



***Finance Meeting Tuesday November 21  
Time 5:30 PM Assumption Library***

***Agenda***

- |                                      |               |
|--------------------------------------|---------------|
| 1. Prayer                            | Daniel Minter |
| 2. Finance Meeting                   | Daniel Minter |
| a. Review 2023-24 monthly financials | Chante Hickey |
| b. Report on Auction Royale          |               |
| c. Controller update                 |               |
| d. Advancement update                |               |
| e. Work on revenue portion of budget |               |
| i. Proposed parish investment        |               |
| ii. Paid tuition                     |               |
| iii. WPCP and SNSP amounts           |               |
| f. Set dates for further budget work |               |

***Education Commission  
Time 6:30 PM***

- |   |               |          |
|---|---------------|----------|
| 1. Opening Prayer                                     | Daniel Minter | (2 min)  |
| 2. Advancement and controller updates                 |               |          |
| 3. ACS 2023-24 Calendar Highlights                    | Brad Mattot   | (2 min)  |
| a. Cranberry Classic                                  |               |          |
| b. Bingo  |               |          |
| c. Christmas Concerts                                 |               |          |
| 4. Reports  |               | (10 min) |
| a. Schools – see printed report                       |               |          |
| b. President/Diocese                                  |               |          |
| i. HR audit update                                    |               |          |
| ii. ACT 143 school safety report                      |               |          |
| c. Athletics  |               |          |
| d. Advancement  |               |          |
| i. Auction Royale recap                               |               |          |
| e. Enrollment   |               |          |
| f. Royal Parents                                      |               |          |
| 5. New Business                                       | Brad Mattot   |          |
| a. Wellness Policy – see attached                     |               |          |
| b. Admission policy - see attached                    |               |          |
| c. Add Catholic to the official name of the MS and HS |               |          |
| d. Meatless Fridays                                   |               |          |

- |                       |         |
|-----------------------|---------|
| 6. Any other business | (5 min) |
|-----------------------|---------|

As per usual, there will not be a commission meeting in December – finance only. Next commission meeting on January 16, 2024

Closing Prayer	Daniel Minter
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2023-24 Meeting Dates 3<sup>rd</sup> Tuesday of the month August 2022 – May 2023 6:15 PM Finance and 7 PM Commission

The mission of Assumption Catholic Schools is to inspire excellence and personal growth grounded in Catholic principles and traditions

Revised 11/06/2023

## October 24, 2023 Commission Meeting Notes

In attendance: D Minter, L Graumann, J Vruwink, J Dolan, C Hickey, A Peters, S Bruley, J Lynch, N Boyce, B Mattot, Fr. Weller, Fr Guanella, B Rosandick, J Birkhauser, Fr Schaller, A Carroll, T Halbersma, K Meinel

### Prayer

Welcome to Mark our new controller

### Athletics

- Cranberry Events coming up Thanksgiving Weekend
- Cash Sweepstakes to take place the first of the year

### Advancement

- Raised Royal was mailed out
- Auction Royal will take place in November
- Annual Appeal
- Stage Curtains – money was donated by the Class of 1973

### Royal Parents

- Food was provided to the teachers and staff for all schools during Parent Teacher Conf
- Over \$900 worth of food was donated and collected from K-12 school and taken to the Family Center
- Bingo is going great. Attendance numbers are increasing. 88 in total at last Bingo and the progressive jackpot is growing.
  - Posters will be going out in the community to generate even more interest.

### New Business

- Audit should be done by the end of Nov
- Master Calendar 24/25
  - ACS will be requesting 8 bus days different from WRPS. We will have the same Christmas and Spring Breaks, with different professional days.
- Proposal to move 4K to OLQH to be eligible for choice dollars as SL is not part of our accreditation.
  - Timeline – Mid January
  - Space Concerns – Portable Classrooms would be an option
  - Cost for families would be less than day care costs
- Name Change Proposed for SLECC
  - Changing from St. Lawrence Early Childhood Center to St. Lawrence Childcare Center
    - Proposal approved due to the usage of the words Early Childhood Center implying “special needs educator”
- Wellness Policy
  - Cleaning up typos and will revisit in the Nov meeting.

