., S2022 County Rd. U, Waumandee, 54622. Tel: 608-626-2911, Ext. 3. St. Lawrence, Alma; Immaculate Conception, Fountain City; St. Boniface, Waumandee (Diocese of Rockford)
Willkom, Ned L., P.O. Box 136, Cadott, 54727. Tel: 715-289-3339. All Saints, Stanley
Zielow, Robert J., 1273 Benignus Ct., Onalaska, 54650. Tel: 608-780-4751. St. Mary, Bangor; St. Lois the Great, West Salem
Knauf, Leroy, Senior Deacon, 625 S. 68th Ave., #2, Wausau, 54401. Tel: 715-298-3196.

INSTITUTIONS LOCATED IN DIOCESE

[A] SEMINARIES, DIOCESAN

LA CROSSE. *Holy Cross Seminary House of Formation*, 3710 East Ave. S., P.O. Box 4004, 54602-4004. Tel: 608-791-2067; Fax: 608-791-0165; Email: north@dioslc.org. Rev. Alan P. Wierzba, Dir. Clergy 3; Students 3.

[B] COLLEGES AND UNIVERSITIES

LA CROSSE. *Viterbo University*, 900 Viterbo Dr., 54601-8804. Tel: 608-796-3000; Fax: 608-796-3050; Email: amseversen@viterbo.edu; Web: www.viterbo.edu. Dr. Glenn Temple, Pres.; Emilio Alvarez, Dir. Campus Min.; Sheila Severson, Exec. Admin. Asst.; Rev. Conrad Targonski, Chap. Founded in 1890 by the Franciscan Sisters of Perpetual Adoration, Viterbo Univ. is a Catholic, Franciscan Univ. Comprised of Five Undergraduate Schools, A Graduate School, and a Center for Adult Learning. Lay Teachers 285; Priests 1; Sisters 3; Students 2,766.

[C] UNIFIED CATHOLIC SCHOOL SYSTEMS

LA CROSSE. *Aquinas Catholic Schools, Inc.*, (Grades PreK-12), 315 11th St. S., Ste. 2200, 54601. Tel: 608-784-8585; Fax: 608-784-9988; Email: ted.knutson@aquinasschools.org; Web: www.aquinasschools.org. Mr. Ted Knutson, Pres.

Aquinas High School, 315 S. 11th St., 54601. Tel: 608-784-0287; Fax: 608-782-8851; Email: denise.ring@aquinasschools.org; Web: www.aquinasschools.org. Mrs. Denise Ring, Prin.; Revs. Matthew N. Marshall, Chap.; Nathaniel Kuhn, Chap. Clergy 2; Lay Teachers 20; Students 288.

Aquinas Middle School (1999) (Grades 7-8), 315 S. 11th St., 54601. Tel: 608-784-0156; Fax: 608-784-0229; Email: denise.ring@aquinasschools.org; Web: www.aquinasschools.org. Mrs. Denise Ring, Prin.; Rev. Matthew N. Marshall, Chap. Lay Teachers 15; Students 156.

Blessed Sacrament School, (Grades 3-6), 2404 King St., 54601. Tel: 608-782-5504; Fax: 608-782-7765; Email: kay.berra@aquinasschools.org; Web: www.aquinasschools.org. Kay Berra, Prin. Lay Teachers 17; Students 201.

St. Joseph Cathedral School, (Grades PreK-2), 1319 Ferry St., 54601. Tel: 608-782-5998; Email: patty.gk@aquinasschools.org; Web: www.aquinasschools.org. Mrs. Patricia A. Gallagher-Kosmatka, Prin. Lay Teachers 13; Students 150.

St. Patrick School, (Grades PreK-8), 127 11th Ave. N., Onalaska, 54650. Tel: 608-783-5483; Fax: 608-783-2128; Email: sue.amble@aquinasschools.org; Web: www.aquinasschools.org. Susan Amble, Prin. Lay Teachers 17; Students 192.

CHIPPEWA FALLS. *McDonell Area Catholic Schools*, (Grades PreK-12), Central Office 1316 Bel Air Blvd., Chippewa Falls, 54729. Tel: 715-723-0536; Fax: 715-723-1501; Email: k.adams@macs.k12.wi.us; Web: www.macs.k12.wi.us. Jeffrey Heinzen, Pres.

Holy Ghost Elementary School, (Grades 3-5), 436 S. Main St., Chippewa Falls, 54729. Tel: 715-723-6478; Fax: 715-723-8990; Email: k.bahnub@macs.k12.wi.us. Kayla Bahnub, Prin. Clergy 1; Lay Teachers 7; Students 86.

McDonell Central Catholic High School, 1316 Bel Air Blvd., Chippewa Falls, 54729. Tel: 715-723-9126, Ext. 2200; Fax: 715-723-3024; Email: principal@macs.k12.wi.us. Brian Schulner, Prin.; Rev. Mark A. Miller, Chap. Lay Teachers 16; Students 147.

Notre Dame Middle School, (Grades 6-8), 1316 Bel Air Blvd., Chippewa Falls, 54729. Tel: 715-723-4777; Fax: 715-723-3024; Email: principal@macs.k12.wi.us. Brian Schulner, Prin.; Rev. Mark A. Miller, Chap. Clergy 1; Lay Teachers 9; Students 93.

St. Charles Primary School, (Grades K-2), 429 Spruce St., Chippewa Falls, 54729. Tel: 715-723-5827; Fax: 715-723-2100; Email: k.bahnub@macs.k12.wi.us. Kayla Bahnub, Prin. Clergy 1; Lay Teachers 10; Students 83.

EAU CLAIRE. *Regis Catholic Schools*, (Grades PreK-12). Central Office: 2728 Mall Dr., Ste. 200, Eau Claire, 54701. Tel: 715-830-2273; Fax: 715-835-4658; Email: mgobler@regiscatholicschools.com; Web: www.regiscatholicschools.org. Mark Gobler, Pres. Central Office

Genesis Child Development Center, 418 N. Dewey St., Eau Claire, 54703-3241. Tel: 715-830-2275; Email: gcdc@regiscatholicschools.com; Web: www.regiscatholicschools.com. Gayle Flaig, Admin. Clergy 1; Students 72.

Immaculate Conception School, (Grades K-5), 1703 Sherwin Ave., Eau Claire, 54701. Tel: 715-830-2276; Fax: 715-830-9846; Email: rcasaldy@regiscatholicschools.com; Web: www.regiscatholicschools.com/schools/immaculate-conception. Renee Casaldy, Prin. Lay Teachers 20; Students 250.

Regis Child Development Center, 418 N. Dewey St., Eau Claire, 54703. Tel: 715-830-2275; Fax: 715-830-0541; Email: gflaig@regiscatholicschools.com; Web: www.regiscatholicschools.com/schools/child-dev-center. Gayle Flaig, Admin. Students 93.

Regis High School, 2100 Fenwick Ave., Eau Claire, 54701. Tel: 715-830-2271; Email: ppedersen@regiscatholicschools.com; Web: www.regiscatholicschools.com. Paul Pedersen, Prin. Lay Teachers 12; Students 220.

Regis Middle School, (Grades 6-8), 2100 Fenwick Ave., Eau Claire, 54701. Tel: 715-830-2272; Fax: 715-830-5461; Email: ppedersen@regiscatholicschools.com; Web: www.regiscatholicschools.com/schools/regis-middle-school. Paul Pedersen, Prin.; Rev. Daniel J. Sedlacek, Chap. Lay Teachers 8; Students 176.

St. James School, (Grades PreK-8), 2602 Eleventh St., Eau Claire, 54703. Tel: 715-830-2277; Fax: 715-858-3473; Email: kmechelke@regiscatholicschools.com; Web: www.regiscatholicschools.com/schools/st-james-elementary. Jacqueline Lutz, Prin.; Kelly Mechelke, Prin. Lay Teachers 9; Students 127.

