



Finance Meeting

May 16, 2023

Time 6:15 PM Assumption Library

Agenda

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| 1. Prayer | Daniel Minter |
| 2. Finance Meeting | Michele Haas |
| a. Update on 2022-23 financials | |
| b. Update on 2023-24 budget | |
| c. Lunch payment policy – see attached | |
| d. Central office relocation – update see attached | |
| e. Facilities vision 2030 and beyond | |
| f. Next meeting- August 15 | |

Education Commission

Time 7 PM

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|--|---------------|----------|
| 3. Opening Prayer | Daniel Minter | (2 min) |
| 4. ACS 2022-23 Calendar Highlights | Angie Peters | (2 min) |
| 5. Reports | | (10 min) |
| a. Schools – see printed report | | |
| b. President/Diocese | | |
| c. Athletics | | |
| d. Advancement - CUF Raffle and Fund a Need | | |
| e. Enrollment | | |
| f. Royal Parents | | |
| 6. New Business | Angie Peters | |
| a. Central office relocation update – see attached | | |
| b. Organizational Chart 2023-see attached | | |
| c. Lunch payment policy – see attached | | |
| d. Naming Policy – see attached | | |
| e. Facilities vision 2030 and beyond update on meeting | | |
| f. Next meeting August 15 | | |
| 7. Any other business | | (5 min) |
| a. Thank you to members leaving | | |
| 8. Closing Prayer | Daniel Minter | |

2022-23 Meeting Dates 3rd Tuesday of the month August 2022 – May 2023 6:15 PM Finance and 7 PM Commission

2023-24 meeting dates TBD at meeting on August 15.

The mission of Assumption Catholic Schools is to inspire excellence and personal growth grounded in Catholic principles and traditions

Policy on Naming

Assumption Catholic Schools may consider honoring long time volunteers and staff for their service by naming a room or part of a building in their honor. The naming will be recognized by a sign near or on the room/facility using ACS logos and in such a manner as to not disrupt the educational and mission of the area.

Criteria

1. Nomination to the president and administration team is made by the staff person in charge of that department – example – athletics would be nominated by the AD.
2. The person must have a minimum of 20 years of service to Assumption Catholic Schools in volunteer and/or paid service
3. The nomination must include the rationale for such action
4. The administration team will approve the nomination and forward to the Dean for final decision.

Facility naming – large dollar donations

When large capital improvements (over \$250,000) such as building new facilities or extensive remodel of existing facilities are being funded, Assumption Catholic Schools will recognize all donors who provide over \$10,000 to said project by placing a plaque near or in the facility. If the a donor funds over 50% of the project, the donor may request consideration of a memorial name. This policy only applies to the facilities owned by Assumption Catholic Schools.

Food Service Payment Policy

It is the policy of Assumption Catholic Schools that parents/guardians prefund their lunch accounts. There is no set amount for the prefunding but it is suggested that a minimum of \$50 per student be deposited. Monthly charges will be posted to the family lunch account for all meals served to the students during the preceding month. If the balance is below \$20 it is requested that additional funds be deposited into the lunch account. In the event a family's balance falls below \$5 during the month a statement will be sent and additional funds should be deposited.

Families are encouraged to apply for the USDA free and reduced meal program at the beginning of the school year or when your financial situation changes. Contact Joe Anne Cephas for an application

No student at Assumption Catholic Schools will be denied the regular breakfast or lunch service due to account status. These students will not be allowed to have seconds or extra portions.

Families who are unable to make monthly payments into the lunch account and who do not qualify for the USDA program, may apply to the Feed My Sheep fund for temporary assistance on balances in arrears – contact Michele Haas for information.

All lunch balances must be settled in full by June 1 of the current school year or arrangements made for a payment plan.

Central Office Relocation

The need for the move.

- A. Reclaim 2 classrooms in the Assumption building
- B. Better security for scrip entrance

Options looked at

- A. Buy a building
 - a. Rejected due to cost and need to extensively remodel
- B. Rent office space in town
 - a. Rejected due to ongoing cost of rent and internet - \$40,000 annual
- C. Build an office outside Assumption
 - a. Rejected due to cost \$500,000
- D. Remodel Athletic wing
 - a. Rejected due to cost and also loss of space would negate any benefit
- E. Move into SVDP rectory
 - a. Best option at least cost

Phase 1 – will take place in summer 2023

President, IT, HR and development will move into rooms on the 1st and 2nd floor of the rectory using the Chestnut St. Entrance. Father and parish continue to use about 2/3 of the 1st floor space

Costs to move will include new flooring and locks, hook into school network and moving furniture etc.

