



Finance Meeting

Time 6:15 PM ACHS Library

Agenda

- | | |
|---|---------------|
| 1. Prayer | Daniel Minter |
| 2. Finance Meeting | Michele Haas |
| a. Update on 2021-22 financials | |
| b. Auction recap | |
| c. CUF raffle recap | |
| d. Update on staff and enrollment | |
| e. Mary Statue – called Nekoosa Memorial they cannot work on it still looking | |

Education Commission

Time 7 PM ACHS Library

- | | | |
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| 3. Opening Prayer | Daniel Minter | (2 min) |
| 4. ACS 2021-22 Calendar Highlights | Angie Peters | (2 min) |
| a. Check web site for other events | | |
| 5. Reports | | (5 min) |
| a. Schools – see printed report | | |
| b. President/Diocese | | |
| c. Athletics | | |
| d. Advancement | | |
| e. Enrollment | | |
| f. Royal Parents | | |
| 6. New Business | Angie Peters | |
| a. By Law revisions | Angie Peters | (20 min) |
| b. Nominations for chair and vice chair June meeting | Angie Peters | (5 mins) |
| c. Agenda and Packets | Angie Peters | (2 min) |
| i. Goal is to get agenda and packets out 1 week prior to meeting | | |
| d. Weather pay | Daniel Minter | (5 min) |
| e. Cell phones | Daniel Minter | (5 min) |
| 7. Any other business | | (5 min) |
| 8. Closing Prayer | Daniel Minter | |

2020-21 Meeting Dates 3rd Tuesday of the month August 2021 – June 2022 6:15 PM Finance and 7 PM Commission

The mission of Assumption Catholic Schools is to inspire excellence and personal growth grounded in Catholic principles and traditions

Meeting Minute Notes - March 15, 2022

In attendance: D. Minter, S. Bruley, P. Springer, J. Dolan, Fr. Guanella, Deacon Mark, R. Birkhauser, M. Haas, A. Peters, K. Meinel, C. Smits, T. Halbersma, Fr. Schaller

Prayer

Calendar Highlights

- April 9th Auction Royal 2022
 - Invites went out to all alumni, families, and commission members
 - Format will be ½ online and ½ in-person
 - Catholic United Raffle winners will be drawn

Reports

- School Reports
 - Future reports will be sent in pdf format vs word, as some members are unable to open the word document.
- School Choice Statewide Survey
 - General view shows that the majority of residents are in favor of some sort of school choice.
 - Would like the option for school choice state dollars to follow the student if they move
 - Senator Testin has requested a change in entry points, to allow students to enter the school choice program at any time, rather than at the current limited entry points.
 - The outcome of the Governor race in our state will have an impact on School Choice.

Athletics

- Cash Sweepstakes
 - Initial response is going very well
 - Congratulations to the girls Basketball Team on a successful season. They brought home the State Runner-up silver ball trophy.

Enrollment

- School Choice applications are up
- Roughly 20 current families still need to finish re-applying for next year
- Of the new families that came mid-year, most if not all are re-enrolled.

Royal Parents

- St. Patrick prayer cards have been ordered for all students and these, along with a small treat, will be delivered to each student on St. Patrick's Day.
- Spring Fundraiser will be cake rolls.

New Business

- By Laws Revisions
 - Question was raised regarding quorum meeting rules.
 - Current rule: Quorum is necessary to hold a meeting. Quorum is 50% + 1 of the regular members plus the Dean (or his delegate) and the President.
 - Regular members are parish appointed members. Staff and administration are not considered regular members.
 - Current meeting has 4 of 10 regular members in attendance. The more regular members are absent, the more the meeting is just another staff meeting.
 - Quorum Rule will be revised: Quorum is necessary to hold a meeting. Quorum is 50% of the regular members plus the Dean (or his delegate) and the President.
 - Article 5: #3 Membership / #5 Rules Regarding Removal
 - Possibly look at adding an addendum for time limits
 - Changing the wording to reflect that these are guidelines vs rules.
 - Regular Membership Attendance
 - It has been noted that some of our regular commission members rarely, if ever attend the meetings.
 - Suggestions were made to send out commission membership requirements and expectations to clearly outline their duties.
 - A roll call will be taken each month to find out who will be attending so we are in line with our Quorum Rules, and also to find out why members may not be attending. Ex: Is the time inconvenient, are there too many meetings, do they feel the information is irrelevant.....
 - Next pastoral meeting, Mr. Minter will go over commission membership and pastoral expectations.
- Update on EEOC Case
 - All claims dismissed
- Upcoming April Commission Meeting will be canceled. April Finance Meeting only.

