



Finance Meeting

September 15, 2020

Time 6:15 PM AHS Library

Agenda

- | | |
|--|---------------|
| 1. Prayer | Daniel Minter |
| 2. Finance Meeting | Michele Haas |
| a. Update on 2020-21 financials | |
| b. Facilities plan | Daniel Minter |
| c. Membership | |
| <i>Education Commission 7 PM AHS library</i> | |
| 3. Opening Prayer | Daniel Minter |
| 4. ACS 2020-21 Calendar Highlights | Daniel Minter |
| a. Check web site for other events | |
| 5. Reports | |
| a. Schools – see printed report | |
| b. President/Diocese | |
| c. Athletics | |
| d. Advancement | |
| e. Enrollment | |
| f. Royal Parents | |
| 6. New Business | Daniel Minter |
| a. Policy Handbook | |
| b. Mission Statement discussion | |
| c. WSCA survey and WRISA update | |
| d. Facilities plan | |
| e. Membership | |
| 7. Any other business | |
| 8. Closing Prayer | Daniel Minter |
- 2020-21 Meeting Dates 3rd Tuesday of the month August 2020 – June 2021 6:15 PM Finance and 7 PM Commission
- No commission meeting in December – finance only

The mission of Assumption Catholic Schools is to inspire excellence and personal growth grounded in Catholic principles and traditions

Commission Meeting Notes from August 17, 2020

Attending:

Dan Minter / Michele Haas / Bob Birkhauser / Tania Halbersma / Pat Springer / Deacon Mark / Pam Fochs / Father Levi

- Welcome to Father Levi
- Enrollment Update
 - 383 enrolled
 - 6 more potential
 - 32 new students
 - Inquiry from WRPS Students
 - Not capping enrollment “yet”
 - Safety Measures
 - Following mask mandate
 - Discouraging visitors
 - Scrip still open
 - College recruiters allowed
 - Limiting class sizes
 - Social distancing
 - Hand sanitizer stations
 - At least 3ft spacing between students
 - Holding class outside weather permitting
 - Fall Sports taking place with revised schedules (volleyball, cross country, tennis, football)
 - Fans (4 fan tickets per player, masks required)
 - Grants received for COVID-19 safety measures
 - Religious Care Foundation Grant - \$40,000
 - Esser Funds - \$26,000 (possibility for more)
 - Legacy Grant – Face Masks (5 each for K-5 students, 3 each for 6-12 students)
- ACS Staff Update
 - Kay Pope
 - Lori Randall – (taking a 3 month leave of absence)
 - Long term sub – Hans Peter Kohloff (from Oshkosh area)
 - Brother Joe – AHS Spanish
 - Yvonne Audi – AMS
 - Lori Curtin
 - Pat Springer – ASC
 - Heather Erdmann
 - Linda Gentry
 - Elisabeth Dean
 - Alicia Rose
 - Haley Bredel
 - Amie Eckelberg
 - Terri Fluguar

Meeting adjourned at 7:40 p.m.

ADVANCEMENT COMMISSION REPORT

September 2020

39th Annual Royal Event

After much deliberation, we've made the difficult decision to cancel Royal Event in 2020 due to COVID-19. I'm attaching a letter that was sent to our prior years' sponsors, craft vendors, and food booth reps at the parishes. Similar communication was also sent to our ACS families and published on Facebook a couple weeks back. The response has been supportive. Our constituents realize this wasn't an easy decision to make, but it was the right decision for the health and safety of our students, faculty, families, and friends of Assumption.

9th Annual Auction Royale

Auction Royale was originally scheduled for Saturday, November 7th of 2020, but will now be postponed to March of 2021 - again due to COVID-19. Details to follow as planning begins...

2020-2021 Annual Appeal - November 2020

Work has begun slightly earlier this year on the messaging and branding for the Royal Fund Annual Appeal, which is slated to be delivered in early November. In addition, Linda and Dan are strategizing the concept of a COVID-19 appeal (similar to the Roof Fund appeal in 2019) and how we could best align this opportunity for giving in advance of our typical Annual Appeal ask.

Medical Leave

I will be on medical leave again beginning Friday, September 21st and returning sometime in mid-to-late October after approval from my surgical team. I'll have two surgeries during my time away from the office, and then a third surgery will also be necessary before year end. In my absence, please contact Kerry Meinel, Michele Haas or Daniel Minter with any donor related questions. Thanks very much!

