



Finance Meeting

January 17, 2023

Time 5:30 PM ACHS Library

Agenda

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|--|---------------|
| 1. Prayer | Daniel Minter |
| 2. Finance Meeting | Michele Haas |
| a. Update on 2022-23 financials | |
| b. Update on 2023-24 budget | |
| i. Wage increases | |
| ii. Set tuition for 2023 | |
| iii. Review revenue and expenses | |
| iv. Update from state | |
| c. Holiday pay Policy – see attachment | |
| d. Board development – see attachment | |
| e. Central office relocation | |
| f. Change of location February 21, 2023 meeting will be at OLQH | |

Education Commission
Time 7 PM ACHS Library

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| 3. Opening Prayer | Daniel Minter | (2 min) |
| 4. ACS 2022-23 Calendar Highlights | Angie Peters | (2 min) |
| 5. Parent Comment 2023-24 calendar | Angie Peters | (5 min) |
| 6. Reports | | (10 min) |
| a. Schools – see printed report | | |
| b. President/Diocese | | |
| c. Athletics | | |
| d. Advancement | | |
| e. Enrollment | | |
| f. Royal Parents | | |
| 7. New Business | Angie Peters | |
| a. Enrollment and admission policy | | |
| b. Holiday pay policy – see attachment | | |
| c. Board development – see attachment | | |
| d. Central office relocation | | |
| e. Music Concession concern | | |
| 8. Any other business | | (5 min) |
| a. Change of location February 21, 2023 meeting will be at OLQH | | |
| 9. Closing Prayer | Daniel Minter | |

2022-23 Meeting Dates 3rd Tuesday of the month August 2022 – May 2023 6:15 PM Finance and 7 PM Commission

The mission of Assumption Catholic Schools is to inspire excellence and personal growth grounded in Catholic principles and traditions

Revised 12/29/2022



Our Lady Queen of Heaven K-2 January 17, 2023 Commission Report

- Our Christmas concert was held on December 13, 2022. The concert was well attended and our students performed wonderfully.
- Effective Jan. 2, 2023, our parking lot pick-up procedure changed to pick up from car only. This change was made due to the increase of pedestrian traffic walking through moving traffic. All parents/guardians were directed to remain in their vehicles and join the pick-up line instead of finding a parking space and walking up to pick up their children.
- Fr. Guanella blessed our school doors for Epiphany on Wednesday, Jan. 11.
- Players from the Riverkings Hockey team have been volunteering at OLQH and participating in physical education classes with our students.
- Mrs. Jessica Tritz has been bringing in her certified therapy dog, Magnolia, on weekly basis to sit with our students while they read to her. Our students and staff look forward to Magnolia's weekly visits!
- Plans are underway for celebrating Catholic Schools Week (January 29-February 3). Plans include an OLQH activity with the AHS seniors, parent lunches, and Mass with Bishop Callahan.
- Kindergarten registration is scheduled for Thursday, Feb. 2, 2023 at OLQH from 4-6pm.
- A visitation day for incoming kindergarten students is scheduled for Friday, May 12, 2023. There will be two sessions: 9-11:00 am and 1-3 pm.

Respectfully submitted by:
Shelley Bruley

Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition

Vision: A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.

SLECC – JANUARY 2023 SCHOOL REPORT

St. Lawrence Early Childcare Center is back to full capacity after our Christmas Break ended and it was wonderful to have everyone back in their routine.

Enrollment remains at an all time high in each classroom, with three new babies joining our SLECC family in February.

The 4k class joined up with the YMCA & THINK Academy 4k on a field trip to South Wood County Ice Rink before break, and everyone had a wonderful time.

The Preschool and 2's classes held their Mini Christmas Concert in December and they rocked it! Mrs. Rifleman worked so well with the children and we had a full house/gymnasium of elated parents, grandparents, siblings, friends & neighbors who came to enjoy the songs. Afterwards, many stayed for refreshments before heading back to their places of employment. How blessed we are to have such involved parents who took time off work to share in their child's joy of singing.