- Rapids Family Backpack
- ACS will be utilizing this program with the community. Families may sign up for weekend food for home as needed.

#### New Business

- Question raised regarding special schedule during Hex 6 in the HS/MS.
  - Explanation: Due to spring sports, students leave school early on average 30 days during Hex 6 to accommodate the sports schedule. As such, Royal Time is moved to the end of the day to avoid Period 8 class consistently losing instructional hours.

Next meeting:

November 21<sup>st</sup> >>>> Finance 5:15 / Education 6:30

- Regular Schedule will resume after Christmas

Closing Prayer

Meeting adjourned.

November 2023

October was such a busy month at SLCC with the wonderful warm weather! SLECC has officially changed its name to SLCC or St. Lawrence Childcare Center which better reflects everything we do here, which is care for and nurture the children. Our enrollment is once again at an all-time high, with four new families joining us after the New Year! November has been a month of sharing all we are thankful for and it has been wonderful listening to what the children have to say. We found all of the children are thankful for their families, which is what SLCC is all about. The children and their teachers are finishing up their turkey art and religion units on being thankful for all God has and continues to bless us with.

Soon, the bulletin boards will be filled with snowflakes, snowmen and Advent wreaths reminding us the true reason and meaning behind Christmas.

Respectfully submitted by Jo Ann Wendels Director SLCC





## **Our Lady Queen of Heaven K-2 November 21, 2023 Commission Report**

- Our OLQH students contributed to creating a Veterans Day video message to thank all of our veterans for their service to our country. The video link was shared with our OLQH and ACS families.
- Our OLQH students are continuing to make cards to send to the homebound parishioners in our deanery. We have sent cards to the homebound parishioners of OLQH, St. Philip, St. Lawrence, and St. Alexander parishes.
- The students at Our Lady Queen of Heaven School have read over two million words so far this year and have taken over 3,000 reading practice quizzes through the Accelerated Reader program.
- OLQH teachers and staff members continue to look at and discuss our progress towards meeting our WRISA accreditation goals in addition to maintaining our accreditation status.
- Many of the Assumption High School student council members spent some time at our building on Nov. 9, 2023, working one-on-one and in small groups with our students helping to further develop their reading, writing, and math skills. We look forward to their return!
- We continue to be blessed with volunteers and parishioners donating their time, talents, and treats to our students. Thank you to OLQH parishioners Therese Miller for her donation of home grown pumpkins and Deb Kaminski for her donation of Halloween treats & pencils for our students.
- OLQH School would like to thank the Royal Parents for agreeing to help fund the costs for our Turkey Trot, K-5 January Family Event (ice skating at SWC ice rink), and Cricut machine.
- OLQH School students participated in our 1<sup>st</sup> ever Turkey Trot on Monday, Nov. 20, 2023, organized by Amie Eckelberg, our physical education teacher.
- All are invited to the Our Lady Queen of Heaven Christmas concert on Tuesday, Dec. 12 at 6:30 pm.

Respectfully submitted by:  
Shelley Bruley

***Mission:*** To inspire excellence and personal growth grounded in Catholic principles and tradition  
***Vision:*** A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.



**ST. VINCENT DE PAUL SCHOOL**

Education Commission Report



**A BUILDING WITH FOUR WALLS AND TOMORROW INSIDE**

## November 2023

- Our first First Friday Social was a success. Our next social will be January 6 after the SVDP 8:00am Mass.
- Celebrated Halloween/All Saint's Day/All Soul's Day in each classroom thanks to the planning of Mrs. Breidel and her Student Council. We brought the Book of Life from the church to prayer service and prayed for those souls in the book.
- We have taken our first fieldtrips of the year. The 4<sup>th</sup> grade traveled to Madison and we all took a neighborhood walk to practice our safety routes.
- Our Royale Auction was very well supported and we have been planning/ranking the need for the various projects:
  - Flooring in gym hallway and stage
  - Bathroom Sink Updates
  - Remove efflorescence from gyms walls and repaint/seal
  - Sound System in the gym
  - Updated bleachers
  - Playground landscaping to even out the field
  - Additional Electrical in classrooms
  - Roller Shades in classrooms
  - Sturdy round tables for art room
- Veteran's Day service planned by Mrs. Springer. Mrs. Wollums shared her father's Armed Forces items with us all week. If you would like to see, please feel free to check out our library.
- Our Christmas Concert practices have begun. SVDP Concert is Thursday, December 7 at 6:30 and 4-12<sup>th</sup> grade Band Christmas Concert is December 11 @ 6:30 at AHS.
- SVDP will host Bingo January 21. Please share and come play as the proceeds go to SVDP classroom activities and field trip opportunities.
- Continue to pray for us and we will do the same for you.





