

**Board of Directors/Parent Meeting Minutes**  
**Wednesday, October 11, 2023**  
**4:30 pm**  
**AHS Library**



Present: Daniel Minter, ACS President & Board Member  
Fr. Schaller, Dean & Board Member  
Kerry Meinel, ACS Enrollment, WPCP/SNSP Coordinator  
Pam Fochs, SV Principal  
Shelley Bruley, OLQH Principal  
Jimmy Lynch, AMS/AHS Principal & Parent  
Debbie Schoenick, Parent  
Jill Vruwink, Parent  
Lindsay Graumann, Parent  
Melissa Moss, Parent  
Sara Boyce, Parent  
Nick Boyce, Parent  
Amanda Braaten, Parent

Per State requirement, Assumption Catholic Schools holds two Board of Directors meetings per year. The purpose is to inform parents on the State of the Schools, provide updates to parents, and answer parent questions.

The meeting was called to order by Mr. Minter at 4:30 pm.

Fr. Schaller led an opening prayer.

- Kerry Meinel gave an update on enrollment. See attached for the breakdown of numbers at each school. Enrollment is higher this year compared to last year at this time.
- The DPI will release the Accountability Report Cards in November for the 2022-2023 school year. ACS does not participate in an all school report card. The scores reported only reflect our WPCP participants if they opted to take the required assessments. The School Report Card will be sent home and information posted on our website. All other student assessment data is posted on the ACS website as well. [Assumption Catholic Schools | Assessment](#)
- Mr. Minter discussed updates made at each school building over the summer.
  - St. Lawrence-Driveway
  - OLQH-new appropriate-sized sink in the boys restroom
  - SV-LED lights in the gym, mat in gaga ball pit, painted gym lobby & bathrooms, roof
  - AMS/AHS-LED lights in the gym, updated drinking fountains, roof repairs, refinished stage floor, and new stage curtain coming
  - Central Office-HR, IT, President, & Finance have relocated to the former SV Rectory. Scrip is located in the Athletic Office, Kerry Meinel(Enrollment) is located in the AMS office, Lorna Holewinski(Advancement) is located in the former finance office. These moves helped free up much needed classroom space in the MS/HS building.
  - Mark Norville, the new VP of Finance started today.
- Mr. Minter discussed finance updates: ACS has a 5.3 million dollar balanced budget. Tuition income is the biggest source of revenue(includes WPCP & SNSP funds). Followed by parish

investment, foundation, endowment, scrip and development fundraising. The approximate cost to educate a student at ACS is \$11,223.

- Questions were raised about the possibility to increase wages for teachers and other incentives to hire and retain teachers.
- The proper channels for a parent concern: Teacher-Principal-Mr. Minter(President of ACS)-Fr. Schaller(Dean)-Mr. Reichenbacher(Superintendent, Diocese of La Crosse)-Bishop Callahan.
- Mr. Minter explained the difference between Royal Parents, the Education and Finance Commission, and the Assumption Foundation. Royal Parents is a parent group much like a Home & School organization/PTA. They meet the first Wednesday of every month in the AMS/AHS library at 6:00 pm. The function of Royal Parents is to be a support to the schools. There are parent representatives for each school. Royal Parents helps to offset the costs of fieldtrips, meals for teachers during conferences, and other classroom needs as they arise. The Finance and Education Commission meets the third Tuesday of every month in the AMS/AHS library. Their function is advisory. The Finance and Education Commissions are made up of representatives of the parishes. If a parent would like to attend the Commission meeting and add an item to the agenda, they just need to reach out to Brad Matott, the Chair of the Commission. The list of members and meeting minutes are on the ACS website. [Assumption Catholic Schools | Education and Finance Commissions](#) The Assumption Foundation, Inc. operates independently from Assumption Catholic Schools, yet offers financial support through their Endowment Fund as well as through various Scholarship Funds to support the efforts of students, faculty and staff. The Endowment Fund is invested with a long-term view on financial sustainability to support ACS operations and tuition expenses. Our Finance staff uses an annual spending policy calculation to determine how much of these funds can be used to support scholarships for tuition assistance.
- Bus Concerns-The communication between parents and the bus company at times can be challenging. The public school district is required to provide busing to our students. If there are issues, a parent can contact Safeway or Lamers depending on which bus their student rides.
- Food Service-By the end of October food service should be fully staffed at each school. It was suggested that if there is a menu change, families should receive an email with the change in a timely manner. This will allow families to better plan lunches for their students. We will look into the possibility of bringing the salad bar back to AHS.
- Teacher Certification-In order to teach at Assumption Catholic Schools, an instructor at a minimum must have a bachelors degree and a 3-5 year plan to obtain a license. New teachers are assigned mentors. It was advised that teachers should also receive additional and ongoing training in classroom management and other classroom techniques as part of professional development.
- Childrens Liturgy at St. Vincent de Paul-Parents expressed concern over students not serving or reading Mass parts, etc. at the weekly school liturgy. Fr. Schaller and Fr. Williams will begin visiting classrooms to meet with students. Fr. Schaller is working towards the organic growth of a child's soul to grow their prayer life in preparation for full participation in the Mass.

The Next Board of Directors Meeting is Wednesday, February 7th, 2023 at 4:30 pm in the AMS/AHS library.

The meeting was adjourned at 6:55 pm.

Minutes respectfully submitted by Kerry Meinel.

*Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition*

*Vision: A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect*

## ENROLLMENT REPORT

**ACS Enrollment 2023-2024**

**Updated 10/10/2023**

**CURRENT YEAR**

						AHS(9-12)			
<b>OLQH (K-2)</b>		<b>SV (3-5)</b>		<b>AMS(6-8)</b>		9	39		
5K	31	3	33	6	41	10	39		
1	30	4	31	7	35	11	29		
2	27	5	26	8	40	12	38		
	88		90		116		145	Total K-12	439

**WPCP UPDATE: 190**

**SNSP UPDATE: 30 & 1 Partial**

**ACS Enrollment 2022-2023**

**Updated 10/05/2022**

**Prior Year**

						AHS(9-12)			
<b>OLQH (K-2)</b>		<b>SV (3-5)</b>		<b>AMS(6-8)</b>		9	36		
5K	28	3	27	6	34	10	29		
1	26	4	26	7	41	11	38		
2	30	5	34	8	42	12	36		
	84		87		117		139	Total K-12	427

**WPCP UPDATE: 166**

**SNSP UPDATE: 25 & 1 Partial**