With a few surprising snow days cutting our week before break short, our 4k class missed holding their Winter Program. However, that was rescheduled to Thursday, January 5th. The students and teachers worked far too hard to not showcase their songs for everyone!

St. Lawrence will be receiving a package made up of various items from Childcaring and Lakeshore Learning as an appreciation and gratitude gift for all regulated child care programs in their 10 county service area! The package will have specific items for our program type valued at over \$100. These items were chosen to promote child wellness, specifically Social-Emotional Development to help children manage and regulate their emotions, feeling and expressing empathy toward others and making responsible and caring decisions. We are so grateful to Childcaring, Inc for including St. Lawrence with this unexpected gift!

Respectfully submitted by Jo Ann Wendels Director SLECC / 4k Site



St. Vincent de Paul School January 2023 Commission Report

Immaculate Conception, Christmas, New Year, Epiphany Catholic traditions had much participation. Snow Days were also celebrated as teachers plan for instruction.

Christmas Program was well attended. We would like to thank our choral director, Heather Erdmann for preparing the students to sing as the angels do.

We welcomed 2 new baby Royals to our school family: Gianna and John. Many baby blessings to the new families.

Bingo Dates: 1/15; 2/5; 2/19; 3/5; 3/19; 4/2; 4/16; 5/7; 5/21

Facility:

Extensive work on getting the boiler, compressor, dampers, and thermostats working together through TweetGarrot.

Keeping watch on the potholes in the parking lot. They are increasing in size, especially through this cold season.

Catholic Schools Week 1/30-2/6

Plans are underway to celebrate our Catholic Schools. Schedules of activities are enroute home. Participate is as much as you can, bring your family and friends...enroll any kids you know!!

Ash Wednesday/Lent 2/22-4/9

Students will be having Stations of the Cross each Friday afternoon that we are in session. Anyone is welcome to join us.

Reading

We all know how important reading is to the success of a student. Many opportunities are given throughout the school day to guide students through this important skill. Through our STAR assessments, Accelerated Reader program, myON, Title I, and our Read Side by Side Reading program we continue to be diligent. We also supplement our student instruction with the Literacy Lab, and a Special Needs Interventionist who use researched, best-practices to guide students in strengthening their focus skills. Continue to read with kids, no matter how old they are. Teachers and students are finding the amount of writing with our new program has increased.

Students are nearing the million words read through our AR program. Dominic Schoenick has already reached the milestone with a couple of months of school! There are quite a few racers who are right on his tail.

Math

We continue to work on math facts as the foundation for math instruction. The Math '500 program is a take on the car racing theme. As students master the various levels of math facts they complete a lap.

Safety:

Flu/Covid Protocols: We are working safely and consistently each day to make our environment available for in-school attendance.

Safety Committee: Meeting monthly to update and plan safety plans and actions. CPR/1st Aid certification opportunities, ALICE training and practicing with students,

Appreciation

The students and staff are troopers as they support our mission. Our hearts go out to all families in ACS that tirelessly wake up each morning to do God's work for the children. Thank you to all who are supporting our efforts in the school both academically and spiritually.

Respectfully submitted, Pam Fochs



St. Vincent de Paul School January 2023 Commission Report



ASSUMPTION MIDDLE SCHOOL/High School (6-12)

MS/HS

The following are many activities that have happened over the past couple of months in the middle school and high school.

Teacher of the Month-Hot 96.7

Joe Diedrich won teacher of the month from Hot 96.7. The radio station and Scheril Tires came to give him an away during our middle school assembly. He will now be put into a pool for teacher of the year later in the school year.

Choir and Band Concerts

The band and choir students had their yearly Christmas Concerts. They were a huge success this year and there were many positive compliments about both of the concerts. A huge thank you to Molly Thomas and Peggy Wettstein for all of the hard work and dedication that has been put into the music programs.

Souper Supper

This year we brought back the Souper Supper for any family that attended the band and/or choir concerts. Renee Kollock had come up with the idea to give back to our families. It was a great idea and one that many people came in for to eat supper before the concerts. People were very thankful and will hopefully continue to be a tradition going forward.