Respectfully Submitted,
Linda Schill

ROYAL EVENT LETTER TO: SPONSORS/VENDORS/FOOD BOOTH REPS

August 2020

Dear Friend of Assumption Catholic Schools,

Every year, we look forward to connecting with our Assumption Catholic Schools families and the extended community at large to celebrate our mission and share our vision for the future of Catholic education through a family focused fundraiser, Royal Event. But given the growing concerns around COVID-19, we've made the difficult decision to cancel the in-person event scheduled for September 2020. This was a tough call to make - Royal Event is an incredibly important event for Assumption Catholic Schools in terms of fundraising for operations and it's also one of our favorite ways to celebrate with all of you - but we need to prioritize the health and safety of our volunteers, students, parents, faculty, staff, vendors and everyone who helps make Royal Event happen. We've explored ways to maintain an in-person aspect of celebrating Royal Event, but it's been far too difficult to realize a safe and family friendly option that doesn't jeopardize the opportunity for our K-12 students, faculty and staff to return to in-person learning in our classrooms each and every day to follow. Simply put, it's far too great of a risk and we're not willing to take it.

You're receiving this letter today because you've either previously sponsored Royal Event or you've participated as a food or craft vendor in the past. We understand that our local businesses and community members are hurting too. Therefore, in light of the cancellation, **we are not asking for your monetary and product donations in support of Royal Event this year. But we do ask for your prayers and we simply want to take this opportunity to thank you** - for supporting us in the past and for standing by us today in this difficult decision.

We remain committed to celebrating our mission and building our vision together as one school community moving forward. We'll share additional details on our plans for next year's Royal Event as they become available. In the meantime, thanks for your patience and understanding - and we look forward to welcoming our Royal Event supporters back in September of 2021! When the time comes, we do hope you'll remember Assumption Catholic Schools in your giving plans. Until then, stay healthy and God Bless!

Raised Royal,
Linda Schill, *Class of 1989*
Director of Advancement

PS... Despite COVID-19, our work continues and our financial need is ever so present. If your business or organization does have the means to still consider a separate charitable gift to the Royal Fund in support of ACS K-12 Operations, I've enclosed a giving envelope for your convenience. If now is not the right time, please pass it on or keep it for future use. We're in this together and we'll prosper together! #RoyalPRIDE

ENROLLMENT REPORT – SEPTEMBER 2020

| | | |
|-------------------|-------------------|--------------------|
| 2 new 1st graders | 2 new 5th graders | 7 new 9th graders |
| 2 new 2nd graders | 5 new 6th graders | 2 new 10th graders |
| 2 new 3rd graders | 3 new 7th graders | 2 new 11th graders |
| 1 new 4th grader | 5 new 8th graders | 3 new 12th graders |

ACS Enrollment 2020-21

Updated September 10, 2020

CURRENT YEAR

| AHS(9-12) | | | | | | | |
|------------|-----------|-----------|------------|------------|----|------------|----|
| OLQH (K-2) | | SV (3-5) | | AMS(6-8) | | 9 | 45 |
| 5K | 26 | 3 | 31 | 6 | 36 | 10 | 37 |
| 1 | 24 | 4 | 22 | 7 | 33 | 11 | 29 |
| 2 | 22 | 5 | 30 | 8 | 28 | 12 | 27 |
| 72 | 83 | 97 | 138 | Total K-12 | | 390 | |

ACS Enrollment 2019-2020

LAST YEAR

| AHS(9-12) | | | | | | | |
|------------|-----------|------------|------------|------------|----|------------|----|
| OLQH (K-2) | | SV (3-5) | | AMS(6-8) | | 9 | 39 |
| 5K | 23 | 3 | 24 | 6 | 38 | 10 | 28 |
| 1 | 23 | 4 | 30 | 7 | 26 | 11 | 26 |
| 2 | 28 | 5 | 33 | 8 | 38 | 12 | 34 |
| 74 | 87 | 102 | 127 | Total K-12 | | 390 | |

WPCP UPDATE:

134

SNSP UPDATE:

14

(1 is partial)

INTERNATIONAL STUDENTS:

| STUDENT NAME | GRADE | DURATION | COUNTRY | HOST FAMILY |
|------------------------------|-------|----------|---------|-----------------------|
| Tien Luu | 12 | 1 year | Vietnam | Blake & Judy Schultz |
| Manuel Ruiz Anta | 11 | 1 year | Spain | Tim & Anne Zacher |
| Tagarelli Anna | 12 | 4 years | Italy | Tim & Anne Zacher |
| Ainara Sainz de Rozas Martin | 11 | 2 years | Spain | Todd & Terra Duellman |



