Education and Finance Committee Agenda February 20, 2024

Respecting our past and embracing our future to meet the needs of our faithful and the success of our students is the path we need to follow.

Finance Committee

3rd Tuesday

Time: 5:30 PM - AHS Library

President/Clergy 1. Call to Order and Prayer

2. Discussion/selection of possible chair for finance

3. Financial and Budgetary Report Controller 4. Unfinished Business President/Others

a. Update items from prior month

5. News or Questions from the Parish Reps

6. New Business President/Others

a. Finalize remaining items on preliminary budget – large format printed copy will be available

7. Business from the floor

8. Announcement of Next Meeting Date

President

9. Next meeting agenda items

10. Prayer and Adjournment

President/Clergy

Education Commission August 15, 20xx Time: 7:00 PM - AHS Library

1. 2.	Call to Order and Prayer Mission Moments	Chairperson/Clergy Chairperson	(2 min) (5 min)
	Group recites the mission Mission-to inspire excell-		,
	Catholic principles and tradition.	1 6 6	
	Allow time to share		
3.	News or Questions from the parish reps		
4.	Calendar Highlights	Chairperson/	(2 min)
5.	Consent Agenda	Chairperson/Others	(10 min)
	Allow time for questions/comments from members		
	a. Reports from the packet		
6.	Unfinished Business	Chairperson/President/Others	$(x \min)$
	a. Update items from prior month		
	 Assumption Food Service presentation by 	Joe Ann Cephas	
	ii. HR Audit and Policy Manual		
7.	New Business	Chairperson/President/Others	$(x \min)$
	a. Parent survey items of note		
	b. Review 2022-2027 strategic plan and WRISA plan	s (copies attached)	
8.	Business from the Floor	Chairperson/Others	$(x \min)$
9.	Announcement of Next Meeting Date	Chairperson/	(1 min)
10.	Next agenda items		
11.	Prayer and Adjournment	Clergy	(2 min)

The Assumption Catholic Schools education and finance committees meet monthly on the 3rd Tuesday from August to May – exception is December when it is finance only.

Education Committee Meeting Notes - January 16th, 2024

In attendance: (Chair) Brad Mattot / (Dean) Fr. Schaller / (President) Dan Minter

Commission Members:

St. Lawrence: Debbie Schoenick Holy Rosary: Tania Halbersma Our Lady: Angela Peters

St. Alexander: Deacon Lambrecht

St. Philip: Craig Smits
St. Peter & Paul: Jim Dolan
St. Jochim: Bill Rosandick

ACS Leadership Members:

SVDP: Pam Fochs OLQH: Shelley Bruley

Finance Controller: Chante Hickey Advancement: Matthew Zakowski

Admissions: Kerri Meinel

ACS Groups:

K-5 Staff: Amber Morrow & Erin Moody 6-12 Staff & ACS Foundation: Mary LaCasse

Royal Parents: Sara Boyce

Parish Leadership:

OLQH: Father Guanella ACS Chaplain: Fr. Weller

7:00 p.m. Opening Prayer

School Report Updates:

St. Vincent flooring and painting projects are complete. Painting done by Sheds Painting & Flooring done by Freedom Carpet. Stage and locker rooms look great!

Schools are preparing for Catholic School Week upcoming the week of January 29th.

Fr. Weller stated there are 12 students and 3 adult chaperones attending the upcoming March for Life rally. No other local schools in our area are attending the rally. Assumption is sharing a bus with schools from the Fox Valley area. We wish them safe travels.

President Report:

ACS has been granted full accreditation upon WRISAS review of the progress made to goals that were set from the site visit 2 years prior.

A 4K site has been approved by the Diocese for ACS. Starting in the fall of 2024. Tuition will be the same as a kindergarten student (full day). We are currently in the process of searching for a teacher. Open house at OLQH will be next week and registration will begin on February 1st, 2024. The 4K will have room for 15 students.

The WI Catholic Conference has approved revised qualifications for teachers. One correction to note in Presidents Report. Under c. (iii) should read: if $\underline{\mathbf{c}}$ is not complete at time of hire..... (instead of if $\underline{\mathbf{b}}$ is not complete ...)

Athletic Report:

Winter Sports are in full swing. Boys and Girls Basketball (Varsity Girls Basketball team remains undefeated.) Co-op Teams: Boys Hockey, Girls Hockey, Co-ed Wrestling. There is a link on our website for their schedules.

Zaleski Sports is broadcasting some of our basketball games.

The question was raised as to why all of our games are not being broadcasted.

Answer: ACS declined due to the price tag of \$25,000. To reduce the cost ACS would have to reach out to certain area businesses and sell ad space.

 Multiple members would like to revisit this again in the future, as there are many out of town supporters that greatly appreciate the opportunity to watch and support Assumption Athletics.

Looking ahead: Cash Sweepstakes will begin in early February

Advancement Report Update:

Matt Zakowski expressed his appreciation for all of the help and kindness shown to him as he settles into his new role as Advancement Director. He is humbled by the financial support that he is witness to from alumni and community.

He is excited about the upcoming collaboration with Wood County Human Services and Assumption High School for the annual Run the Rapids 5K event. Registration is open.

