



Welcome to Our Lady Queen of Heaven School!

Welcome to our Kindergarten and new student families and welcome back our returning students and their families. We are so pleased that you are a part of the Assumption Catholic Schools family.

Our mission is to promote excellence and personal growth grounded in Catholic principles and tradition; not only for our students but for our staff as well.

We believe that every child can learn and we hope to work very closely with you to develop a relationship that will enhance your child's learning. We thank you for entrusting your precious child(ren) to us and please know that we appreciate the faith you have placed in us.

Again, welcome to Assumption Catholic Schools. Your child is about to begin a great adventure as they grow in faith and knowledge!

Peace and grace to your family,

**Mrs. Rebecca Gudelis
Principal**

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OLQH Office Mrs. Zacher 715.422.0980 jzacher@assumptioncatholicschools.org

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Table of Contents

Page 3-4	Curriculum/Course Description
Page 5-8	Frequently asked Questions
Page 9-10	Dress Code
Page 11	After School Procedures
Page 12	Student Services

Assumption Catholic Schools Vision

A Community of Academic Excellence, Catholic in Spirit and Culture, Nurturing Integrity and Respect.

Assumption Catholic Schools Mission

To Inspire excellence in personal growth grounded in Catholic principles and tradition.





Curriculum/Course Descriptions

COURSES FOR GRADES K-2

ELA/Reading -English-Language Arts and Reading foundational skills are taught in K-2nd grade. Each grade spirals its curriculum to progress from introductory to applying skills in life situations. Grammar, usage, mechanics, writing, spelling, vocabulary, phonics, handwriting, and reading comprehension are taught and revisited in all grades at appropriate levels.

Programs utilized to increase language/reading success include STAR Assessments, Accelerated Reading, Spelling and Vocabulary City, and other specific technology tools as needed/discovered. Textbook series includes Houghton/Mifflin/Harcourt.

Math-Students are provided the necessary mathematics tools to use as they progress to the next level of academia. These foundational tools include mastery of math facts, applied problem solving, inductive reasoning, real-life application, and an integration of modern technology. We also help students see mathematics as worthwhile, interesting, and relevant.

Programs utilized to increase math success include STAR Assessments, Accelerated Math and Math Facts in a Flash. Textbooks include Houghton/Mifflin/Harcourt.

Religion-The religion curriculum seeks to help students grow both spiritually and academically. Centered on the person of Jesus, the religion curriculum begins with age-appropriate truths of the Catholic Faith. Students deepen their religion curriculum through seasonal celebrations and activities, prayer services, weekly and Holy Day of Obligation mass, and grade level retreats. Special interest is given throughout the day on behaving according to the will of Jesus. What Would Jesus Do?

Science- Provides opportunity for students to learn by hands-on activities to grow in knowledge of physical, earth, and life science. Textbook series includes Houghton Mifflin Harcourt.

Social Studies-The following themes include many hands on activities to strengthen the foundational understanding of our past, current status, and future at grade appropriate levels: Ourselves, Our Family, Our Neighborhood, Our Community, Regions of the United States, and Wisconsin History.





Curriculum/Course Descriptions Continued

PHY-ED



Physical education develops desirable, physical, mental, and emotional traits that aids in the development of a well rounded child. The goal of physical education is to develop healthy habits, skill acquisition of games and sports, sportsmanship, and teamwork.

MUSIC



Music (General/Instrumental) Participation in general music provides for the deepening of musical knowledge while enjoying the art of music. Through vocal, rhythm instruments, hand bells, and dancing students learn and perform at their level.



CATECHESIS

Catechesis is an approach to the religious formation of students. The Bible, liturgy of the church, and educational principles of Maria Montessori are taught in a special room called the "atrium"

ART



Art class provides students the opportunity to develop awareness of the elements and principles of art and design. Students are exposed to the beauty in creation, and to learn the skills of artistic expression from a Christian perspective. The primary objective is to nurture expression through visual media.