St. Nicholas Day

Thank you to the Royal Parents for providing candy to the students on St. Nicholas day. They were very happy!

Family Center/SWEPS/Handmade Cards/OLQH Santa Books/Giving Tree

During November and before our Christmas break the schools did a lot to give back to the community and our school system. The middle and high school student council did a family center donation day where students brought in a can of soup or vegetable. The middle school and Royal Parents gave to SWEPS and gathered pasta and cereal. The schools wrote over 350 handmade cards to people in need. The 8th grade went over to OLQH and wrote Christmas stories with the 1st grade class. The Campus Ministry team sponsored the Giving Tree where we collected baby items for several new mothers.

Golden Mass

This year the Golden Mass had to be moved to a later date due to the weather. We figured the attendance was not as it would be like in the past but there was still a large group of alumni that showed. Throughout the day the middle and high school had a special breakfast made by our school kitchen. The middle school students went over to Rogers Cinema and watched a movie and the high school students stayed in the building playing games and watching movies. Overall the students were very happy to continue to have a day to celebrate Christmas together and the day was a success.

Finals

The high school students are currently taking their finals. Students have been in the cafeteria throughout the day and preparing for their finals.

Saint Pictures

We have begun to hang various Saint Pictures throughout the building. The goal is to try and expose students to various Catholic art and to teach them about many different Saints/Catholic Art work. Please walk around the building at some point and view some of the art work that has been hung.

Upcoming Dates:

1/16 Professional Development Day

1/18-1/22 March for Life

1/29-2/4 Catholic Schools Week

2/11 Snowball Dance

2/17 Solo Ensemble

Submitted by: Jimmy Lynch, MS/HS Principal

1/6/2023

ENROLLMENT REPORT

ACS Enrollment 2022-2023				Updated 1/6/2023				CURRENT YEAR			
OLQH (K-2)		SV (3-5)			AMS(6-8)		AHS(9-12)				
5K	29	3		27	6	34	9		36		
1	26	4		26	7	41	10		29		
2	30	5		34	8	42	11		38		
	85			87		117	12		36		
									139	Total K-12	428

WPCP UPDATE: 166

SNSP UPDATE: 25 & 1 Partial

ACS Enrollment 2021-2022				January 13, 2022				Prior Year			
OLQH (K-2)		SV (3-5)			AMS(6-8)		AHS(9-12)				
5K	24	3		24	6	36	9		29		
1	31	4		32	7	40	10		43		
2	26	5		24	8	39	11		35		
	81			80		115	12		25		
									132	Total K-12	408

WPCP UPDATE: 146

SNSP UPDATE: 23

The 2nd Friday in January required count date will take place on 1/13. This is required for WPCP and SNSP.

Reenrollment begins Feb. 1st. Mailings/website/Facebook, etc. Have been posted and sent out.

Kindergarten Registration night is Thursday, Feb. 2nd

High School Registraton night is Wednesday, Feb. 8th

The 2nd required Board of Directors Meeting is Wednesday, February 8th at 4:30pm in the AHS Library.

St Lawrence Early Childhood Center Staff

Working minimum of 1900 hours

- 1) 13 paid days off (can be used for personal days, sick days and do not carry over from year to year)
- 2) 8 paid holidays*—, New Year's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Friday After Thanksgiving, Christmas Day,

Part time - working minimum of 1300 hours:

- 1) 7 paid days off (can be used for personal days, sick days and do not carry over from year to year)
- 3) 7 paid holidays*—, New Year's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Day,

Part time - working minimum of 1000 hours:

- 1) 5 paid days off (can be used for holidays, personal days, sick days and do not carry over from year to year)
- 2) 6 paid holidays — Christmas Day, Good Friday, Memorial Day, 4th of July, Labor Day, Thanksgiving.

****If a holiday falls on a weekend, the following is allowed. If a Saturday, the employee should take the Friday off with pay, if a Sunday the employee should take Monday off with pay. This assumes that the Friday or Monday is a day of no student contact.**

Paid time off is equivalent to regularly scheduled work hours.