Upcoming Items for May Agenda

- Pastoral Planning
 - Need to address declining parish enrollment and how we can protect Assumption in the future
 - Concern about declining parish support
 - Looking into how we can take control of our financial situation, so we can chart our own path, making fruitful use of our resources.

Closing Prayer

Calendar Highlights for the remainder of 21-22 School Year

May 18 Senior Awards 1:15 PM

May 25 Baccalaureate Mass and Dinner 5 PM

May 26 Last day for seniors

May 27 Last day K-11

Kindergarten Graduation 11 AM OLQH

8th grade promotion 8:30 AM in gym

Class of 2022 Commencement 7 PM in gym

May 31 Last day for teachers

June 6 – July 7 Stay SMART summer school
Tues, Wed, Thurs

SPRING SPORTS

Playoffs/State TBA depending on sport and seeding

Our Lady Queen of Heaven K-2 May 17, 2022 Commission Report

- Our Spring Concert was held on Tuesday, April 26, 2022. We thank Mrs. Gudelis for making this concert so enjoyable.
- Teacher Appreciation Week was celebrated May 2-6, 2022. The Royal Parents provided daily treats to our teachers as well as organizing parent volunteers to assist with lunch supervision duties. Our teachers were extremely grateful for this week of special treatment!
- We welcomed ten seniors from Assumption High School to our school on Wednesday, May 2, 2022 for their Day of Service. The AHS seniors assisted with outside clean up as well as working with students in their classrooms.
- Kindergarten Visitation & Screening was held on Friday, May 13, 2022, for our incoming 2022-2023 kindergarten students.
- On Tuesday, May 10, 2022, our second graders held their Communion Mass celebrating their First Holy Communion.
- As a school our students have been doing a lot of reading this year! They have read over 12,000,000 words since school began.
- The Catechesis of the Good Shepherd program has wrapped up for the school year. Our students enjoyed their time in the Atrium experiencing and enjoying time with God.
- Many field trips and end of the school year events are occurring in May.
- During the month of May, a group of six staff members from OLQH and SVDP are participating in a Compassion Resilience Facilitator Training sponsored through WI DPI and Rogers Behavioral Health.
- A last day of school picnic and outdoor concert with local musician Tom Pease is scheduled for Friday, May 27. The concert will begin at 1:30 pm.

Respectfully submitted by:
Shelley Bruley

Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition
Vision: A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.

May 2022 Commission Report



ST. VINCENT de PAUL

What have we accomplished so far:

Continued to instruct our students with grace and rigor through trauma sensitive events and extensive assessments (Star, ITBS, Forward)

Plan for end of year community-building events:

- ABC Countdown Activities

- Field Trip Opportunities

- 5TH Grade Promotion/ May Crowning

Goals for Summer

Finding the perfect-fit teaching/staff for our 5th grade, administrative assistant, child care, and paraprofessional positions.

Complete asbestos work, flooring projects, and lighting and ceiling projects in collaboration with SVDP Parish.

PD Opportunities for staff concerning Compassion Resiliency, Curriculum, Mental Health, School Safety, Safe Environment

Realign what we know about instructing our students and families. We are resilient. We don't have to do things the same way because that is the way they have always been. "The ship is safe in the harbor, but that's not what ships were meant to be."

Goals for Next Year

Set up classrooms for safety, mental health, compassion, review of academics, relationship-building

Increase our work with math skills

"Tech as a tool" in our classrooms

Strengthen our Catholic Identity and the opportunities to utilize the teachings of the virtues with all people

Continue to support SVDP Parish

Support teachers with professional development and mentoring as we work to improve student learning.