COMPUTER



APPLICATIONS

Students are introduced to keyboarding and word processing as well as computer coding through the use of code.org. They also utilize Chromebooks for Math Facts in a Flash, Accelerated Reader, and many other learning games and programs.





Most Frequently Asked Questions

When does the day begin and end?

Our school day begins at 8:35 a.m. and ends at 3:35 p.m.

How early can I drop off my student for school?

The doors are open and before care begins at 7:00 a.m. There is a fee for the use of our child care program.

What if I cannot pick up my student right away at 3:35?

Students are then placed into aftercare where they enjoy the after school activities planned for that day.

Where do I pick up my child after school?

In-Church: If you are joining us for prayer service, students are dismissed to you in church.

Car Pick-up: Students are dismissed and supervised by teacher to the church parking lot.

Bus: Bus pick up is on 10th Ave. S. A teacher will supervise the bus line until all busses have departed.

After-care until 5:30: the group is dismissed to the after care teacher in room 101. Observe notes on door if they are in an alternate play area.





Most Frequently Asked Questions

What should students wear on weekly mass days?

Students are not required to dress up on weekly mass days. Regular dress code applies if not opting for dress shirts, ties, etc. Rules of modesty are required.

Do the students have recess?

Yes. Every day, 8:00—8:35, during lunch, and 1:45-2:05. Students have time to play outside (weather permitting) or do activities in their classroom.

How does breakfast work?

Every morning, breakfast is made available for the students. A breakfast bell will ring at 8:25 am. At this time, the students wishing to eat will go the cafeteria where breakfast is served.

Each breakfast is billed through the hot lunch program. For those participating in the before-care program, breakfast is included in that cost.





Most Frequently Asked Questions

What if my student has an appointment during the day?

If your student has an appointment during the day, a written note, e-mail, or phone call should be received in the OFFICE before school starts. Your student will be reminded to leave class at the appropriate time. Upon pickup, you should sign the student out in the OLQH office and sign back in upon returning. All notes regarding attendance should be directed to the office.

Report cards and grades?

You will receive a report card every six weeks. Each grading term is a hex, and there are 6 hexes per year. If you have any questions or concerns regarding grades, our teachers are promptly available via e-mail.

What are Friday Folders?

Every Friday, your child will receive a folder to take home. You are asked to sign and return the folder to school by Monday. If you have more than one student at our school, it will go home with the youngest child. Each folder will contain important information such as report cards and permission slips. You will also receive a Friday communication e-mail with electronic attachments of similar information.





Most Frequently Asked Questions

Does Our Lady Queen of Heaven School office sell scrip?

Yes, however, the inventory is not as vast as the main Scrip office located at Assumption High School. Those hours are:

Tuesday 11-2 Thursday 11-6 Friday 8-1

What are Friday Folders?

Every Friday, your child will receive a folder to take home. You are asked to sign and return the folder to school by Monday. If you have more than one student at our school, it will go home with the youngest. Each folder will contain important information such as report cards and communication regarding upcoming events, field-trips, fundraisers etc. You will also receive a communication e-mail with electronic attachments of similar information.

How often do OLQH students have Religion class and mass?

OLQH students have religion classes and a weekly Children's Mass on Tuesdays at 9:00 am. All are welcome to celebrate with us. We also celebrate Mass on Holy Days of Obligation, and take part in a daily prayer service before dismissal.





Dress Code

Pants – Solid colored dark navy blue or khaki tan

- Must be cotton, poly-cotton, corduroy, or knit fabric
- Pants are to be worn at the waist.
- Pant hems may not touch the floor.
- Leggings must be dress code colors and worn with shirts that are hip length or longer
- NO denim, jeans, sweats, wind pants, or bibbed, baggy, or flared styles.