Paid days off can be used in full or half day increments with prior approval.

Approval is required from your building supervisor

An annual calendar of when the holidays will be taken will be published by May 1.

Appendix 1 – Holidays, Vacation, PTO and sick days

Contracted Teachers

- 1) have a 190 day work expectation following the schedule of the school year with regards to the holidays. Holiday pay is not granted to employees on a teacher contract but is factored into the 190 day work expectation.
- 2) Sick Days – 10 days (earning 1 for each month of service. Not to exceed 45 days.
- 3) Personal Days – 2 per contract year

Salaried Employees including contracted administrators and year round full time employees (2080 hours)

- 1) 11 "Paid" Holidays*– New Year's Day, Good Friday, Monday after Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, Christmas Day, Day after Christmas
- 2) Vacation and personal days per contract or schedule in handbook.
- 3) Sick Days– 12 days (earning 1 each month of service) not to exceed 45 days

Year Round Hourly Employees Working a Minimum of 1,600 Hours per Year:

- 1) 9 Paid Holidays*– New Year's Day, Good Friday, Easter Monday, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day
- 1) Paid Time Off (PTO) equal to 10 normal workdays (can be used for holidays, personal days and do not carry over from year to year)
- 2) 5 Sick Days (not to exceed 20 days)

Full Time School Year Employees Working a Minimum of 1,000 Hours per Year:

- 1) 5 Paid Holidays* Good Friday, Easter Monday, Labor Day, Thanksgiving Day, Christmas Day
- 2) 5 paid days off (can be used for holidays, personal days, sick days and do not carry over from year to year)

***If a holiday falls on a weekend, the following is allowed. If a Saturday, the employee should take the Friday off with pay, if a Sunday the employee should take Monday off with pay. This assumes that the Friday or Monday is a day of no student contact.**

Paid time off is equivalent to regularly scheduled work hours.

Paid days off can be used in full or half day increments with prior approval.

Approval is required from your building supervisor

An annual calendar of when the holidays will be taken will be published by December 22 of the year prior.

FY 2023-24 Holiday Pay Schedule

	2023-24	Full Time YR, Salaried and Administrators	YR over 1600	FT SYR over 1000	SL over 1900 hours	SL over 1300 hours	SL over 1000 hours
4 th of July	Jul 4	X	X	NA	X	X	X
Labor Day	Sep 4	X	X	X	X	X	X
Thanksgiving	Nov 23	X	X	X	X	X	X
Friday after	Nov 24	X	N	N	X	N	N
Christmas Eve	Dec 27	X	N	N	N	N	N
Christmas Day	Dec 25	x	X	X	X	X	X
Day After Christmas	Dec 26	X	N	N	N	N	N
New Years	Jan 1	X	X	N	X	X	N
Good Friday	Mar 29	X	X	X	X	X	x
Easter Monday	Apr 1	X	X	X	N	N	N
Memorial Day	May 27	X	X	NA	X	X	X
		11	9	5	8	7	6

Note SLECC may need to stagger/flex paid day off due to student attendance if center is open.

Potential CO relocation

Summary of Thoughts to Date

I just wanted to send a short summary of the discussion from yesterday as well as what I see as next steps.

Background – over the past couple of years, the system administration has discussed the need to look at alternative locations for the central offices. The prime reasons for this are;

1. Need for space in the MS HS building
2. Security concerns regarding the scrip process – in its current location once a person is allowed into the building they have full access to the hallways. Talking with the fire department, code will not allow us to put up an extra security door.