St. Mary School, (Grades PreK-8), 1828 Lynn Ave., Altoona, 54720. Tel: 715-830-2278; Fax: 715-858-3478; Email: cmiskey@regiscatholicschools.com; Web: www.regiscatholicschools.com/schools/st-mary-elementary. Carissa Smiskey, Prin. Lay Teachers 9; Students 169.

MARSHFIELD. *Columbus Catholic Schools (CCS)*, (Grades PreK-12), 710 S. Columbus Ave., Marshfield, 54449. Tel: 715-387-1177; Fax: 715-384-4585; Email: eaton.david@columbusdons.org; Web: www.columbuscatholicschools.org. Mr. David Eaton, Pres.

Columbus Catholic High School, 710 S. Columbus Ave., Marshfield, 54449-3413. Tel: 715-387-1177; Fax: 715-384-4535; Email: vanwyhe.steven@columbusdons.org; Web: www.columbuscatholicschools.org. Steven Van Wyhe, Prin.; Revs. Daniel J. Sedlacek, Chap.; Barry P. Saylor, Chap. Clergy 1; Lay Teachers 27; Students 125.

Columbus Catholic Middle School, (Grades 5-8), 710 S. Columbus Ave., Marshfield, 54449. Tel: 715-384-7154; Fax: 715-384-4535; Email: vanwyhe.steven@columbusdons.org; Web: www.columbusdons.org. Steven Van Wyhe, Prin.; Revs. Daniel J. Sedlacek, Chap.; Barry P. Saylor, Chap. Clergy 1; Lay Teachers 8; Students 110.

Our Lady of Peace School, (Grades 3-5), 1300 W. 5th St., Marshfield, 54449. Tel: 715-384-5474; Fax: 715-387-8697; Email: heise.shirley@columbusdons.org; Web: www.columbuscatholicschools.org. Shirley Heise, Prin. Lay Teachers 8; Students 98.

St. John the Baptist Primary School, (Grades PreK-2), 307 N. Walnut Ave., Marshfield, 54449. Tel: 715-384-4989; Fax: 715-387-8697; Email: heise.shirley@columbusdons.org; Web: www.columbuscatholicschools.org. Shirley Heise, Prin. Lay Teachers 11; Students 175.

STEVENS POINT. *Pacelli Catholic Schools*, (Grades PreSchool-12), Central Office: 1301 Maria Dr., Stevens Point, 54481. Tel: 715-341-2445; Fax: 715-342-2001; Email: ghansel@pacellicatholicschools.com; Web: www.pacellicatholicschools.com. Mr. Gregg Hansel, Dir. of Education. Clergy 1; Lay Teachers 56; Students 619.

St. Bronislava School, (Grades PreK-4), 3301 Willow Dr., Plover, 54467. Tel: 715-342-2015; Fax: 715-342-2016; Email: ghansel@pacellicatholicschools.com; Web: pacellicatholicschools.com. Mr. Gregg Hansel, Prin. Lay Teachers 10; Students 85.

Pacelli Catholic High School, 1301 Maria Dr., Stevens Point, 54481. Tel: 715-341-2442; Fax: 715-341-6799; Email: ltheiss@pacellicatholicschools.com; Web: pacellicatholicschools.com. Lawrence Theiss, Prin.; Rev. Charles J. Richmond, Chap. Clergy 1; Lay Teachers 20; Students 212.

Pacelli Catholic Early Childhood Center- St. Stanislaus, (Grades PreK-PreK), 2150 High St., Stevens Point, 54481. Tel: 715-341-2878; Email: lsvihel@pacellicatholicschools.com; Web: pacellicatholicschools.com. Lesley Lingolbit-Svihel, Prin.; Mr. Gregg Hansel, Dir. Educ. Lay Teachers 10; Students 79.

Pacelli Catholic Elementary: St. Stephen, (Grades K-4), 1330 Clark St., Stevens Point, 54481. Tel: 715-344-3751; Fax: 715-344-3766; Email: ghansel@pacellicatholicschools.com; Web: pacellicatholicschools.com. Mr. Gregg Hansel, Prin. Lay Teachers 6; Students 143.

Pacelli Catholic Middle School: St. Peter, (Grades 6-8), 708 1st St., Stevens Point, 54481. Tel: 715-344-1890; Fax: 715-342-2005; Email: elopas@pacellicatholicschools.com; Web: pacellicatholicschools.com. Mrs. Ellen Lopas, Prin.; Rev. Charles J. Richmond, Chap. Clergy 1; Lay Teachers 10; Students 167.

WAUSAU. *Newman Catholic Schools*, (Grades PreK-12), 610 Stark St., Wausau, 54403. Tel: 715-845-5735; Fax: 715-848-3582; Email: mmartin@newmancatholicschools.com; Web: www.newmancatholicschools.com. Michael Martin, Pres.

Newman Catholic High School (NCS), 1130 W. Bridge St., Wausau, 54401. Tel: 715-845-8274; Fax: 715-842-1302; Email: dsullivan@newmancatholicschools.com; Web: www.newmancatholicschools.com. Daniel Sullivan, Prin.; Rev. Peter Kieffer, Chap. Lay Teachers 14; Students 122.

Newman Catholic Early Childhood Center: St. Michael, 615 Stark St., Wausau, 54403. Tel: 715-848-0206; Fax: 715-845-3582; Web: www.newmancatholicschools.com. Terry Vechinski, Prin.; Jacci Lapack, Site Dir. Lay Teachers 4; Students 21.

Newman Catholic Elementary School at St. Anne Parish, (Grades K-6), 604 N. 6th Ave., Wausau, 54401. Tel: 715-845-5754; Fax: 715-848-3582; Email: tvechinski@newmancatholicschools.com; Web: www.newmancatholicschools.com. Terry Vechinski, Prin. Lay Teachers 16; Students 190.

Newman Catholic Elementary School at St. Mark Parish, (Grades PreK-5), 602 Military Rd., Rothschild, 54474. Tel: 715-359-9582; Fax: 715-355-8904; Email: tmeyer@newmancatholicschools.com; Web: www.newmancatholicschools.com. Tina Meyer, Prin. Lay Teachers 16; Students 97.

Newman Catholic Middle School (NCMS), (Grades 5-8), 1130 W. Bridge St., Wausau, 54401. Tel: 715-845-8274; Email: amcmanus@newmancatholicschools.com; Web: www.newmancatholicschools.com. Ann McManus, Prin.; Rev. Peter Kieffer, Chap. Lay Teachers 8; Students 143.

WISCONSIN RAPIDS. *Assumption Catholic Schools, Inc. (ACS-WR)*, (Grades PreK-12), Central Office 440 Chestnut St., Wisconsin Rapids, 54494. Tel: 715-422-0900; Fax: 715-422-0935; Email: dminter@wassumptioncatholicschools.org; Web: www.assumptioncatholicschools.org. Daniel Minter, Pres.

Legal Title: Wisconsin Rapids Area Catholic Schools.

Assumption High School, 440 Chestnut St., Wisconsin Rapids, 54494. Tel: 715-422-0910; Fax: 715-422-0936; Web: assumptioncatholicschools.org. Anne Zarlar, Prin.

Assumption Middle School, (Grades 5-8), 440 Mead St., Wisconsin Rapids, 54494. Tel: 715-422-0950; Fax: 715-422-0936; Web: assumptioncatholicschools.org. Anne Zarlar, Prin.; Joan Bond, Prin.; Email: jbond@assumptioncatholicschools.org. Clergy 1; Lay Teachers 6; Students 101.

Our Lady Queen of Heaven School, (Grades K-3), 750 10th Ave. S., Wisconsin Rapids, 54495. Tel: 715-422-0962; Fax: 715-424-0936; Email: rgudells@assumptioncatholicschools.org; Web: assumptioncatholicschool.org. Rebecca Gudells, Prin. Lay Teachers 8; Students 76.

St. Lawrence Early Childhood Center, 551 10th Ave. N., Wisconsin Rapids, 54495. Tel: 715-422-0990; Fax: 715-422-0936; Web: assumptioncatholicschools.org. Laura Cronan, Dir. Ages 6 weeks to 5 years. Lay Teachers 5; Students 50.