SEPTEMBER 2020

St. Lawrence Early Childhood 9 /15/ 2020

- We have had changes in staff since July.
- Jo Ann Wendels is now the current Center Director as Kristin Pohlman resigned at the end of July.
- Michelle Gachnang is our Preschool Teacher
- Our enrollment continues to increase therefore we hired a new Room Aide, Michelle Vinter.
- We are at full capacity in our Infant Room (8)
- We will be at full capacity in our 2 year old Room by the end of November (12)
- We will be at full capacity in our Preschool Room by mid November (10)
- I do have a waiting list as well for these classrooms. We are unable to add more children than our license allows, which is why we do not simply take them all.
- This is the most children we have had in our classrooms in a very long time. We have been getting lots of positive feedback from our families in regards to being back in our St Lawrence building, the change in Director and the hiring of the new staff.
- Our 4k Class is small, and the word from other sites is this is the norm right now in the district.
- Our new 4k teacher, Haley Breidel is doing an amazing job and we are most grateful to have her.

Our Lady Queen of Heaven 9 /15/ 2020

The new year school year is off to a great start. The students and staff are excited to be back and are enjoying learning together. At this point in the year who have four students who are learning remotely.

We are happy to welcome Mrs. Lynda Borgen who is our long term substitute for the Interventionist teacher, Mrs. Haley Breidel, our new Phy Ed teacher, and Mrs. Amie Eckelberg who is our afternoon paraprofessional and aftercare professional. They are all dedicated to creating the best learning environment they can for our students and bring many creative and new strategies as well as smiles to all who interact with them.

We have introduced a new reading program at the Kindergarten level. The Superkids reading program is designed to build the essential foundation for fluent reading and greater comprehension.

Respectfully submitted by: Becky Gudelis

St. Vincent DePaul School 9 /15/ 2020

We entered this year after six months of planning. We spent our summer keeping up on the newest guidelines, the most current information, and aligning the guidelines from federal to state to county to local city mandates and ordinances. It has been and continues to be...a whirlwind.

Your support and participation in the monthly meetings is met with great gratitude. With you taking the information and communicating it to each of your parishes helps to share our good news and our needs with those in our community. Our Catholic schools are so important and we all need to work tirelessly together.

Please pray each for our staff and students. Planning and implementing various modes of instruction at the same time is no easy task. Our teachers are amazing and have high expectations of themselves and of their students (and administration, too!). Your praise and support means the world to us.

Classroom Technology –

We have been planning to outfit our classrooms, teachers, and students with the needed technology for our face to face students, our remote students, and even our virtual students if it comes to be. We have Chromebooks and messenger bags for each student ready to go. SV students do not take their Chromebooks home with them each night. We have interactive whiteboards, and eventually Smart Boards will be in full working order soon. Teachers have been working on professional development through the summer on Google, Star data, Freckle, myON, Zoom, and other programming.

Field Trips - Our fieldtrips are on hiatus until guidelines are lifted.

Respectfully submitted, Pam Fochs

Assumption Middle/High School – September 15, 2020

School has begun and staff and students are settling in to some new routines.

- As per the Bishop and Governor's mandates all staff and student are required to wear masks in the building.
- Students report to the first class of the day in the morning and are not permitted to congregate in the halls be for school
- A block schedule has been implemented to reduce the number of people students and staff come into contact with on a daily basis, to reduce the amount of movement in the building and to cut back on the amount of cleaning that needs to happen on a daily basis.
- Separate in person Mass for Middle School and High school is a part of our weekly routine.
- First Friday benediction was held on September 4th.
- We are excited to welcome Fr. Levi to AMS/AHS. He is getting settled in to his ministry at ACS and has already visited each Religion class and has been offering confession on Tuesdays.
- We are working on a modified Homecoming Week.

Respectfully submitted,

Anne Zacher

AMS/AHS Principal

Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition.

ROYAL PARENTS – SEPTEMBER REPORT

We will have the first mtg next month; we want to give parents time to settle into new routines first.

Although there is nothing really we can plan.....

We have a used clothing sale coming up (uniforms for \$2/piece for k-5).

K-5 students and teachers received back to school welcome gifts (cookies, Popsicles and hand sanitizer)