Options- we have at various times look at various options

1. Build a free standing structure on the current Assumption site – put aside due to cost
2. Use SSPP school – would not work for scrip because of the stair situation and would cost extra to hook into our network.(\$6000 per year)
3. Buy a building – have not found anything suitable and would have same issue with the network
4. Remodel the front area of the Assumption building – could address security concerns but does not help the space issue as moving CO to the front of the school then displaces and equal number of school offices into the spaces we just vacated.
5. Move only finance, president, development and enrollment offsite. Move scrip into the bottom of the MS office and install a new entry system. Not practical in terms of how finance needs to interact with scrip at times. Would also need to install a ramp up the hill – it is much steeper than the 3 steps at the current door
6. Rent office space – this is a viable option – base cost of one such office we are looking at would be about \$2000 per month plus the cost of the internet hook up. (\$6000 per year)
7. Make use of the space at SVDP, share it with the parish offices and our Catechesis of the Good Shepherd program. In order for this to be practical would look into buying a house for Father Patric. Internet not an issue – a connection can be made to the servers in the SVDP school at little cost beyond the install – no monthly fee. More details below.
 - a. Overall the rectory (convent) building is in good shape. It could use some minor work on carpet, probably needs some installation of network outlets for our phone system and copiers and has a window that needs some attention.
 - b. The building is large enough to accommodate 3 offices for the parish – the current space used by the parish administrative assistant and DRE, the small front office and one just behind that area to be used by Father as his on-site office and the money counters.

- c. The school would need offices for scrip, finance (2x), enrollment, president and development plus the 2 rooms for CGS and some sort of meeting space (which could also be used as needed by the parish).
 - i. The current rooms are on the smaller side but would be adequate for our purposes especially as there are still several extra rooms which can be used for document storage
 - ii. The parish would continue to use the basement for storage(I believe there is one)

Talking with Father Patric he indicated a willingness to work on this plan. The following is what we will be looking for

At least 3 bedrooms and 2 baths with a 2 car garage

HVAC and other mechanical and physical structure in good working order

In the general vicinity of the parish – maybe 12 block radius but not beyond the expressway, Grand or 8th Street

Financials – still working on this idea – exactly how it plays out will depend on what the Diocese and the lawyer say we need to do. Right now I am thinking the school would purchase said house (discussion to be held with school finance committee on this and then we would repay ourselves the annual amount we would have spent on rent and internet. We would then sign an agreement between the school and parish allowing Father Patric and any future pastor the right to live in the house and allowing the parish and school system to share the former convent for offices.

Further thoughts

Father also indicated the need to supply a cleaning person and someone to do outside work (lawn and snow) this would be done at school expense.

Hazard insurance – if the parish retains the ownership of the convent building then the school would be responsible for insurance on the house

Utilities – school would take over the utilities at the convent building and the parish would pay utilities on the new rectory

Hope would be to find a home that is under \$160,000

It may be possible to share space while Father Patric continues to live there but not ideal – depends on availability of a suitable house.

Repairs and maintenance – would work out an agreement

Improvements – things such as internet connections and cameras would be school expenses. If we look at new flooring a suggestion would be new flooring in the parish spaces would be paid by the parish and in the remainder of the building by the school system. Some floors (Kitchen for sure) do not need to be replaced.

The advantage of working on this plan as opposed to any of the others we have looked at is the cost is somewhat reduced and in the end a property is acquired that if future building configurations change or there is no longer a pastor assigned to SVDP etc. it could be potentially rented to school employees or sold at which time a new building use agreement for the convent would be needed. A further advantage is this plan is feasible subject to finding a suitable house to be accomplished by the start of the new school year. In effect we would be paying ourselves what we would pay an office landlord for rent.

Prayer and discernment will be necessary on this topic but I believe we have a path to work on, now we just see what God intends to make known to us.

From Jessica Kirschner

Good morning Mr. Minter:

I think I am understanding the situation... If St. Vincent Parish currently owns the tax exempt rectory, but that Assumption Catholic Schools is interested in acquiring that property to use for office space, if the current St. Vincent rectory was transferred to Assumption for office space, it would be able to be tax exempt, because it is continuing to be used for a tax exempt purpose related to the educational purposes of Assumption. It would only change as being owned/exempt as a rectory on the tax rolls under the ownership of the Parish to owned/exempt for educational purposes under the ownership of Assumption Catholic Schools.