St. Vincent de Paul School, (Grades 3-5), 831 12th St. S., Wisconsin Rapids, 54494. Tel: 715-422-0962; Fax: 715-422-0986; Email: pfochs@assumptioncatholicschools.org; Web: assumptioncatholicschools.org. Pam Fochs, Prin. Lay Teachers 11; Students 99.

[D] GENERAL HOSPITALS

LA CROSSE. *Mayo Clinic Health System - Franciscan Healthcare, La Crosse Campus Medical Center*, 700 West Ave. S., 54601-4783. Tel: 608-785-0940; Fax: 608-791-9429; Email: hanson.julie@mayo.edu; Web: www.mayoclinichealthsystem.org. Timothy Johnson, M.D., Pres. & CEO. Franciscan Sisters of Perpetual Adoration and Mayo Foundation. Bed Capacity 331; Tot Asst. Annually 28,553; Total Staff 3,925.

CHIPPEWA FALLS. *St. Joseph's Hospital of the Hospital Sisters of the Third Order of St. Francis* (1888) 2661 County Hwy. I, Chippewa Falls, 54729. Tel: 715-717-7200; Fax: 715-717-1694; Web: www.stjoeschipfalls.com. Andrew Bagnall, CEO; Revs. Biju Chennain Kunjukutty, M.S.F.S., Chap.; John A. Schultz, Chap., (Retired). Hospital Sisters of the Third Order of St. Francis.Hospital Sisters Health System. Bed Capacity 102; Tot Asst. Annually 69,358; Total Staff 356.

EAU CLAIRE. *HSHS Sacred Heart Hospital*, 900 W. Clairemont Ave., Eau Claire, 54701-4121. Tel: 715-717-4131; Fax: 715-717-6076; Web: www.sacredhearteauclaire.org. Mary Ellen Bliss, Dir. of Pastoral Care; Revs. Biju Chennain Kunjukutty, M.S.F.S., Chap., Congregation of Missionaries of St. Francis de Sales, NE India Province; John A. Schultz, Chap., (Retired). Hospital Sisters of the Third Order of St. FrancisHospital Sisters Health System Bed Capacity 222; Tot Asst. Annually 118,104; Total Staff 1,154.

MARSHFIELD. *Saint Joseph's Hospital of Marshfield, Inc.*, c/o Ascension St. Clare's Hospital, 3400 Ministry Pkwy., Weston, 54476. Tel: 715-393-3000; Fax: 715-359-1087; Email: timothy.waldoch@ascension.org; Web: healthcare.ascension.org. Debra Standridge, Regl. Pres.; Mr. Timothy Waldoch, Chief Mission Integration Officer; Antonina Olszewski, Dir. Spiritual Care. Sponsored by Ascension Health Ministries (Ascension Sponsor), a public juridic personTraining School for Nurses (Affiliated with U.W.-Eau Claire).

SPARTA. *Mayo Clinic Health System - Franciscan Healthcare, Sparta Campus Hospital*, 310 W. Main St., Sparta, 54656-2142: 700 West Ave., S., 54601. Tel: 608-269-2132; Fax: 608-269-4562; Email: hanson.julie@mayo.edu; Web: www.mayoclinichealthsystem.org. Kimberly A. Hawthorne, Admin. Franciscan Sisters of Perpetual Adoration and Mayo Foundation. Bed Capacity 25; Tot Asst. Annually 600; Total Staff 84; Patient Days 750.

STANLEY. **Ascension Our Lady of Victory Hospital, Inc.*, 1120 Pine St., Stanley, 54768-0220. Tel: 715-644-5571; Fax: 715-644-0221; Email: timothy.waldoch@ascension.org; Web: healthcare.ascension.org. Debra Standridge, Regl. Pres.; Mr. Timothy Waldoch, Chief Mission Integration Officer; Antonina Olszewski, Dir. Spiritual Care. Sponsored by Ascension Health Ministries (Ascension Sponsor), a public juridic person
Legal Title: Our Lady of Victory Hospital, Inc. Bed Capacity 24; Tot Asst. Annually 1,762; Total Staff 59.

STEVENS POINT. *Ascension St. Michael's Hospital, Inc.*, 900 Illinois Ave., Stevens Point, 54481. Tel: 715-346-5000; Fax: 715-346-5088; Email: timothy.waldoch@ascension.org; Web: healthcare.ascension.org. Debra Standridge, Regl. Pres.; Mr. Timothy Waldoch, Chief Mission Integration Officer; Antonina Olszewski, Dir. Spiritual Care. Sponsored by Ascension Health Ministries (Ascension Sponsor), a public juridic person
Legal Title: St. Michael's Hospital of Stevens Point, Inc. Bed Capacity 93; Tot Asst. Annually 15,301; Total Staff 425.

Ascension Medical Group - Northern Wisconsin, Inc., 824 Illinois Ave., Stevens Point, 54481. Tel: 715-342-7500; Fax: 715-346-5088; Email: timothy.waldoch@ascension.org; Web: healthcare.ascension.org. Mary Beth McDonald, Pres.; Mr. Timothy Waldoch, Chief Mission Integration Officer; Antonina Olszewski, Dir. Spiritual Care. Sponsored by Ascension Health Ministries (Ascension Sponsor), a public juridic person
Former Name: Ministry Medical Group, Inc. Tot Asst. Annually 217,760; Total Staff 637.

WESTON. *Ascension St. Clare's Hospital, Inc.* (2002) 3400 Ministry Pkwy., Weston, 54476. Tel: 715-393-3000; Fax: 715-359-1087; Email: timothy.waldoch@ascension.org; Web: healthcare.ascension.org. Debra Standridge, Regl. Pres.; Mr. Timothy Waldoch, Chief Mission Integration Officer; Antonina Olszewski, Dir. Spiritual Care. Sponsored by Ascension Health Ministries (Ascension Sponsor), a public juridic person
Legal Title: Saint Clare's Hospital of Weston, Inc. Bed Capacity 98; Tot Asst. Annually 9,006; Total Staff 317.

[E] REHABILITATION FACILITIES

CHIPPEWA FALLS. *L.E. Phillips Libertas Treatment Center* (1977) 2661 County Hwy. I, Chippewa Falls, 54729. Tel: 715-723-5585; Tel: 800-680-4678; Fax: 715-726-0504; Email: deon.dachel@hshs.org; Web: www.libertascenter.org. Andrew Bagnall, Pres. & CEO; Toni Simonson, Exec. Dir. Hospital Sisters Health System; Hospital Sisters of the Third Order of St. Francis. Bed Capacity 36; Tot Asst. Annually 1,500; Total Staff 45.

[F] HOMES FOR AGED

LA CROSSE. *Benedictine Manor*, 2902 East Ave. S., 54601. Tel: 608-788-9870; Fax: 608-787-8889; Email: john.padjen@bhshealth.org. John Padjen, CEO, Admin. Sponsored by the Benedictine Sisters of St. Scholastica Monastery. Tot Asst. Annually 180; Total Staff 177; Units 66.

Benedictine Villa, 2904 East Ave., S., 54601. Tel: 608-788-7489; Fax: 608-788-0857; Email: john.padjen@bhshealth.org. John Padjen, CEO, Admin. Sponsored by the Benedictine Sisters of St. Scholastica Monastery. Tot Asst. Annually 50; Total Staff 20; Units 43.

Bethany St. Joseph Care Center, 2501 Shelby Rd., 54601. Tel: 608-788-5700; Email: info@bsjcorp.com. Mr. Craig Ubbelohde, Admin. Bed Capacity 140; Tot Asst. Annually 350.

EAU CLAIRE. *St. Francis Apartments* (1986) 851 University Dr., Eau Claire, 54701. Tel: 715-834-1338; Email: therese.martens@hshs.org. Therese Martens, Mng. Agent
Hospital Sisters Health Care-West, Inc. Total in Residence 75; Units 60.