Train the Trainer certification for Compassion Resiliency for K-5 students, staff, and parents

Respectfully submitted,

Pam Fochs



ASSUMPTION MIDDLE SCHOOL/High School (6-12)

MS/HS

Over the past few weeks the MS/HS have completed the ACT Aspire, ACT, Forward Exam, and ITBS assessments.

On April 7th the MS and HS choir students attended the Large Group Choir competition and received 1st place. Congratulations to Mrs. Baker and the choir students.

On April 13th a Canon Priest from St. Mary's Oratory in Wausau, WI. gave a presentation to both the middle and high school students on the Latin Mass. He spoke about the history behind the Latin Mass and the similarities and differences between a High Latin Mass and the Mass that we experience today.

On April 19th all MS and HS students and faculty attended a Latin Mass at SSPP. This was a great experience for our students and we are very thankful for the time given throughout the day from all the various priests, sisters, seminarians, organist and altar servers.

On April 21st the MS and HS band students competed in the Large Group Band competition in Edgar. The band played 3 selections and received a first overall. Congratulations to Ms. Thomas and the band students.

On May 3rd the MS and HS students had a Choral Concert. It was an excellent concert and it was clear the students and Mrs. Baker worked very hard over the past few weeks.

On May 4th all MS and HS students participated in a day of service throughout the community.

-6th, 7th and 8th grade students worked on cleaning the outside of the Assumption building. They cleared the gardens out of trash, leaves and sticks and laid new mulch down throughout all of the garden. They also cleaned around the outside of the buildings.

-9th Grade: went to the Family Center. During their time there they painted, cleaned up around the building and helped organize items.

-10th Grade: Walked to the water park area to help the city set up pool chairs, lay mulch around the park, clean trash around the park and pull weeds at Witter Field.

-10th Grade: 7 10th Grade students also went to the ODC. They helped pull shrubs, pick up garbage, rake, etc. around the building.

-11th Grade: Students went to the TriCity Golf Course and raked around the course throughout the whole morning.

12th Grade: Half of the 12th Grade went to OLQH and the other half went to SVDP. At OLQH the students played with the students on the playground, cleaned off the blacktop, and assisted teachers with various projects in the classroom. The other 12th grade students that went to SVDP attended Mass with the students, played with them on the playground and helped clean around the building.

On May 6th we held a lock-in night in the gym for a group of elementary students. This was an auction item that was won by the LaCasse family.

On April 30th the Junior Class held Prom at the Outpost. It was a great night and very nice to have it off campus. Thank you to all of the students, parents and staff that were involved in making this a special night for our high school students.

Upcoming Dates:

- May 10th AMS/AHS Band Concert @ 6:30
- May 18th Awards Ceremony @ 1:15
- May 19th Lunch with Senior Award Recipients
- May 24th AMS trip to Green Bay
- May 25th AMS Yearbook Signing
- May 25th Bachelorette @ 5:30
- May 26th 8th Grade Trip to Wisconsin Dells
- May 27th 6th and 7th Grade to Newman's Mini Golf
- May 27th 8th Grade Graduation @ 8:30
- May 27th High School Graduation @ 7:00

Washington, D.C

SEND YOUR CHILD TO D.C. NEXT YEAR



GREAT OPORTUNITY EXPERIENCE WHAT YOU'VE LEARNED

After many years of schooling, learning and hearing about their nation's capital. Now they have a chance to be where their leaders meet and make decisions.

BE WITH FRIENDS FAMILY VACATIONS ARE DIFFERENT

The memories of sharing moments like this with friends will last a lifetime. Strolling through museums, getting emotional at the Pentagon Memorial, standing at the Lincoln Memorial where Dr. King gave his most famous speech... sharing this with friends is an amazing experience.

TOUR HIGHLIGHTS WHAT YOU'LL SEE

Washington Monument
Lincoln Memorial
U.S. Capitol
Arlington National Cemetery & Tomb of Unknown Soldier
Mt. Vernon
Ford's Theater



EVERYTHING IS INCLUDED

Everything is included in the price of this trip. Your child could go with no money and be well provided for...