Then, if a new property was purchased for use as a rectory, that new property would be able to "take the place of" the current property to be exempt as the rectory. Ideally, since exemptions for pastor's residences are typically given to churches specifically, it would be ideal if the new rectory was owned in the name of the Parish. That could be accomplished by a cash transfer from Assumption to the Parish for the acquisition of the property or by Assumption purchasing the property but then transferring the property in a gift transfer to the Parish. One caveat, however, is that when acquiring taxable property, it does remain on the tax rolls until the next January 1st when the period opens for applying for tax exemption. That only remains open until March, so there is a limited window of time before any acquired property would have real estate taxes attached to it for the year, even if used for an exempt purpose for the majority of the year.

In the end, though, both properties (the current rectory property, to become transferred to educational office use, and a new rectory property) would be able to be exempt from real estate tax.

2023 BOARD DEVELOPMENT VIRTUAL SERIES

Calling all **BOARD CHAIRPERSONS, ADMINISTRATORS, AND BOARD MEMBERS** to expand your expertise as a board member—one who will **MAKE A DIFFERENCE!**



THURSDAYS
JAN – MAR, 2023

TESTIMONIALS FROM 2022 SERIES

This series has been very affirming of the board that I serve on. I was happy to learn of some additional points that would serve our board well.

...

I greatly appreciate how each session has been building on the other.

...

So much information! I am energized! Just keep this development series going! I am loving it.

...

Resources were great as were the presenters.

...

Very helpful and insightful... Real action takeaways, nuts & bolts.

...

Excellent information to use for future board development.

...

Excellent ideas! I'm enjoying these sessions! Thank you!

...

Although we are in the planning stages of reinstating a consultative school board, this information is so helpful in guiding our decisions and preparation.

SAVE THE DATES:

The registration link will be available soon for these sessions

The series is designed to drive consequential change and to advance the mission and vision of the institutions served by boards.

Sponsored by LMU in partnership with Creighton, St. Louis, and Mount St. Mary's Universities

The series will run from January through March 2023.

Cost is \$50 for individuals and \$150 per site.

Sessions are scheduled for every two weeks on the Thursdays of each month. Participants who engage in four of the six sessions and complete the evaluation will receive a certificate of completion from LMU.

Session #1 – January 12, 2023 – 6:00 pm ET - 7:30 pm ET

Keeping Boards Out of Court

Sister Angela Shaughnessy, SCN, JD, Ph.D. and Dale R. Hoyt, Ed.D.

Session #2 – January 26, 2023 – 6:00 pm ET - 7:30 pm ET

Board Formation - An Ongoing Practice

Ronald D. Fussell, Ed.D. and Sister Rosemarie Nassif, SSND, Ph.D.

Session #3 – February 9, 2023 – 6:00 pm ET - 7:30 pm ET

Process to Populate the Board with the Right People

Lincoln Snyder, MA and Regina Haney, Ed.D.

Session #4 – February 23, 2023 – 6:00 pm ET - 7:30 pm ET

Teachings of the Church - What Boards Need to Know

Bishop John Stowe, OFM Conventual, Bishop of Lexington, KY

Session #5 – March 9, 2023 – 6:00 pm ET - 7:30 pm ET

Catholic School Networks: Network-Based Efforts to Revitalize

Catholic Schooling and Their Board Governance

Dan Ryan, Ed.D. and Camille Brown Privette, Ph.D.

Session #6 – March 23, 2023 – 6:00 pm ET - 7:30 pm ET

Transition, Succession, and Search Process Including Term Limits Related to School Boards

Patrick Slattery, Ed.D.

MODERATORS:

Regina Haney, Ed.D., Dale R. Hoyt, Ed.D., John James, Ed.D. Dan Curtin, MA and Ryan Killeen, Ed.D.

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Contact Regina Haney, Ed.D., rhaney@verizon.net, if you have any questions.



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UNIVERSITY**



**MOUNT ST. MARY'S
UNIVERSITY**

Admission & Enrollment Policy-draft

Assumption Catholic Schools is dedicated to educating students of all faiths in a Catholic, Christ-centered environment. As a school community we strive to fulfill our mission, to inspire excellence and personal growth grounded in Catholic principles and tradition.