WAUSAU. *Benedictine Living Community of Wausau*, 1821 N. 4th Ave., Wausau, 54401. Tel: 715-675-9451; Fax: 715-675-4061; Email: gary.hixon@bhshealth.org. Gary Hixon, Admin. Sponsored by the Benedictine Sisters of St. Scholastica Monastery. Tot Asst. Annually 257; Total Staff 196; Units 82.

[G] RETREAT HOUSES

LA CROSSE. *Franciscan Spirituality Center*, 920 Market St., 54601-8809. Tel: 608-791-5295; Fax: 608-782-6301; Email: fscenter@fspa.org; Web: www.fscenter.org. Audrey Lucier, Dir.
Legal Title: Franciscan Sisters of Perpetual Adoration.

MARATHON. *St. Anthony's of Marathon, Inc.*, 300 E. 4th St., P.O. Box 86, Marathon, 54448-0086. Tel: 715-443-2236; Fax: 715-443-2235; Email: info@sarcenter.com; Email: lrandall@sarcenter.com; Web: www.sarcenter.com. Lori Randall, Dir.; Rev. Robert A. Streveler, In Res., (Retired).

[H] MONASTERIES AND RESIDENCES OF PRIESTS AND BROTHERS

LA CROSSE. *Holy Cross (Seminary) Diocesan Center*, 3710 East Ave. S., P.O. Box 4004, 54602-4004. Tel: 608-788-7700; Fax: 608-788-8413; Email: jrichards@diolc.org; Web: diolc.org. Deacon Joseph A. Richards, Building Dir.; Rev. Kurt J. Apfelbeck, In Res.; Very Rev. William A. Dhein, V.G., J.C.L., In Res.; Rev. Msgrs. Robert P. Hundt, J.C.L., In Res., (Retired); David C. Kunz, In Res.; Matthew G. Molnar, In Res., (Retired); Revs. Alan P. Wierzba, In Res.; Eugene J. Wolf, In Res., (Retired).

SPRING VALLEY. *Brothers of St. Pius X*, Woodland View Apts., W346 N. 2nd St., P.O. Box 284, Spring Valley, 54767. Tel: 715-778-4099; Email: rmnd30mb@frontiernet.net. Bro. Michael Mondornach, Contact Person.

WAUSAU. *St. Mary's Roman Catholic Oratory*, 408 Seymour St., Wausau, 54403-6260. Tel: 715-842-9995; Fax: 715-848-5615; Email: stmarysoratory@institute-christ-king.org; Web: www.institute-christ-king.org. Rev. Hector Matheus, Vicar; Rev. Canon Aaron Huberfeld, Rector
Legal Title: Institute of Christ the King Sovereign Priest. Offering the extraordinary form of the Mass.

[I] CONVENTS AND RESIDENCES FOR SISTERS

LA CROSSE. *St. Rose Convent*, 912 Market St., 54601-4782. 912 Market St., 54601-8800. Tel: 608-782-5610; Fax: 608-782-6301; Email: fspa@fspa.org; Web: www.fspa.org. Sr. Karen Lueck, F.S.P.A., Pres.; Rev. Richard Tulko, O.F.M., Chap. Motherhouse and Novitiate of the Congregation of the Franciscan Sisters of Perpetual Adoration. Sisters 206; In Motherhouse 54.

Villa St. Joseph, W2658 State Rd. 33, 54601-2625. Tel: 608-788-5100; Fax: 608-788-7360; Email: drydberg@villastj.org; Web: www.fspa.org. Sr. Delores Rydberg, F.S.P.A., Admin. Franciscan Sisters of Perpetual Adoration.A Retirement home for aged and convalescent Franciscan Sisters of Perpetual Adoration. Lay Staff 117; Sisters 3; Under Care 45.

CUSTER. *St. Clare Convent* (1874) (Felician Sisters) 7381 Church St., Custer, 54423. Tel: 715-592-4213. Sr. Mary Moore, Prov. Placement City: Polonia.

STEVENS POINT. *St. Joseph Motherhouse* (1901) Attn: Cindy Matteson, 1300 Maria Dr., Stevens Point, 54481-1141. Tel: 715-344-2830; Tel: 715-341-8457, Ext. 1; Fax: 715-344-2380; Email: cindy@ssj-tosf.org; Web: www.ssj-tosf.org. Ms. Cindy Matteson, CEO; Rev. Todd A. Mlsna, Chap., Tel: 715-344-8046. Residence of the Sisters of St. Joseph of the Third Order of St. Francis. Sisters 25.

[J] SOCIAL SERVICE AGENCIES

LA CROSSE. *Catholic Charities of the Diocese of La Crosse, Inc.* (1932) 3710 East Ave. S., P.O. Box 266, 54602-0266. Tel: 608-782-0710; Fax: 608-782-0702; Email: info@cclse.org; Web: www.cclsd.org. Roberto Partarrieu, Exec. Dir. Adoption Services; Disability Services, Disaster Relief, Emergency Svcs., Fin. Counseling, Pregnancy & Parenting Svcs., Adoption Placement, Immigration Svcs., Disability Svcs., St. Lawrence Community Svcs., Homeless Shelters. Tot Asst. Annually 6,813; Total Staff 100.

WAUSAU. *Northland House*, 325 N. 1st Ave., Ste. 202B, P.O. Box 231, Wausau, 54401-0231. Tel: 715-845-4898; Fax: 715-848-0498; Email: nhgh@dwave.net; Web: www.northlandhouse.org. Kelli Anderson, Admin. Sponsored by the Benedictine Sisters of St. Scholastica Monastery.A subsidiary of Benedictine Health System. Tot Asst. Annually 97; Total Staff 8; Units 12.

[K] NEWMAN CAMPUS MINISTRY

EAU CLAIRE. *Newman Parish*, 110 Garfield Ave., Eau Claire, 54701-4042. Tel: 715-834-3399; Email: parishoffice@newmanec.com; Web: www.newmanec.com. Rev. Daniel E. Oudenhoven, Serving Univ. of Wisconsin-Eau Claire and Chippewa Valley Technical College.

MENOMONIE. *Newman Center at University of Wisconsin - Stout*, 710 2nd St. E., Menomonie, 54751-1808. Tel: 715-235-4258; Email: director@stoutcatholic.org; Web: stoutcatholic.org. Rev. John Muthu Vijayan, Chap.; Steven Drapalik, Campus Min.

[L] FOUNDATIONS, FUNDS & TRUSTS

LA CROSSE. *Aquinas Catholic Schools Foundation*, 315 S. 11th St., 54601. Tel: 608-784-8585 Business Office; Tel: 608-784-0707 Development Office; Email: brad.reinhart@aquinasschools.org. Rev. Msgr. Charles D. Stoetzel, Dean.

Bishop John J. Paul Scholarship Endowment Trust, 3710 East Ave. S., P.O. Box 4004, 54602-4004. Tel: 608-791-0171. Mr. Kurt Jereczek, Contact Person.

Bishop's Education Endowment Trust, 3710 East Ave. S., P.O. Box 4004, 54602-4004. Tel: 608-791-0171. Mr. Kurt Jereczek, Contact Person.

Blessed Sacrament Parish Endowment Trust, 130 Losey Blvd. S., 54601. Tel: 608-782-2953; Fax: 608-785-1064; Email: bspchurch@yahoo.com; Web: www.bsplacrosse.org. Mrs. Eileen Francksen, Contact Person.

Caritas Endowment Trust, 3710 East Ave. S., P.O. Box 266, 54602-0266. Tel: 608-782-0710; Fax: 608-782-0702; Email: lnigon@cclse.org. Lori Nigon, Fin. Dir.

Cathedral of St. Joseph the Workman Endowment Trust, 530 Main St., 54601-4033. Tel: 608-782-0322; Fax: 608-782-8228; Email: office@cathedralsjworkman.org. Rev. Msgr. Charles D. Stoetzel, Rector.