# Assumption Catholic Schools (ACS) Royal Parents Association (RPA)

November 8th, 2023

## Board of Representatives:

Jill Vruwink, President  
Lindsay Graumann, Vice President  
Amanda Braaten, Secretary  
Tania Halbersma, Treasurer

## School Representatives:

**AHS:** Stacey Laramie & Lindsay Graumann  
**AMS:** Tania Halbersma  
**SVDP:** Nikkie Kester & Sara Boyce  
**OLQH:** Amanda Braaten

## Attendees:

- Jill Vruwink, President
- Lindsay Graumann, Vice President
- Tania Halbersma, Treasurer
- Joy Kraft (by phone)
- Pam Fochs
- Shelley Bruley
- Nikkie Kester
- Melissa Moss
- Stacey Laramie
- Chante Hickey
- Emily

**Next Meeting: DECEMBER 6th AT 6PM, AHS Library**  
**\*\*1st Wednesday of the Month\*\***

## Opening Prayer

Hail Mary

## Treasurer Report

- More to come at next months meeting with updates from all the recent fundraisers; thanks to all participants!!

## School Officers




- Still looking to have 2-3 for each building
  - Coordinate and plan with school secretary & principal

## Special Thanks!!



- **Parent/Teacher Conferences;** All buildings reported they were very happy with gratitude! Thanks again to all participants!!
- **Letters from Family Center;** Will be shared out in Friday Folders, very thankful for our collaborative efforts and support to the community.
- **Mrs Wasshausen;** The kids worked very hard learning table manners and restaurant etiquette. I was very proud of their behavior at Grace's too. Here are a few pictures I wanted to share with you and Home and School. Thank you again for the generous support of this project.



	 
<b>Funds Requests:</b>	<ul style="list-style-type: none"> <li>● OLQH Requested Funds for a Cricut; Approved</li> <li>● OLQH Requested Funds for Turkey Trot 5k; Approved</li> <li>● OLQH Requested Funds for Family Fun Night December (Open Skate 12/29); Approved</li> <li>● Stay Smart Requested Funds for rewards; Approved (will use coupons to stretch funds and begin shopping now)</li> </ul>
<b>Fundraisers:</b>	<ul style="list-style-type: none"> <li>● <b>Butter Braids:</b> \$200 made, very successful...and delicious!</li> <li>● <b>Amazon Wishlists:</b> Always available for purchase for any teacher, please watch newsletters or talk to main office if you're still looking for a special way to show your appreciation to your students teacher</li> <li>● <b>Staff Scrip Cards:</b> More to come; please watch Friday Folders!!</li> </ul>
<b>St Nick is Coming!!</b>	<ul style="list-style-type: none"> <li>● Candy canes will be provided by RPA; building staff will determine how each building will present them to the kids</li> </ul>
<b>Thanksgiving Food Drive</b>	<ul style="list-style-type: none"> <li>● <b>WATCH FOR MORE IN THE FRIDAY FOLDER!!</b></li> </ul>
<b>BINGO</b>	<ul style="list-style-type: none"> <li>● <b>Previous Dates:</b> <ul style="list-style-type: none"> <li>○ Sept 17th 3rd Grade \$400; 35 cards sold</li> <li>○ Oct 1st Sophomore Class (1st grade switched) \$600; 49 cards sold</li> <li>○ Oct 15th Cross Country \$800 earned!! Congrats on State Performance!!</li> <li>○ Nov 5th Tennis Team; \$1000 earned!! Great turn out!</li> </ul> </li> <li>● <b>Upcoming Dates:</b> <ul style="list-style-type: none"> <li>○ Nov 19th Junior Class</li> <li>○ Nov 27th WRYSA will host their own event; watch facebook for more details if you're interested in supporting another local organization</li> <li>○ Dec 3rd Boys Basketball</li> </ul> </li> <li>● <b>Concessions Update:</b> None to note</li> <li>● <b>10 games are still being played; progressive blackout pot is building!!!</b></li> </ul>