Phase 2 – undetermined time

Finance, scrip and enrollment will move into rooms on the 1st floor of the rectory. Parish uses 2 rooms in rectory, possible 3. Might move president to 2nd floor depends on layout and need for a conference room

Cost – new floor in the rooms for this phase of move, new locks, move furniture

5/4/2023

ENROLLMENT REPORT

| ACS Enrollment 2022-2023 | | Updated 5/4//2023 | | | CURRENT YEAR | |
|--------------------------|----------|-------------------|-----------|-----|--------------|-----|
| OLQH (K-2) | SV (3-5) | AMS(6-8) | AHS(9-12) | | | |
| 5K | 29 | 26 | 9 | 36 | | |
| 1 | 26 | 7 | 10 | 29 | | |
| 2 | 29 | 33 | 11 | 38 | | |
| | 84 | 85 | 12 | 35 | | |
| | | | 112 | 138 | Total K-12 | 419 |

WPCP UPDATE: 160

SNSP UPDATE: 25 & 1 Partial

* 1 Student from Germany returning to AHS from 3/16-5/12

| ACS Enrollment 2021-2022 | | Updated 5/4/2022 | | | Prior Year | |
|--------------------------|----------|------------------|-----------|-----|------------|-----|
| OLQH (K-2) | SV (3-5) | AMS(6-8) | AHS(9-12) | | | |
| 5K | 24 | 27 | 9 | 28 | | |
| 1 | 31 | 32 | 10 | *43 | | |
| 2 | 26 | 39 | 11 | 35 | | |
| | 81 | 85 | 12 | 25 | | |
| | | | 113 | 131 | Total K-12 | 410 |

WPCP UPDATE: 144

SNSP UPDATE: 23

* 1 student from Germany at AHS for hex 5 & 6

We should be notified by the end of the month which new students will be receiving WPCP Vouchers.

Last year we had approx. 200 applications and currently have 160 Choice students.

This spring, we had 196 applications and are projecting 160 Choice students again.

Our Lady Queen of Heaven K-2 May 16, 2023 Commission Report



- Our Spring Concert was held on Tuesday, April 28, 2023. We thank Mrs. Rifleman for making this concert so enjoyable.
- Two of our second grade students earned the Cub Scouts Light of Christ emblem and were pinned during Mass by Fr. Weller. We are so proud of them and their desire to strengthen their relationship with Jesus.
- We welcomed seniors from Assumption High School to our school on Wednesday, May 3, 2023, for their Day of Service. The AHS seniors assisted with spreading more pea gravel around the playground, shoveling new sand into the sandbox, as well as working with our students in their classrooms.
- As a school our students have been doing a lot of reading this year! They have read over 15,000,000 words this school year. As a reward for their efforts, Mrs. Eckelberg agreed to have her hair dyed in rainbow colors, which the students really enjoyed.
- We now have a total of 5 second grade students who have each read one million word this school year.
- Teacher Appreciation Week is May 8-12, 2023. With help of Royal Parents, our teachers will receive many treats, including a catered lunch from La Taqueria, as well as all cafeteria and lunch recess duties being covered by volunteers for the entire week. Our teachers are appreciative of this week of special treatment!
- Kindergarten Visitation & Screening will be held on Friday, May 12, 2023, for our incoming 2023-2024 kindergarten students.
- On Tuesday, May 16, 2023, our second graders will have their Communion Mass celebrating their First Holy Communion.
- The Catechesis of the Good Shepherd program is wrapping for the school year. Our students enjoyed their time in the Atrium experiencing and enjoying time with God.
- Many field trips and end of the school year events are occurring in May.
- A last day of school picnic and outdoor concert with David Landau is scheduled for Friday, May 26. The concert will begin at 1:30 pm.

Respectfully submitted by: Shelley Bruley



Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition

Vision: A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.

May 2023 Commission Report



What have we accomplished so far:

Continued to instruct our students with grace and rigor through exciting daily, weekly, monthly, seasonal events and extensive assessments (Star, ITBS, Forward, Diocesan Requirements))

Plan for end of year community-building events:

- ABC Countdown Activities

- Field Trip Opportunities

- 5TH Grade Promotion/ May Crowning

Goals for Summer

Finding the perfect-fit teaching/staff for our 3rd and 4th grades, phy ed, interventionist, Title I, and library.

PD Opportunities for staff concerning Math, Compassion Resiliency, Curriculum, Mental Health, School Safety, Safe Environment

Realign what we know about instructing our students and families. We are resilient. We don't have to do things the same way because that is the way they have always been. "The ship is safe in the harbor, but that's not what ships were meant to be."