Diocese of La Crosse Youth Ministry Endowment Trust, Office of Youth Ministry, 3710 E. Ave. S., P.O. Box 4004, 54602-4004. Tel: 608-791-0171. Mr. Kurt Jereczek, Contact Person.

Father Joseph Walijewski Orphanage Endowment Trust, 3710 East Ave. S., P.O. Box 4004, 54602. Tel: 608-791-2685; Email: jreiter@diolc.org; Web: www.frjoesguild.org. Jeffrey Reiter, Devel. Dir.

Holy Cross Seminary Education Fund Endowment Trust, 3710 East Ave S., P.O. Box 4004, 54602-4004. Tel: 608-791-0171; Email: kjereczek@diolc.org. Rev. Alan P. Wierzba, Vocation Dir.; Mr. Kurt Jereczek, Contact Person.

Holy Trinity Catholic Church Endowment Trust,

Admissions and Enrollment –

Assumption Catholic Schools is dedicated to educating students of all faiths in a Catholic, Christ-centered environment. As a school community we strive to fulfill our mission, to inspire excellence and personal growth grounded in Catholic principles and tradition.

Assumption Catholic Schools is a Catholic School in the Diocese of La Crosse. As a Catholic School we will teach and advocate our Catholic Faith. All students are welcome in our school, and all parents and legal guardians must understand that Catholic Doctrine will be taught. The passing on of our Catholic Faith is our number one priority.

Assumption Catholic Schools' environment of education is centered around its mission and vision, including:

- *Mission*: To inspire excellence and personal growth grounded in Catholic principles and tradition.
- *Vision*: A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.

Students are expected to exhibit Assumption Catholic Schools' mission and vision by implementing its Standards of Excellence & Growth, including, as examples:

- Demonstrating a strong faith and love of God through prayer
- Supports the mission of the Catholic Church.
- Possesses principles of integrity including honesty, patience, fortitude, generosity, and self-control.
- Recognizes and fulfills responsibility to community, society, and the world.
- Affirms principles of loyalty, commitment, sacrifice, and trust.
- Recognizes and respects the dignity and achievement of others.
- Models Christian standards of ethical behavior in the workplace including charity toward others, respect for authority, pride in achievement, and the ability to be an effective team member.

Assumption Catholic Schools has the following additional admissions policies and procedures:

Students are accepted without regard to race, color, or national or ethnic origins. Children of all faiths are welcomed and expected to share in religious education.

Order of Priority

After reaching the early enrollment deadline, ACS will determine if there are available places for all enrolled students. If there are more enrollments than places available, the following will be considered in order of priority:

1. Kindergarten through 12th grade students who are enrolled at ACS and in good standing on tuition and fees owed to ACS.
2. Siblings of Kindergarten through 12th grade students who are currently enrolled at ACS.
3. Active members of our supporting parishes (Holy Rosary, Our Lady Queen of Heaven, Sacred Heart, St. Alexander, St. Joachim, St. James, St. Lawrence, Saints Peter and Paul, St. Philip, and St. Vincent de Paul) who are practicing Catholics.
4. Children of Assumption Catholic Schools employees.
5. Children enrolled at St. Lawrence Child Care Center.
6. Family home address and school district boundaries for busing considerations.
7. Transfer from another Catholic school outside of the ACS system.
8. Date of application/first to enroll.

C. Wisconsin state guidelines for age and grade level will be followed in the admissions process.

D. An age-appropriate development and/or educational assessment by the principal and/or faculty may be given to students entering the school. This assessment assists in the placement of a child. Admission requirements include but are not limited to: review of previous school records, standardized tests, a meeting with the Enrollment & Tuition Coordinator and/or member of the ACS Administrative Team, a school tour, and classroom visitation.

E. Due to the building and academic setting of mind, body, and spirit it may not be possible to accommodate the needs of all children. The admission process facilitates determining if ACS can provide a suitable educational program for the child seeking admission. ACS participates in the SNSP (Special Needs Scholarship Program). If your child has academic or physical needs, please talk to the building administrator for more information on what resources may be available.

F. All transfer/new students are considered probationary students for the first twelve weeks after enrollment during this time, grades, attendance, and discipline are monitored, and the student may be dismissed or expelled if the student is unable to comply with school policy/ expectations, or if staff is unable to meet the student's academic/behavioral needs. The probationary period may be extended if warranted.

For students-applicants who were subject to dismissal or expulsion greater than two complete semesters prior to seeking admission at ACS (or re-admission if the dismissal or expulsion was by ACS), the student-applicant may seek (re)admission to ACS if the student has been enrolled in an educational program in the time since the student's dismissal/expulsion and the student provides evidence of a change of behavior and conduct demonstrative of ACS' Standards of Excellence & Growth. Any student (re)admitted consistent with this policy will be on admission probation for a period of 18 weeks, during which time, any offense will result in immediate expulsion without an opportunity of readmission.

G. Admission of students in one year does not guarantee readmission of that student in subsequent years. ACS may decide not to readmit a student in a subsequent year for any reason unless prohibited by Federal or State Civil Rights laws.

H. Class size is guided by the Enrollment and Class Offerings Policy and determined by the President. When a class is at capacity, all waiting list requests will continue to be considered by application date for future admission.

I. Students accepted into the Wisconsin Parental Choice Program (School Voucher) who are new to ACS cannot displace other currently enrolled students from a building. Accommodations will be made to make sure there is room for the new students to be in a grade-appropriate class. ACS must accept any student-applicants through the Wisconsin Parental Choice Program, pursuant to guidelines set forth by the Department of Public Instruction for schools participating in the WPCP, who are admitted into the program, including any students who have been expelled from a prior educational program. However, student-applicants admitted through WPCP, who have been expelled either from ACS or a different school in the previous academic year or previous years, on the first day of the upcoming academic year, may be expelled by ACS.

Adopted January 2023

Revised November 2023

ACS Policies & Procedures Regarding Expulsion and Suspension

Administrative Recourse DSP 1391

Diocesan Administrative Recourse shall constitute the exclusive method for resolving such disputes and parents are bound by its determination as final and binding upon them. No dispute shall be submitted to Diocesan Administrative Recourse unless, within 30 days of the occurrence giving rise to the dispute, the first step of the Diocesan Administrative Recourse is commenced by the parent/guardian. DSP 1391

Order of due process to be followed in resolving disputes:

1. Teacher or other school employee
2. Principal
3. Area Administrator (if there is one)
4. Pastoral authority
5. Dean
6. Diocese

Assumption Catholic Schools 4K-5

DEFINITIONS: The phrase "drugs and alcohol" includes, but is not limited to:
A. Illegal drugs;
B. Alcohol;
C. Illicit drugs (legal drugs for an illegal or improper purpose); and
D. Look-alike drugs (substances represented as illicit or illegal drugs or alcohol).

The term "expulsion" is: Termination of a pupil as a student from the school permanently (no opportunity for reinstatement)
The term "dismissal" is: Termination of a pupil from the school less than permanently (indefinite or for a given term)
The term "suspension" is: Temporary removal of a pupil from a school, either as a punishment or as a precautionary measure during investigation and/or assessment

EXPULSION AND DISMISSAL: The dismissal or expulsion of a student from a Catholic school is a very serious matter and should be invoked only in extreme cases. Care should be taken that fundamental fairness is offered to the students in the process of expulsion. All dismissals and expulsions are to be approved by the diocesan director of the Office for Catholic Schools.

RESPONSIVE CLASSROOM GUIDELINES

In order to achieve the goals of a Responsive Learning Community, consistent disciplinary procedures are used throughout Our Lady Queen of Heaven School and St. Vincent de Paul School. These include the following:

Hopes and Dreams–Students' hopes and dreams provide the intrinsic motivation for them to care for themselves, others, and their environment in ways that encourage each student to stretch and grow. Students write and share their own hopes and dreams for the year with their classmates. Teachers and parents/guardians can also create and share their hopes and dreams for their children. Rules are developed directly from the collective hopes and dreams of the students and teachers.