<b>Clothing Sales</b>	<ul style="list-style-type: none"> <li>● Cranberry Classic: <ul style="list-style-type: none"> <li>○ Assumption gear will be available in the lobby</li> <li>○ Cranberry Classic gear will be available in the cafeteria made to order</li> </ul> </li> <li>● Watch for sign up genius!!</li> </ul>
<b>Follow Up &amp; Next Meeting:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Clothing Sales during BINGO? <ul style="list-style-type: none"> <li><input type="checkbox"/> Can be done if we have enough volunteers, more to come!</li> </ul> </li> <li><input type="checkbox"/> Spring Fundraiser: Flower Sale (Lindsay Graumann) <ul style="list-style-type: none"> <li>consider Bloom for fresh cut flower sales, Reeves was recently sold to another local family</li> </ul> </li> <li><input type="checkbox"/> Spring Fundraiser: Shredding Party (Pacelli has had great success with this in the past), consider for after tax season, Pre-Order yard signs for Homecoming next year; hard to plan for due to how early it is but talk about in Spring</li> <li><input type="checkbox"/> Spring Royal Paw Print (chalk or paint can be used)</li> <li><input type="checkbox"/> Fundraiser Royal Cards: How much do we make on them? How much do we spend to print them all?</li> <li><input type="checkbox"/> Fundraiser: Who coordinates the fundraising events for Assumption as a whole? Is there a sign up?</li> </ul>



# ENROLLMENT REPORT

ACS Enrollment 2023-2024				Updated 11/08/2023				CURRENT YEAR			
OLQH (K-2)			SV (3-5)			AMS(6-8)		AHS(9-12)			
5K	31	3		33	6	41	9		38		
1	29	4		31	7	35	10		39		
2	27	5		27	8	41	11		29		
	87			91		117	12		38		
									144	Total K-12	439

WPCP UPDATE: 188  
 SNRP UPDATE: 30 & 1 Partial

ACS Enrollment 2022-2023				Updated 11/07/2022				PRIOR YEAR			
OLQH (K-2)			SV (3-5)			AMS(6-8)		AHS(9-12)			
5K	28	3		27	6	34	9		36		
1	26	4		26	7	41	10		29		
2	30	5		34	8	42	11		38		
	84			87		117	12		36		
									139	Total K-12	427

WPCP UPDATE: 166  
 SNRP UPDATE: 25 & 1 Partial

## President's Report November 2023

The system president's and Tom Reichenbacher met on October 26. General topics were discussed.

The new Wisconsin Catholic Schools Association standards for teachers and administrators were discussed. No action is yet being taken by the Diocese but new standards will be in place for the 2024-25 school year. There will be a base level across all 5 Diocese in Wisconsin but each Diocese can adjust as needed.

Information from the Diocesan Finance Council was shared – a copy was sent to commission. This report details the aggregate financial situation of the schools and systems in the Diocese. Assumption is in the middle of the pack in terms of overall cost per student. Interesting facts to note.

Revenue the 7 systems average 27% of their revenue from tuition, 22% choice, 26% parish support and 26% advancement. Assumption has total revenue of \$5,129,906 with \$1,062,200 (27%) from tuition, \$1,820,389 (35%) WPCP, \$1,295,317 (24%) parish support and the remaining \$952,000 (14%) from Advancement and other sources.

Our total budgeted expenses are \$5,270,825 of which wages and benefits are the lion's share at a total of 4,227,000 (80%).

Cost per pupil at the 7 systems is \$11,331 at Assumption it is \$11,214.

4K- a small team of administration and teachers continues to work on the 4K plan. ACS did submit to WRISA to add 4K to OLQH for the 2024-25 school year but this does not commit us to a particular pathway rather needs to be done to keep on track with DPI deadlines. Discussion topic centers around ½ day vs full day, OLQH with WPCP possible vs. SLCCC and then projected tuition. In addition we have begun to examine various curriculum options.