Goals for Next Year

Set up classrooms for safety, mental health, compassion, review of academics, relationship-building

Increase our work with math skills

"Tech as a tool" in our classrooms

Strengthen our Catholic Identity and the opportunities to utilize the teachings of the virtues with all people

Continue to support SVDP Parish through it's changes

Support teachers with professional development and mentoring as we work to improve student learning.

Respectfully submitted,

Pam Fochs



Monday May 8, 2023

At St. Lawrence Early Childhood Center we are winding down our 4k school year and they are on Letter L tomorrow on our Alphabet Countdown! Last week they took a walking field trip to Dairy Treat and Mini Golf, and next week they will be wrapping up with a walking field trip to the McMillan Library.

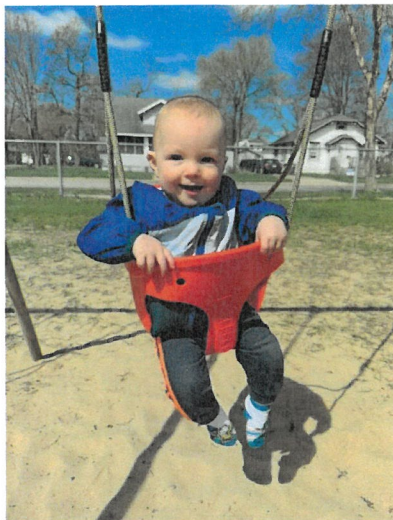
While we have made the administrative decision not to be a host site next fall due to the fact we were unable to secure a qualified 4k teacher, we will graduate 16 kiddos on May 31st.

Ten of those graduates will be enrolling in our Kindergarten program at OLQH, which is one of St. Lawrence's largest incoming classes from our 4k program ever.

In the past, our enrollment during the summers at SLECC have been on the low side due to many of our parents are teachers in the area and choose to keep their children home for summer break. However, this summer, with the exception of our youngest classroom, we will be running at full capacity! Our center continues to be one of the most sought after sites for childcare in both our area and outlying areas. The waiting list is still almost 2 years out in our Infant/Toddler room which is a trend for most childcare centers. For those who have asked why is the wait so long, the answer to that is quite simple. Staff and space. We have ratios and square footage DCF Licensing Rules which ties our hands to how many children we can care for. We are grateful for our loyal families who continue to give us generations of children that want to come to SLECC!

We purchased some much needed new swings for our littles and are looking forward to a summer of sun and plenty of outdoor play!

Respectfully submitted by Jo Ann Wendels – Director SLECC



ASSUMPTION MIDDLE SCHOOL/High School (6-12)

John Paul Von Arx

The Campus Ministry team had the opportunity to have a guest speaker come in for the high school during Royal Time. After his talk with the high school he helped run a middle school retreat for the remainder of the day on April 20. The students were very receptive and really enjoyed the day.

Prom

On April 29 the high school students had their prom. It was an extremely successful event. The amount of time and energy that was put into the event by the parents, students and staff was very evident. A huge thank you to all that were involved. The decorations in the gym were amazing and the students were very pleased.

Band and Choir Concerts

On May 2 the band performed their spring concert and on May 9 the choir performed as well. Both of these nights were very successful. The students and both Peggy Wettstein and Molly Thomas worked very hard to put this night together. It was clear the amount of time that was put into both concerts and I would like to thank the students, Peggy, Molly and all that were involved behind the scenes for a successful night.

Assessments

The middle and high school students have just completed all of the assessments. We take the ITBS, ACT, Pre-ACT, Wisconsin Forward, PSAT and the Diocesan Religion Assessment and Essay. These are a lot of work to organize and put together. The results will be organized throughout the summer and shared with all once completed. The high school has received the ACT results back and we are very proud of the average score of 23 this year. It is a true testament of the work and dedication that is put in by both the students and teachers.

Teacher Appreciation Week

Throughout teacher appreciation week we were very thankful for the generosity of various families throughout our school system. The teachers were also treated by Royal Parents to Qdoba one day for lunch. On Thursday morning I purchased breakfast for the staff and on Friday I passed out a gift to each teacher. Our teachers are extremely hard workers and put so much time that is never seen by most but I am very proud to have the staff that we have in the middle and high school building. We are truly blessed to have a very dedicated staff that not only educates through their teachings but through their actions as well.

Upcoming Dates:

5/17 Senior Awards @ 1:30

5/19 Senior Trip

5/22 7th and 8th Grade Field Trips

5/23 6th Grade Field Trip

5/24 Baccalaureate @ 5:30

5/25 8th Grade Promotion Mass/Awards @ 8:30

5/26 HS Graduation @ 7:00