- Airfare
- Hotel for 4 nights
- Motor coach bus in D.C
- Licensed tour guide
- All meals and night-time security

Affordable Trip

The cost of the trip may seem high at first, but remember, everything is included in the price.

Students will also participate in fundraising opportunities to reduce the overall cost of their trip.

The average student this year was able to reduce their cost by a few hundred dollars.

Additionally, if interested, we have ideas for students to raise funds on their own.



ITINERARY

Our itinerary is fluid. The Worldstrides people set up all of our appointments, but we work with our onsite tour director who's with us 24/7 to create the best experience for our students.

We cram a lot into four days. All of the outdoor Monuments and Memorials, Holocaust Museum, and as many of the Smithsonian buildings as we can.

Just being in the District can be exciting. The cherry trees are in bloom, and walking around the National Mall on a beautiful spring day is inspiring.



ITINEWHARARY



What this year's students had to say...

"My favorite thing was touching the Washington Monument." - Lirah

"My favorites were Arlington Cemetery and seeing the White House." - JT

"Everything was my favorite, but Arlington Cemetery was my most favorite." - Bella

"Seeing historical sites and seeing how much information there was to learn." - Tom

Budget Updates (Treasurer Report)

- Cake Rolls Fundraiser: There are still some people that need to pay for them but the estimated input so far is 300 cake rolls sold.
- \$5,355. Was the total collected, overall profit was \$2,645.00.
- Several things to keep in mind about the company that does the cake rolls, they have much more available to sell...(cookie dough)

Coin challenge – Money collected to purchase dairy products from Mason Dairy

St. Patrick Day prayer cards as an expense.

Teacher Appreciation Day (May 2-6)

School Reps – ideas

- Breakfast, lunch
- Parents attend to recess and lunch duties for the week?
- Affirmations about the teachers.
- Amazon wish list

(School reps to plan and take over and delegate help if needed)

Paw Logo Fundraiser

- Pay to have a paw print spray painted on your driveway

Google Survey on Meeting Changes (time and site)

- Wednesday, Thursday, Monday Were top three days
- No change in day or time at this point.
- How to make meetings more welcoming and encourage attendance of new parents
- Changes to take place next year, Wednesdays
- High school students to offer service hours helping with homework and playing games

How do teachers want Funds from Royal Parents used and what is most beneficial, how can money nest go back to help and support the students?

Request for funds from St. Vincent's last day of school - bouncy house rental

- Pam Fochs Requesting \$500 to put toward last day of school bouncy house
- Question was posed. "why don't we buy a bouncy house and our own tents"
- Bouncy house rental approved to fund for St. Vincent's

Bingo – a Royal Parents Fundraiser

- **20/80 split for groups to run nights of bingo. Groups within system to run Bingo and keep part of the profit.**

Next Month's Meeting

- Form to be put into orientation folders for involvement, volunteering and buyout options for parents in the system

Procedure for teachers requesting funds from Royal Parents, timeline for form submission.

5/4/2022

ENROLLMENT REPORT

ACS Enrollment 2021-2022

Updated 5/4/2022

CURRENT YEAR

OLQH (K-2)	SV (3-5)	AMS(6-8)	AHS(9-12)	
5K	24	3	27	6
1	31	4	32	7
2	26	5	26	8
	81		85	
				113
				9
				28
				*43
				10
				35
				11
				39
				12
				25
				131
				131 Total K-12
				410

WPCP UPDATE: 144

SNSP UPDATE: 23

*1 student from Germany at AHS for hex 5 & 6

ACS Enrollment 2020-21

Updated April 19, 2021

PRIOR YEAR

OLQH (K-2)	SV (3-5)	AMS(6-8)	AHS(9-12)	
5K	27	3	31	6
1	24	4	22	7
2	22	5	29	8
	73		82	
				96
				9
				43
				38
				27
				11
				32
				12
				27
				135
				135 Total K-12
				386

The application period for WPCP closed on April 21st. We had approximately 200 applications.