Rules–Rules are developed collaboratively with all members of the classroom by looking at how students work together to accomplish their hopes and dreams. Rules are positive in nature and are broad enough to address many different kinds of situations. The rules are posted in the classroom and constantly referred to throughout the day and year.

Modeling and role-playing–Teachers and students work together to model appropriate behaviors and methods of working together. Classroom routines and expectations are taught and modeled. Modeling and role play allows students to see situations in action and discuss potential problems in order to prevent them.

Practice–Students spend time practicing behaviors that will support the classroom and school rules. Students practice such things as lining up, walking in the halls, going through the lunch room, taking time away (see below), etc.

Guided Discovery–Classroom materials will be presented to the students through a guided discovery that involves noticing the characteristics, practicing using the materials, and planning for their care. Guided discovery will provide students the opportunity to think and problem solve in order to use the materials to increase their learning.

Logical Consequences–There are times when each person may break a rule. These opportunities at Our Lady Queen of Heaven School and St. Vincent de Paul School are viewed as learning opportunities. Consequences to such occurrences are consistent in that they are relevant, reasonable, and respectful to all students.

The three types of consequences used include:

Reparations –"You break it –You fix it"
Loss of privilege, and/or
Time away

This approach allows students to learn and develop self-control and responsibility. The strategies used at Our Lady Queen of Heaven School and St. Vincent de Paul School are as follows:

1.Reminder/Redirection –After proactive strategies have been used, a student is given a reminder of redirection when a rule is broken.

2.Time away –A student is directed to take time away if disruptive behavior continues after the reminder/redirection. During a time away, a child takes a short break to get under control and then rejoins the group. Time aways take place for small infractions and provide for clear classroom expectations.

3.Second Time away –If the disruptive behavior continues, the student is directed to take another time away in the classroom. The child remains in the time away area in the classroom until the behavior is under control. A short conference with the teacher takes place to review the plan for appropriate behavior before rejoining the group.

4.Time Away in mentor room –If the disruptive behavior continues, a child will be directed to take time away in a supervised adjoining classroom. This time away gives the student an opportunity to have time to problem solve without the distraction of the classroom or fellow classmates. As soon as the teacher has a break, the teacher will conference with the student and make a plan to return to the classroom. Refocus forms are used to document time out of the classroom and a copy is sent home to the parent/guardian for signature. A discussion regarding the problem and appropriate solution is helpful in supporting the child to make positive behavior choices in the future. Any questions about the time away should be directed to the Our Lady Queen of Heaven School or St. Vincent de Paul School staff member who signed the refocus form.

5. Office Conference –If the disruptive behavior continues, the child will be escorted to the office and will meet with the principal to complete a Refocus form, if not already completed. Plans for safe choices, along with parent conferences, and restorative justice are continued until behavior is improved.

NOTE: Extreme safety situations may result in an immediate referral to the office.

Rules and Logical Consequences

Our Lady Queen of Heaven School and St. Vincent de Paul School have been working on studying the Responsive Classroom philosophy. The Responsive Classroom is an approach to teaching and learning that emphasizes both social and academic

skills. It is based on learning theory and developmental psychology with a basic belief that all children want to learn and all children want to be good.

Actions:

1. A conference is called with staff member(s) and principal to discuss the particular problem. This is also documented (tracker, behavior log).
2. The principal calls a conference with parents/guardians and teachers involved. The pastor is informed and may attend the conference. A behavioral contract will be drawn and signed by the student. Failure to meet the contract stipulations may result in suspension.
3. Suspension: temporary removal which must include written notice given by the Administrator to the parent/guardians stating reasons, effective dates, etc. and the manner of reentry. Suspension is not to exceed three days.
    a. In school --under supervision of school personnel but isolated from other students and school activities.
    b. Out of school -temporary removal from school and school activities.
    c. In either scenario, a plan for completing class work must be documented before readmission.
4. Repeated failure to follow these disciplinary guidelines and contracts could result in expulsion.

PROHIBITIONS AND REQUIRED MINIMUM SANCTIONS

1. No student may distribute, offer, and/or conduct any transactions leading to the use, possession, distribution or exchange of drugs or alcohol on school property, within 1,000 feet of school property, or in route to school-sponsored or approved activities, functions, or events, and/or on school buses, rental vehicles or school-sanctioned vehicles. Sanction: For students who have violated any Category 1 Prohibitions –dismissal or immediate expulsion and the appropriate assessment and follow-up as described in Section C of the handbook.

2. No student may possess or use drugs or alcohol on school property, within 1000 feet of school property, at or en route to school-sponsored or approved activities, functions, or events, and/or on school buses, rental vehicles or school-sanctioned vehicles. Sanction: For students who have violated any Category 2 Prohibitions -suspension, dismissal or expulsion and the appropriate assessment and follow-up as described in Section C.

3. No student may under the influence of, or knowingly remain in the continued presence of (except at school-sanctioned adult functions), drugs or alcohol on school property, within 1000 feet of school property, at or en route to school-sponsored or approved activities, functions, or events, and/or on school buses, rental vehicles or school-sanctioned vehicles. Sanction: For students who have violated any Category 3 Prohibitions -suspension or dismissal and the appropriate assessment and follow-up as described in Section C

The local school authorities are charged with the responsibility of justly and equitably applying the required sanctions within each category. However, they may not fail to apply the required minimum sanction of each category. In determining within each category which sanctions to apply, at least the following factors shall be considered:

- The nature of the substance;
- The amount of the substance;
- The age of the student;
- The degree of risk posed to other students;
- The cooperation of the student; and
- The student's prior record

Nothing contained herein shall require or imply that a school may not impose more severe sanctions if the totality of the circumstances dictates. The decision of the local school authority is final. If there is any disagreement with the decision of the local school authority, the student and/or parent/guardian has the right of administrative recourse.

C. INVESTIGATORY AND/OR REMEDIAL MEASURES

1.The students and parents/guardians shall meet with school authorities.

2.The student shall be suspended pending completion of the investigation and may be suspended during the assessment.

3.The student will be required to cooperate with and undergo an immediate assessment/evaluation by an approved licensed agency or professional approved by school authorities and without cost to the school.

4.The student and his/her parents/guardians shall sign a release authorizing the school to contact, speak with, and receive the results of the assessment and/or evaluation.

5. Following the receipt of the results of the assessment/evaluation, the minimum required sanctions shall be imposed on the student.

6. For students suspended or dismissed, before any student may be readmitted and continue as a student, the following minimum conditions must be met and consistently maintained:

a. If requested, the student must provide the school with a written statement from a licensed professional certifying that the student has and is fully cooperating with treatment and that the student presents no danger to other students.

b. The student must cooperate with any and all recommended actions and conditions of his/her treatment.

c. The student must refrain from any future drugs or alcohol offense.

d. The student and his/her parent/guardian must authorize local school authorities to communicate with and receive information from the student's licensed professional and/or agency to monitor compliance with these conditions.

e. The student must cooperate with local school authorities.

7. Students suspected of violations of this policy may be required, as a condition of continuing as a student, to submit to Diocesan approved drug and alcohol testing, if and when deemed necessary by the diocese.

Administrative Recourse:

Any grievances by or on behalf of the students shall be resolved through Diocesan Administrative Recourse. Diocesan Administrative Recourse shall constitute the exclusive method for resolving such disputes and all employees, students and their parent(s)/guardian(s) are bound by its determination as final and binding upon them. No dispute shall be submitted to Diocesan Administrative Recourse unless, within 30 days of the occurrence giving rise to the dispute, the first step of the Diocesan Administrative Recourse is commenced by or on behalf of the student.

Assumption Middle and High School Behavior & Discipline Guidelines

Conduct Expectations and Student Responsibilities

ACS students are expected to exhibit Christian character and respectful behavior at all times. Respect, responsibility, honesty, and care for others are core expectations both on and off campus.