The new sign for St Lawrence Child Care Center has been ordered and we await approval from the city to install.



Discussion was held at the recent administration meeting about adding the word Catholic to the name of the Middle and High Schools – this is the practice at the other 6 systems.



## Policy Preamble

Assumption Catholic Schools (hereto referred to as the District) is committed to the optimal development of every student. Good nutrition and regular physical activity before, during, and after the school day are strongly correlated with positive student outcomes. The District believes that we need to create and support health-promoting learning environments throughout our schools, giving students the opportunity to achieve success. This policy outlines the District's approach to ensure all students practice healthy eating and physical activity behaviors throughout the school day.

## Policy Leadership

The designated official for oversight of the wellness policy is the ACS system president. The official shall convene the Wellness Committee and lead the review, updating, and evaluation of the policy.

The District shall convene a Wellness Committee that meets at least 2 times during the school year to establish goals and oversee school health policies and programs, including development, implementation, and periodic review and update of this Wellness Policy.

The District shall invite a diverse group of stakeholders to participate in the development, implementation, and periodic review and update of the wellness policy. Stakeholders may include:

- Administrator
- Classroom teacher
- Physical education teacher
- School food service representative
- Community member/parent
- Nutrition and/or health education teachers
- School counselor
- School Social Worker

## Nutrition Standards for All Foods

The District is committed to serving healthy meals to our students. The school meal programs aim to improve the diet and health of school children, model healthy eating patterns, and support healthy choices while accommodating cultural food preferences and special dietary needs.

### *Standards and Guidelines for School Meals*

The District is committed to ensuring that:

- All meals meet or exceed current nutrition requirements established under the Healthy Hunger-free Kids Act of 2010.
- All meals are accessible to all students.
- Withholding food as a punishment shall be strictly prohibited.
- All meals are appealing and attractive and served in clean and pleasant settings.

## School District: Assumption Catholic Schools Fall 2023

- Drinking water is available for students during mealtimes.
- When drinking fountains are not present in the cafeteria, water cups/jugs are available.
- Students are provided at least 10 (6-12) or 20 (K-5) minutes to eat breakfast and at least recommended 25 minutes to eat lunch after being seated.
- Lunch shall be served between 11am-1pm.
- Menus shall be posted on the District website and will include basic nutrient content.
- Menus shall be created/reviewed by a Registered Dietitian or other certified nutrition professional.
- All school nutrition program directors, managers, and staff shall meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals.

In addition, the District's nutrition services shall:

- Notify parents of the availability of the breakfast, lunch, and summer food programs and shall be encouraged to determine eligibility for reduced or free meals
- Restrict the scheduling of club/organizational meetings during the lunch period unless students are allowed to purchase lunch to be consumed during the meetings.
- Explore the use of nontraditional breakfast service models (such as breakfast in the classroom) to increase breakfast participation.

### *Foods and Beverages Sold Outside of the School Meals Program*

- All food and beverages sold and served outside of the school meal programs ("competitive" foods and beverages) shall, at a minimum, meet the standards established in USDA's Nutrition Standards for All Foods Sold in Schools (Smart Snacks) rule.
- No beverages with non-nutritive sweeteners (artificial or natural), such as diet iced tea, diet soda, etc. shall be sold to students during the school day regardless of their compliance with the USDA Smart Snacks standards.
- The sale of foods and/or beverages containing caffeine (with the exception of trace amounts of naturally occurring caffeine) at all grade levels during the school day are prohibited.
- Foods and beverages that meet or exceed the USDA Smart Snacks standards may be sold through fundraisers during the school day. No restrictions are placed on the sale of food/beverage items sold outside of the school day.
- The District adheres to the Wisconsin Department of Public Instruction fundraiser exemption policy and allows two exempt fundraisers per student organization per school per year.
- All other fundraisers sold during the school day will meet the Smart Snacks nutrition standards. No restrictions are placed on the sale of food/beverage items sold outside of the school day.