In a couple of weeks we should find out how many students will be receiving vouchers.

Last year we had about 175 applications and currently have 144 WPCP students.

ADVANCEMENT COMMISSION REPORT – May 17, 2022

Catholic United Financial Raffle - January through April 2022

Our raffle partnership with Catholic United Financial wrapped up with the final drawing on Saturday, April 9th. In total, \$9,105.00 was raised in total to be split amongst the ACS K-12 school buildings.

10th Annual Royal Auction - April 7, 8 and 9 of 2022

Virtual and In-Person Royal Auction are complete! In summary, financially speaking, the event did not garner as much support as prior years. Attendance was similar for our in-person event, however overall giving in terms of silent and live auction items from businesses was down compared to prior years. Overall sponsorship support was up. In total, over \$62,000 was raised. Of that, over \$27,000 was designated for the Fund A Need campaign for capital improvement projects!

Alumni Directory Update - 2022/2023

PCI staff continues to market and conduct outreach with our Assumption Alumni. The process continues through the end of 2023. After the directory is complete, PCI will enter into a phase called an Oral History Project, which will result in a compilation of alumni stories and reflections that can be compiled in a book and sold to AHS alum and beyond. Any questions about the project should be directed to Linda Schill in Advancement or Joe Birkhauser in Alumni Relations.

Respectfully Submitted,

Linda Schill
Director of Advancement
Class of 1989

DRAFT

Assumption Catholic Schools Weather Policy

Policy on staff reporting expectations when school is closed for unforeseen circumstances.

In the event of an unforeseen school closure (example weather, funeral, other emergency) staff are not expected to report to work unless their job is needed to assist in the resolution of the issue.

Hourly employees will not be paid for this time off but can elect to use PTO to receive pay. Any employee may elect to come in to work in their workspace that day. Hourly employees who elect to come in should speak with their direct supervisor and explain what they will be doing in order to be paid.

Salaried non contracted employees shall either report, if conditions allow, or work from home. They should speak to their direct supervisor. If they wish to do neither they will be charged a vacation day.

Critical staff (custodial) shall report unless conditions do not allow.

In some situations, such as extended closure due to weather or other emergency, the president may elect to approve pay for the hourly employees so as to reduce the amount of hours they might lose. If such pay is approved the employee will be expected to report to work if conditions allow and should document what work was done. These situations are rare.

Cell Phones and School Phones

Cell Phones

- 1) **For Employees** – ACS understands many employees carry personal cell phones and many work long hours. Overall, ACS encourages all employees to put their personal phones away while working with students and at professional meetings. An employee's duty is first to their students and in meeting all professional obligations.
- 2) **Expectations for employees.**
 - a. Personal cell phones should not be used during student-contact time unless authorized in advance by the building administrator.
 - b. Employees should not give their personal cell phone numbers to students or parents.
 - c. **Employees should not use their personal cell phones to communicate with parents or students. School cell phones are available for use off campus events.**
 - d. All employees are responsible to know the school's safety plan as it relates to cell phone use and follow up. In some situations, cell phone use may endanger students or interfere with crisis management.
 - e. Teachers planning to use a personal cell phone for instructional purposes, including taking photos of students, requires authorization from the principal.
 - f. Employees who choose to use their personal cell phones at work are personally responsible for any repercussions that may occur because of use.
 - g. Employees are responsible for their personal phones and other devices.
 - h. ACS claims no responsibility for theft, loss or damage of personal cell phones.
 - i. ACS claims no responsibility for problems caused by hacking including identity theft, viruses, or other problems that may result from using the ACS network.
 - j. Employees using ACS provided cell phones are to use the device only to perform their required duties for the job.
 - k. Web use on a personal cell phone must comply with Catholic moral doctrine and with the regulations set forth in the Children's Internet Protection Act (CIPA) <https://www.fcc.gov/guides/childrens-internet-protection-act>.
- 3) **For Students** – employees are to refer to the Parent-Student Handbook and are responsible to enforce all rules for the protection of all students.
- 4) **School Cell Phones** – Staff have access to school cell phones that can/should be taken along when off the primary school site.