Students are expected to:

1. **Treat others with respect.** Any form of physical or verbal abuse, harassment, vulgarity, profanity, sexist, racial, or otherwise inappropriate language or gestures will not be tolerated.
2. **Respect school property.** Vandalism, carelessness, or intentional damage may result in restitution and disciplinary consequences.
3. **Demonstrate academic honesty.** Cheating, plagiarism, use of unauthorized electronic devices, and forgery are unacceptable.
4. **Reflect Christian values in all settings**, including classrooms, prayer, liturgy, school events, and the broader community.
5. **Comply with all classroom, school, and campus rules.**
6. **Adhere to the dress code**, be punctual, and come prepared for class.
7. **Show compassion**, aligned with the corporal and spiritual works of mercy.
8. **Contribute to the common good** through positive behavior and active participation.

Disciplinary Procedure

Discipline is first addressed by the classroom teacher. Referral to administration transfers responsibility for investigation and consequence.

Procedures may include but administration may deviate from this sequence:

- Notification of guardians written or verbal.
- Conference with administration, if consequence greater than detention or requested by guardians.
- Detention, in-school or out-of-school suspension
- Probation or recommendation for dismissal or expulsion, if necessary
- Referral to external agencies (if warranted)

Administration may deviate from this sequence to protect the safety and well-being of students and staff.

Discipline Responses

Note: All disciplinary actions for infractions are determined at the discretion of the administration and may differ from the guidelines listed below.

Probation
A formal warning indicating that failure to improve conduct may result in suspension or expulsion. Parents are notified, and a conference is held.

Detention
Used for minor behavior violations. Any of the following reasons, but are not limited to, may be cause for detention:

1. Being in unauthorized areas.
2. Present in the hallway between classes without a pass.
3. Rude/discourteous/disruptive behaviors.
4. Class disruptions, which result in being removed from the classroom.
5. Continued disruptive or inappropriate behavior after multiple verbal warnings and attempts to redirect.
6. Obscenities towards or with other students: oral, written, or gestured.
7. Inappropriate display of affection.
8. Forged or invalid notes.
9. Repeated unauthorized use of electronic devices (cell phones, smartwatches, etc)
10. Unauthorized parking in the faculty parking lot.
11. Repeated dress code violations.
12. Repeated eating and drinking in unauthorized areas.
13. Skipping class.
14. Leaving the building without permission.
15. Accumulating five tardies, and for every additional set of five tardies thereafter.

Suspension
Used for serious or continued behavior violations. May be in-school or out-of-school. Students must complete all missed work. Re-admittance for an out-of-school suspension requires a parent/guardian conference.

Any of the following reasons, but are not limited to, may be cause for suspension:

1. Habitual/repeated behaviors that have not been corrected by detention.
2. Truancy

3. Position of tobacco products or smoking, chewing tobacco or vaping on school property.
4. Being present with a student who uses, possesses, buys, or sells drugs or alcohol in the school or on school grounds or during an off-school grounds extra-curricular activity.
5. Use or possession of tobacco products, alcohol or illegal drugs off school grounds.
6. Guilt by association for tobacco products, alcohol, or illegal drugs on or off school grounds.
7. Disrespect or defiance of an adult in a position of authority. (Insubordination)
8. Obscenities: oral, written, or gestured – toward staff or repeated offenses.
9. Minor fighting or physical violence.
10. Inappropriate gestures that indicate violence regardless of intention (i.e. pretend weapons).
11. Destruction of school property.
12. Actions seriously disruptive to class conduct.
13. Being removed from class more than 5 times in a hex.
14. Behavior that endangers other students or staff.
15. Theft.
16. Hazing.
17. Possession of computer access to pornographic, violent, sacrilegious, or otherwise offensive items on school grounds, at school activities or on school busses.
18. Unauthorized and/or improper use of school computers and equipment.
19. Unauthorized entry into the building or elevator.
20. Loitering in the neighborhood before/after school or causing a disturbance for the neighbors.
21. Giving a false report to an administrator. Students who have been shown to falsify statements of fact to avoid a disciplinary action may receive a one-day suspension in addition to the prior consequence.
22. Negative attitude by condoning or encouraging violations (engaging in or being an accomplice to any other immoral or unacceptable conduct contrary to the philosophy of Assumption Catholic Schools.
23. An accomplice encourages another to behave or speak in an unacceptable manner. An accomplice might also be a person who is aware of another person's unacceptable behavior or speech and does not correct or report the offending person. An accomplice fails to restore dignity to the person who is hurt.
24. Disruptive behavior on school buses.
25. Taking photos or videos in the locker rooms or bathrooms.
26. Fraudulent use of lunch room code.
27. Behaviors that constitute bullying or harassment of others.
28. Any of the grounds for expulsion.

Dismissal / Expulsion

- *Dismissal* is an indefinite removal from school.

- *Expulsion* is a permanent removal from the school

Any of the following may be, but are not limited to, cause for dismissal/expulsion:

1. Use, possession, buying, or selling drugs or alcohol in the school or on school grounds, during an off school grounds extra-curricular activity, or on school busses.
2. Fighting that causes serious harm to another student or faculty.
3. Possession of a weapon on school grounds.
4. Bringing a weapon to school.
5. Serious destruction of school property.
6. Insubordination or failure to comply with instructions or directions given by the school staff.
7. Indecency on school property, including social media.
8. The use of indecent or abusive language or gestures to any of the staff or students.
9. Gross misbehavior toward school personnel and/or school rules.
10. Behavior that adversely affects the status of the school.
11. Behavior that deteriorates the morals of other students or the staff.
12. Behavior or threats that endanger the safety of other students or staff.
13. Behaviors that constitute legally defined harassment.
14. Any violation of the law.

All dismissals / expulsions are approved by the Diocese of La Crosse.

Parents will be notified of all actions considered for suspension, dismissal, or expulsion.

Detention Guidelines

- Held on **Tuesdays and Thursdays, 2:45–3:30 PM**
- Teachers may also issue detentions to be served with them.
- Lunch detention may be assigned at the discretion of the administration (silent seating, clean-up duty).

Failure to Serve Detention:

1. 1st Missed Detention: Serve two detentions.
2. 2nd Missed Detention: Serve one in-school suspension.
3. 3rd Missed Detention: Serve two in-school suspensions.

Cheating / Academic Dishonesty

All academic work must be original. Students who cheat or enable others to cheat will receive no credit for the assignment and may face additional penalties. (See **Honor Code** in Appendix)

Harassment and Bullying Policy

ACS maintains a strict no-tolerance policy on harassment, bullying, and discrimination, including cyberbullying.

General Harassment includes but is not limited to physical or verbal conduct that demeans or targets a person based on gender, race, religion, disability, or orientation.

Sexual Harassment includes:

- Unwanted sexual advances.
- Unwelcome contact or comments.
- Repeated display of sexually explicit materials.

Procedures:

- All allegations will be investigated confidentially.
- Offenders face disciplinary action up to and including dismissal or expulsion.
- Students reporting harassment will not face retaliation.
  (Refer to **Diocesan Policies 4175 & 5512**, and **Harassment Incident Procedure** in the Appendix)

Courtesy

Students are expected to demonstrate courtesy at all times. Staff will model and reinforce friendly, respectful, and thoughtful behavior throughout the school community.

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Transfer of Credit or Coursework

Students applying to transfer into Assumption Catholic Schools(ACS) will be accepted without prejudice to the coursework completed in the school from which they transfer. Students will receive credit for all grades levels and courses in which they received a grade of D- or better. Students will not receive credit for grade levels or courses in which they received an "F," or a "U." Efforts will also be made to ensure that courses offered by the previous school consisted of similar coursework and course length. International students frequently take courses that do not easily match up with courses offered in Assumption schools. In cases where no comparable course work can be demonstrated to have existed even in courses of the same title, credit may be given as determined by the transferring agency and ACS. Students entering Assumption Catholic Schools will enjoy the same status that they would have been accorded in the school from which they have transferred.