## School District: Assumption Catholic Schools Fall 2023

### *Marketing*

Schools will restrict food and beverage marketing to only those foods and beverages that meet the nutrition standards set forth by USDA's Nutrition Standards for All Foods Sold in Schools (Smart Snacks) rule. Marketing includes brand names, trademarks, logos, or tags except when placed on a food or beverage product/container; displays, such as vending machine exteriors; corporate/brand names, logos, trademarks on cups, posters, school supplies, education materials, food service equipment, and school equipment (e.g. message boards, scoreboards, uniforms); advertisements in school publications/mailings; sponsorship of school activities, fundraisers, or sports teams; educational incentive programs such as contests or programs; and free samples or coupons displaying advertising of a product.

### *Foods Provided but Not Sold*

The District encourages foods offered on the school campus meet or exceed the USDA Smart Snacks in School nutrition standards including those provided at celebrations and parties and classroom snacks brought by staff or family members.

## **Nutrition Education**

Schools shall provide nutrition education that helps students develop lifelong healthy eating behaviors. As such:

- Nutrition education shall follow the Wisconsin Department of Public Instruction Model Academic Standards for Nutrition.
- Nutrition education shall be offered in the cafeteria as well as the classroom, with coordination between the foodservice staff and teachers.

## **Nutrition Promotion**

The District is committed to providing a school environment that promotes students to practice healthy eating and physical activity. As such:

- Students shall receive consistent nutrition messages that promote health throughout schools, classrooms, cafeterias, and school media.
- School nutrition services shall purchase at least 5 locally grown/produced products each year.

## **Physical Activity**

The District shall provide students with age and grade appropriate opportunities to engage in physical activity. As such:

- Children and adolescents should participate in 60 minutes of physical activity every day.
- The District shall develop a comprehensive, school-based physical activity program (CSPAP), that includes the following components: physical education, recess; classroom-based physical activity; walk to school; and out of school time activities.



## **School District: Assumption Catholic Schools Fall 2023**

- The District shall provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education.
- The District shall also provide opportunities for students to participate in physical activity in addition to physical education.
  - Participation on sports teams may be exempt from this rule if related to failure to meet WIAA or other school codes, e.g. academic or attendance requirements.
- Elementary schools shall offer at least 20 minutes of recess on all or most days during the school year (early dismissal/late arrival days are exempt).
- Outdoor recess shall be offered weather permitting
- Recess monitors/teachers shall encourage students to be active during recess.
- Teachers shall incorporate movement and kinesthetic learning approaches into “core” subject instruction when possible.
- Teachers shall offer short (3-5 minute) activity breaks throughout the school day.
- Schools shall provide physical activity opportunities for all students before and after school. Activities include physical activity classes/clubs, physical activity in aftercare, intramurals, and varsity sports.
- Opportunities to participate in physical activity shall be promoted throughout the school via flyers and website.
- The District shall support active transport to and from school by engaging in the following activities:
  - Secure storage facilities for bicycles (e.g., bike racks, shed, fenced area).
  - Crosswalks exist on streets leading to schools.

### *Physical Education*

- All District elementary students in each grade shall receive at least 60 minutes of physical education per week throughout the school year.
- All District middle school students in each grade shall receive at least 80 minutes of physical education per week throughout the school year.
- All District middle school students are required to take the equivalent of one academic year of physical education.
- All District high school students are required to receive 1.5 credits of physical education prior to graduation.
- In health education classes, the District shall include topics including: the physical, psychological, or social benefits of physical activity; how physical activity can contribute to a healthy weight; how physical activity can contribute to the academic learning process; how an inactive lifestyle contributes to chronic disease.

## **Other School Based Activities that Promote Wellness**

As appropriate, schools shall support students, staff, and parents' efforts to maintain a healthy lifestyle. As such:

## **School District: Assumption Catholic Schools Fall 2023**

- The District supports the implementation of other programs that help create a school environment that conveys consistent wellness messages in an effort to promote student well-being.
- Students shall be allowed to bring and carry throughout the day approved water bottles filled with only water.
- Staff is strongly encouraged to model healthful eating habits, and are discouraged from eating in front of children/sharing food with children during regular class time,

### *Staff Wellness*

The District will implement the following activities below to promote healthy eating and physical activity among school staff.