Assumption Catholic Schools is a Catholic School in the Diocese of La Crosse. As a Catholic School we will teach and advocate our Catholic Faith. All students are welcome in our school, and all parents and legal guardians must understand that Catholic Doctrine will be taught. The passing on of our Catholic Faith is our number one priority.

Assumption Catholic Schools has the following additional admissions policies and procedures:

Students are accepted without regard to race, color, or national or ethnic origins. Children of all faiths are welcomed and expected to share in religious education.

Order of Priority

After reaching the early enrollment deadline, ACS will determine if there are available places for all enrolled students. If there are more enrollments than places available, the following will be considered in order of priority:

1. Kindergarten through 12th grade students who are enrolled at ACS and in good standing on tuition and fees owed to ACS.
2. Siblings of Kindergarten through 12th grade students who are currently enrolled at ACS.
3. Active members of our supporting parishes (Holy Rosary, Our Lady Queen of Heaven, Sacred Heart, St. Alexander, St. Joachim, St. James, St. Lawrence, Saints Peter and Paul, St. Philip, and St. Vincent de Paul) who are practicing Catholics.
4. Children of Assumption Catholic Schools employees.
5. Children enrolled at St. Lawrence Early Childhood Center.
6. Children enrolled in an ACS-based Wisconsin Rapids Area School District 4K program.
7. Family home address and school district boundaries for busing considerations.
8. Transfer from another Catholic school outside of the ACS system.
9. Date of application/first to enroll.

C. Wisconsin state guidelines for age and grade level will be followed in the admissions process.

D. An age-appropriate development and/or educational assessment by the principal and/or faculty may be given to students entering the school. This assessment assists in the placement of a child. Admission requirements include but are not limited to: review of previous school records, standardized tests, a meeting with the Enrollment & Tuition

Coordinator and/or member of the ACS Administrative Team, a school tour, and classroom visitation.

E. Due to the building and academic setting of mind, body, and spirit it may not be possible to accommodate the needs of all children. The admission process facilitates determining if ACS can provide a suitable educational program for the child seeking admission. We are participants in the SNSP(Special Needs Scholarship Program). If your child has academic or physical needs, please talk to the building administrator for more information on what resources may be available.

F. All transfer/new students are considered probationary students for the first twelve weeks after enrollment during this time, grades, attendance, and discipline are monitored, and the student may be dismissed if the student is unable to comply with school policy/ expectations or if staff is unable to meet the student's academic/behavioral needs. The probationary period may be extended if warranted.

G. Admission of students in one year does not guarantee readmission of that student in subsequent years. ACS may decide not to readmit a student in a subsequent year for any reason unless prohibited by Federal or State Civil Rights laws.

H. Class size is guided by the Enrollment and Class Offerings Policy and determined by the President. When a class is at capacity, all waiting list requests will continue to be considered by application date for future admission.

I. Students accepted into the Wisconsin Parental Choice Program (School Voucher) who are new to ACS cannot displace other currently enrolled students from a building. Accommodations will be made to make sure there is room for the new students to be in a grade-appropriate class.

Non-Discrimination Policy

The educational institutions of the Catholic Diocese of La Crosse are subject to the limitations of the Title VII of the Civil Rights Act of 1964 as amended, Title IX of the Education Amendments of 1972, the Age Discrimination and Employment Act, the Equal Pay for Equal Work Act, the Rehabilitation Act of 1973, and the Wisconsin Fair Employment Practices Act and do not discriminate on the basis of race, religion, color, sex, national origin, age, handicap, arrest and/or conviction record, marital status or sexual preference, except as permitted by law. The Assumption Catholic Schools Are Catholic Schools in the Diocese of La Crosse. As Catholic Schools, we shall teach and advocate our Catholic Faith. All students are welcome in our schools, and all parents/legal guardians must understand that Catholic Doctrine shall be taught. The passing on of our Catholic Faith is our number one priority.