Shirts – Solid colored dark navy blue, royal blue, white or red

- Shirts must have at least a one-inch collar – polo shirt, turtleneck, mock turtleneck, and blouse.
- Shirts may be long or short-sleeved.
- NO sleeveless shirts.
- Any logos on a shirt must be “smaller than a quarter”.

Skirts – Solid colored navy blue or khaki tan

Skirts must be no more than 3 inches from the top of the kneecap. Tights/leggings are encouraged in cold weather months.

Sweatshirts, hooded sweatshirts or pullover fleece – solid colored navy blue, royal blue, red or white with WRACS, ACS or ROYALS/ASSUMPTION logos

Collared shirt must be worn under all sweatshirts.

Sweaters – Solid colored navy blue, royal blue, red, or white or WRACS/ACS logo

- Collared shirt must be worn under all sweaters.
- Cardigan, v-neck, crewneck; long or short-sleeved are acceptable.
- NO tunic length.
- Any logo other than ACS/WRACS logo must be “smaller than a quarter”.





Dress Code continued...

Shorts/Skorts – Solid colored navy blue or khaki tan

- Shorts/skorts **must** be walking shorts and are to be worn at the waist (no athletic shorts or bibbed-style).
- Shorts/skorts must be at the knee or no more than 3 inches from the top of the kneecap.
- Shorts/skorts may be worn in August, September, October, April, May, and June of the school year (capris are permissible only in the months stated here).

Jumpers – Solid colored navy blue or khaki tan

- Any logos on a jumper must be “smaller than a quarter”.
- Collared shirt must be worn under all jumpers..
- NO sleeveless dresses.
- Must be no more than 3 inches from the top of the kneecap

Mass Day is Dress Code or better

Students may wish to keep a pair of dress code bottoms in their locker or backpack.

****The administrator reserves the right to interpret and apply the dress code. Then compliance is expected**

Footwear

- Dress, casual and tennis shoes must be neat and clean.
- Tie shoes must be tied at all times.
- NO cowboy boots, flip-flops, clogs, Crocs, sandals
- Black-soled shoes that leave marks on the floor may not be worn in school or gym class.
- Tennis shoes must be worn in gym class
- Winter-wear should be conducive to the weather

Socks – must be worn at all times

- Solid colored leggings or solid color tights in white, navy blue, red, or khaki tan may be worn. These leggings must be accompanied by stockings/socks.

Accessories

- Hats and sweatbands cannot be worn in the school building.
- Clothing, jewelry and/or grooming must not be distracting, potentially dangerous and/or disruptive to the learning environment.





After School Procedures

Each afternoon, we meet as a school family in church for a prayer service.

We celebrate the members of our school family, pray for our community, participate in prayerful activities, gather information, and hear announcements.

Parents are welcome to join us any day. Dismissal takes place after the prayer service.

In-Church: If you are joining us for prayer service, students are dismissed to you in church.

From Church: After care is dismissed to the after care teacher

From Church: Girl Scouts, Cub Scouts, Little Flowers, and other groups are dismissed to their leader.

Vehicle Pick-up: Students are dismissed and supervised by teachers to the church parking lot.

Buses: Students will be picked up on 10th Street S. A teacher will supervise the bus line until all busses have departed.





Student Services

What does the Student Services Department Do?

The school social worker is available 5 days a week between SV and OLQH schools.

- Provides services related to a student's social, emotional, and life adjustment to school, family and/or community.
- Is the link between the home, school, and community in providing direct as well as indirect services to students, families, and school personnel to promote and support students' academic, behavioral, and social success.
- Is an advocate to students, families, and staff in the ACS system.

Who is our student services educator?

Mrs. Elizabeth Kuhn can be contacted by phone (715-422-0956) or e-mail (ekuhn@assumptioncatholicschools.org).

Confidentiality

Everything remains confidential unless a student is planning to harm him/herself or others; or a student is being abused or neglected. In these situations, we are required by law to report this information to the parents/guardian or appropriate agencies.