- Educational activities for school staff members on healthy lifestyle behaviors
- Organization of employee physical activity clubs

### *Community Engagement*

The District shall work with community partners, including the county health department to support district wellness. The District shall inform and invite parents to participate in school-sponsored activities throughout the year.

## **Monitoring and Evaluation**

The Wellness Committee shall evaluate compliance with the Wellness Policy no less than once every three years. The assessment will include the extent to which each school is in compliance with the policy and how the policy compares to a model policy, as established by the U.S. Department of Agriculture. The District shall notify school staff, students, and households/families of the availability of the wellness report via newsletters and website postings. The report will be made available at [www.assumptioncatholicschools.org](http://www.assumptioncatholicschools.org). The District wellness policy shall be updated as needed based on evaluation results, District changes, release of new health science information/technology, and/or issuance of new federal or state guidance.

## **USDA Non-Discrimination Statement**

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**1. mail:**

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

**2. fax:**

(833) 256-1665 or (202) 690-7442; or

**3. email:**

[program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.



## 2023 Safety Drill

### Assumption Catholic Schools

August 2023 – all 4 schools reviewed as a staff the current safety plans and protocols. Every room in each building has a binder or folder with protocols.

October 2023

**St. Vincent de Paul – Thursday Oct. 12 – they practiced evacuation to the rally point. District administrator not on site.**

The drill started @ 2:31 pm and was completed by 2:55 pm.

We had 84 students participate in the drill and 9 teachers.

The drill lasted approximately 24 minutes and was led by Mr. Klicka.

We had 6 students that did not partake because of the Nekoosa bus pick up time (2) or had left school early that day (4) and were not here for the drill.

No observations were reported back to me.

**Our Lady Queen of Heaven – Friday, Oct. 13**

Time Start 1:00 PM

Time End 1:05 PM

Number of Students 80

Number of Adults 15 – district administrator on site

What was done – code yellow soft lockdown was announced. Monitors and signs placed on doors. Classrooms locked but teaching continued. All empty and common rooms were checked.

Any issues noted – protocol calls for closing the window blinds. Unable to close due to functionality of the blinds. They will be replaced in summer 2024.

Assumption Middle and High Schools Friday November 6, 2023 Code Yellow Lockdown

Time Start – actual alert started at 8:10

Time End 8:20 AM

Number of Students 262

Number of Adults 55

What was done Friday morning around 7:30 we received word that there was a student in the building that may not be a student at our school. I immediately looked at the cameras and saw that this child and another one of our students went into the restroom. I called the police to question if I should go in and kick the student out and they recommended that they come to the school. The students were still in the restroom around 8:10 when police arrived. We called a code yellow so the police could go through the



hallway and deal with the situation. All of the halls were cleared, classrooms were immediately locked and closed with the lights turned out and classes resumed as normal. The police were in the building for about 5-10 minutes and the code yellow was released once the situation was handled. Students resumed their school day as normal. All of the students and teachers did an outstanding job of staying in their classrooms or reporting immediately where they needed to be. We held a quick staff meeting after school regarding the code yellow to see if there were any questions regarding the procedures.

Any issues noted - none

# Assumption Catholic Schools

## **Admissions and Enrollment –**

Assumption Catholic Schools is dedicated to educating students of all faiths in a Catholic, Christ-centered environment. As a school community we strive to fulfill our mission, to inspire excellence and personal growth grounded in Catholic principles and tradition.

Assumption Catholic Schools is a Catholic School in the Diocese of La Crosse. As a Catholic School we will teach and advocate our Catholic Faith. All students are welcome in our school, and all parents and legal guardians must understand that Catholic Doctrine will be taught. The passing on of our Catholic Faith is our number one priority.

Assumption Catholic Schools' environment of education is centered around its mission and vision, including:

- Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition.
- Vision: A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.

Students are expected to exhibit Assumption Catholic Schools' mission and vision by implementing its Standards of Excellence & Growth, including, as examples:

- Demonstrating a strong faith and love of God through prayer
- Supports the mission of the Catholic Church.
- Possesses principles of integrity including honesty, patience, fortitude, generosity, and self-control.
- Recognizes and fulfills responsibility to community, society, and the world.
- Affirms principles of loyalty, commitment, sacrifice, and trust.
- Recognizes and respects the dignity and achievement of others.
- Models Christian standards of ethical behavior in the workplace including charity toward others, respect for authority, pride in achievement, and the ability to be an effective team member.