Promotion and Retention

RETENTION/ACCELERATION: The school is responsible for making the decision to retain a child or to accelerate a child to another grade. The decision to retain or accelerate should be made only after serious reflections and evaluation and consultation with the teacher and parents. The school administrator is the individual responsible for making the final decision. DSP 5210

Promotion Criteria*

- Teacher recommendation
- STAR Reading Scaled Score
- STAR Math Scaled Score
- STAR early Literacy Scaled Scores (if age appropriate)
- Grade level academic success
- IEP/ISP Criteria
- ITBS scores
- Administrator recommendation

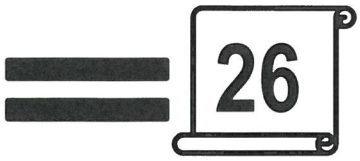
Retention Criteria

- STAR Reading Scaled Score
- STAR Math Scaled Score
- STAR early Literacy Scaled Scores (if age appropriate)
- Grade level academic success
- IEP/ISP Criteria
- ITBS scores
- Teacher recommendation
- Parent recommendation
- Administrator recommendation

*For choice students, the criteria will also include scores on required state and federally mandated tests.

Choice parents may opt their student out of religious activities, including religious instruction. For grades 4K-8, replacement courses for Choice students opting out of religious activities and instruction include; reading, math, and/or stewardship courses and activities. For replacement courses for religious instruction for grades 9-12, see Graduation Credit Requirement.

Graduation Credit Requirement



In order to graduate from Assumption High School each student will need to earn a minimum of **26** credits*.

Distributed in the following manner:

Religion**	4.0 credits	Physical Education	1.5 credits
English	4.0 credits	Health	0.5 credits
Math	3.0 credits	Technology-Comp Aps.	0.5 credits
Science	3.0 credits	Personal Finance	0.5 credits
Social Studies***	3.0 credits	Other Credits	5.0 credits
Fine Arts	1.0 credits		

**Whenever a student's academic performance indicates that the student may not have achieved the academic expectations of the school, teacher recommendations and achievement scores on the STAR, ITBS, PreACT Secure and ACT may be used in making a final determination regarding graduation.*
***WPCP students, whose parents choose to opt them out of religious activities/instruction, will be required to take Philosophy, World Religions, and Ethics or a comparable course determined by administration. Written opt out should be received prior to the start of a semester.*
****Successful completion of the Civics exam is required to receive a diploma from AHS*

All one-half credit courses comprise of an estimated sixty hours of instructional time.

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Immoral Conduct

Catholic Doctrine and Morality Policy – for employees (DSP 4201)

The Diocese of La Crosse specifically addresses issues of "Quality Personnel" in Diocesan School Policy 4201.

"All persons commissioned to serve in the educational ministry of the Church in the Diocese of La Crosse must meet the following primary requisites: They must be persons of faith whose everyday lives give witness to their faith. They must actively participate in the personal ministry of spreading the Gospel message through teaching. They must be properly certified for the assigned teaching or administrative responsibility and must pursue continuing education, especially in personal religious development.

All those who serve in the Catholic educational system must, as a condition of their service, support and exemplify in conduct both Catholic doctrine and morality. He or she must be consistent, in expression and example, with the teaching and practice of the Catholic faith and shall not teach, advocate, encourage or counsel beliefs or practices contrary to the Catholic faith."

Violation of the above policy may be grounds for immediate dismissal.

Catholic Faith and Moral Standard (DSP 5112) as it Pertains to Students

Since the following policy is a requirement of all students enrolled in the Catholic schools in the Diocese of La Crosse, it is the responsibility of the teacher to assist in upholding this policy. Teachers need to report behaviors or situations, which are inconsistent with the following code to their building administrator, and possibly to the student's parents as well.

"As a condition of initial and continued enrollment as a student in the Diocesan Schools, a student's conduct must be consistent with Catholic faith and morals. Conduct which is inconsistent with Catholic faith and morals, which is a threat to the health, safety, and welfare of other students and/or which causes scandal, impairs or threatens to impair the reputation of the Church or its schools, is grounds for disciplinary sanctions up to and including immediate expulsion."

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NON-HARASSMENT

HARASSMENT INCIDENT PROCEDURE – ACS R 5512

If an incident considered as harassment occurs, the following procedure will be used as the process for investigation:

- Any person who believes he/she is being harassed or has witnessed behavior constituting harassment should if possible:
    - Indicate verbally or in writing to the alleged perpetrator(s) that the incident was offensive, inappropriate, embarrassing, or unwanted and this action is to cease.
    - Promptly report the initial incident to the school staff or principal, Assumption Catholic School's president or the Dean.
    - Report any subsequent incident(s) to school authorities.

- School authorities will:
    - Investigate the allegation.
    - Interview the complainant and document the complaint.
    - Determine if the complaint is major or minor.
    - Interview the subject of the complaint and inform them that a complaint has been logged and the nature of the complaint. The individual will be instructed to cease the actions or activities that are the source of the complaint.
    - Attempt to resolve the complaint between the two parties.
    - Notify the Diocesan Director of Catholic Schools
    - Recommend disciplinary actions to be taken that may include but are not limited to: parental conference, behavior plan, detention, suspension, or dismissal from school or loss of employment.
    - Apprise parents, appropriate social agencies, and possibly law enforcement officials of the incident.
    - Have the option of expulsion or termination for the perpetrator(s) immediately, or in the event of further harassment.
    - Maintain appropriate documentation on file. The record of the incident and investigation shall be placed in the subject student's folder or employee personnel file.

Reviewed 10/20/2010
Reviewed, Revised and Tabled 02/18/14
Reviewed and Approved 3/11/14
Reviewed 3/2020

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NO HARASSMENT POLICY – ACS P 5512

Assumption Catholic Schools opposes all forms of unlawful discrimination, harassment, and/or bullying of any kind in the school environment. No student or employee of Assumption Catholic Schools shall be subjected to harassment. All allegations of such activities will be investigated: individuals found to have engaged in behavior against this policy are subject to disciplinary action up to and including dismissal from school or termination of employment for Assumption Catholic Schools per Diocesan Policies 4175 & 5512.

General harassment involves but is not limited to physical or verbal behaviors that demean a person because of his/her gender race, age, sex, national origin, ancestry, creed, pregnancy, marital, or parental status, sexual orientation, or because of a mental, emotional, or learning disability. Harassment and discrimination can take many forms including, but not limited to, racial slurs, ethnic jokes, disparaging or insensitive remarks about an individual's religion, age, gender, physical ability, or sexual orientation, physical or verbal threats, or sexual harassment. None of these, or any other form of harassment, bullying (including cyber-bullying), or discrimination is acceptable in the school or work environment.

Sexual harassment is defined as any unwelcome sexual advances, unwelcome physical contact of a sexual nature, or unwelcome verbal or physical conduct of a sexual nature including but not limited to the deliberate, repeated making of unsolicited gestures or comments, or the deliberate repeated display of offensive, sexually graphic materials.

Incidents or concerns of harassment or bullying will be investigated using the procedure outlined in the Harassment Incident Procedure---ACS R 5512

Reviewed 10/07/2010
Reviewed and Approved 02/18/14
Reviewed 3/2020

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ACADEMIC STANDARDS

Due to the size of the ACS Academic Standards, they can be viewed on the internet at:

4K-12 Curriculum - Assumption Catholic Schools

or they can be requested via email:

kerry.klein@acswr.org

or a paper copy may be obtained by request

(715) 422-0901

ACS Accountability Report Card

https://dpi.wi.gov/accountability/report-cards

Educational Options

https://dpi.wi.gov/ed-options

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WPCP Assessments:

ACT/ACT with Writing: Grade 11

Forward Exam:

Grades 3-8 English Language Arts and Math
Grades 4 and 8 Science
Grades 4, 8, and 10 Social Studies

Pre ACT Secure:

Grades 9 and 10

*How to opt out of a test:

Typically, you will be contacted by the school counselor/social worker that your child will be testing. If you choose to have your son or daughter opt out of a DPI required test, you must email the school counselor/social worker and include your name, your child's name and grade as well as the name of the test you would like them to opt out of.