Assumption Catholic Schools has the following additional admissions policies and procedures:

Students are accepted without regard to race, color, or national or ethnic origins. Children of all faiths are welcomed and expected to share in religious education.

### **Order of Priority**

After reaching the early enrollment deadline, ACS will determine if there are available places for all enrolled students. If there are more enrollments than places available, the following will be considered in order of priority:

1. Kindergarten through 12th grade students who are enrolled at ACS and in good standing on tuition and fees owed to ACS.
2. Siblings of Kindergarten through 12th grade students who are currently enrolled at ACS.
3. Active members of our supporting parishes (Holy Rosary, Our Lady Queen of Heaven, Sacred Heart, St. Alexander, St. Joachim, St. James, St. Lawrence, Saints Peter and Paul, St. Philip, and St. Vincent de Paul) who are practicing Catholics.
4. Children of Assumption Catholic Schools employees.
5. Children enrolled at St. Lawrence Early Childhood Center.
6. Children enrolled in an ACS-based Wisconsin Rapids Area School District 4K program.
7. Family home address and school district boundaries for busing considerations.
8. Transfer from another Catholic school outside of the ACS system.
9. Date of application/first to enroll.

**C.** Wisconsin state guidelines for age and grade level will be followed in the admissions process.

**D.** An age-appropriate development and/or educational assessment by the principal and/or faculty may be given to students entering the school. This assessment assists in the placement of a child. Admission requirements include but are not limited to: review of previous school records, standardized tests, a meeting with the Enrollment & Tuition Coordinator and/or member of the ACS Administrative Team, a school tour, and classroom visitation.

**E.** Due to the building and academic setting of mind, body, and spirit it may not be possible to accommodate the needs of all children. The admission process facilitates determining if ACS can provide a suitable educational program for the child seeking admission. ~~We are ACS participants-participates~~ in the SNSP (Special Needs Scholarship Program). If your child has academic or physical needs, please talk to the building administrator for more information on what resources may be available.

**F.** All transfer/new students are considered probationary students for the first twelve weeks after enrollment during this time, grades, attendance, and discipline are monitored, and the student may be dismissed or expelled if the student is unable to comply with school policy/expectations, or if staff is unable to meet the student's academic/behavioral needs. The probationary period may be extended if warranted.

For students-applicants who were subject to dismissal or expulsion greater than two complete semesters prior to seeking admission at ACS (or re-admission if the dismissal or expulsion was XXXX by ACS), the student-applicant may seek (re)admission to ACS if the student has been enrolled in an educational program in the time since the student's dismissal/expulsion and the student provides evidence of a change of behavior and conduct demonstrative of ACS' Standards of Excellence & Growth. Any student (re)admitted consistent with this policy will be on admission probation for a period of \_\_\_\_\_, during which time, any offense will result in immediate expulsion without an opportunity of readmission.

**G.** Admission of students in one year does not guarantee readmission of that student in subsequent years. ACS may decide not to readmit a student in a subsequent year for any reason unless prohibited by Federal or State Civil Rights laws.



H. Class size is guided by the Enrollment and Class Offerings Policy and determined by the President. When a class is at capacity, all waiting list requests will continue to be considered by application date for future admission.

I. Students accepted into the Wisconsin Parental Choice Program (School Voucher) who are new to ACS cannot displace other currently enrolled students from a building. Accommodations will be made to make sure there is room for the new students to be in a grade-appropriate class. ACS must accept any student-applicants through the Wisconsin Parental Choice Program, pursuant to guidelines set forth by the Department of Public Instruction for schools participating in the WPCP, who are admitted into the program, including any students who have been expelled from a prior educational program. However, student-applicants admitted through WPCP, who have been expelled either from ACS or a different school in the previous academic year or previous years, on the first day of the upcoming academic year, may be expelled by ACS.

# Assumption Catholic Schools Finance & Commission Contacts 2023-24

Updated 11/13/2023

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