Enrollment Report Update:

The 2nd Friday Count for the DPI has been a challenge due to our recent Snow Days. Re-enrollment season is upon us. School Choice open enrollment begins on February 1st High School registration night to follow mid to end of February.

Royal Parent Report:

The Progressive BINGO Jackpot is up to \$1900!

Royal Parents is currently looking for a clothing vendor that would allow Assumption to have an online store link on our website.

Old Business:

There was no old business to report.

New Business:

Fr. Shaller asked that the education commission members look over the Education Commission By-Laws that were revised on August 16, 2022. He would like to make the education commission more effective. Our Education Commission is a consultative body. Meaning: They are a committee/group of people that are consulted for their opinions and advice on particular issues. The consultative commission can help bring about policy changes and help form policies.

Father Shaller would like to see the monthly agenda show a detailed list of topics to discuss, so that the committee members are being utilized and productive.

Some long term items he would like to see addressed and discussed would be with regards to the declining enrollment of our parishes. The health of a Catholic School is only as healthy as their local parishes. With a new bishop being installed, change is inevitable. If any of our local parishes are closed, this will directly affect the financial health of our school system. It would be best for ACS to be proactive vs reactive.

Additionally he would like to see the committee discuss:

- The roles of computers in the classroom
- Class Sizes
- Classical Education
- Long term building usage and repairs

Committee members understand that not all topics can or should be discussed at commission, such as personnel issues or items of a confidential nature, and that an administrative chain of command must first be utilized, however, they agreed that open communication is key to success.

- >> It was agreed that any new business must be re-addressed at the next meeting -under old business-so everyone knows that the issue was handled or is in the process of being handled.
- >>Commission members should reach out to Dan Minter if they would like an item put on the agenda 2 weeks prior to the meeting. Dan Minter will determine if the meeting will be open to the public or closed.
- >>Commission members may form additional consultative committees if there is a topic that requires a more thorough and in-depth review.
- >>The commission body will welcome in guests who may provide clarification on a topic or who may have a concern they wish the committee to address.

Closing Prayer

Meeting adjourned 8:37pm

OUR LADY QUEEN OF HEAVEN

Our Lady Queen of Heaven K-2 February 20, 2024 Commission Report

- Kindergarten registration was held on Thursday, Feb. 2. We registered seventeen students during our registration evening.
- A visitation day for incoming kindergarten students is scheduled for Friday, May 17,
 2024. There will be two sessions: 9-11:00 am and 1-3 pm.
- Registration for students entering our OLQH 4K program is underway. Our informational session held on Jan. 23, 2024, was well attended.
- OLQH hosted a Scholastic Book Fair during Catholic Schools Week. The book fair was visited by many and was a success.
- Our students and staff celebrated Catholic Schools Week with many activities including
 a visit to AHS to participate in a collaborative activity with the seniors, activities with the
 Wisconsin Rapids Riverkings at the SWCRC, parent lunches, an obstacle course, making
 Valentine's Day cards for the homebound parishioners, and celebrating Mass with our
 ACS family.
- We celebrated the 100th day of school on Tuesday, Feb. 6.
- Fr. Guanella will be doing a Blessing of the Throats for our OLQH students and staff during his classroom visits this month.
- Members from the Wisconsin Rapids Riverkings hockey team have been volunteering their time and participating in physical education classes with our students.
- The OLQH School and parish HVAC temperature control system upgrades have begun.
- Many OLQH teachers have taken part in professional development trainings offered through Responsive Classroom and the Bureau of Education & Research. It's great to see this culture of continuous improvement alive in our staff.

Respectfully submitted by: Shelley Bruley

Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition **Vision:** A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.



SV February 2024 Education Commission Report

Masses/Prayer Services

- Stations of the Cross are Fridays at 3:05 until Easter at St. Vincent de Paul Church. Each class has been ministering their weekly devotion. Lenten projects are underway.
- SV Children's Masses are at 2:45 on Wednesdays
- Students meet each night for prayer service and announcements before going home.
- Virtue of the month for February is Love Thy Neighbor.
- Catechesis of the Good Shepherd class for 60 minutes each week.
- Priest visits each grade level once a month
- Reconciliation for each student once a month

Assessment Season

Various assessments have been planned and administered so far this spring and will go on into April:

Star Reading/Math; Star CBM; Star Custom; Forward Exam; ITBS; Diocesan Attitudes and Practice; Diocesan
Faith and Knowledge Survey. The data is utilized to create individual learning plans, small group intervention,
classroom instruction, program/text/resource purchases and use, and professional development opportunities.

Milestones to a Million

All students in SVDP have reached the 50,000 words read. Nine students have surpassed 1,000,000 words!

Catholic Schools Week

We celebrated being blessed with a Catholic School by inviting in our favorite adults for lunch. On Wednesday, we welcomed all ACS students to SVDP for Mass. We filled the whole church! It was beautiful. Our mini-course day included In the Kitchen, Snow Jar Craft, Hunter Obstacle Course, Lego Contraptions, Face Painting, Marshmallow Stem Activity, and Chess/Checkers. Our week ended with Skate City. It went very well, as nobody fell and broke anything. Moving up day was also successful. Students were able to check out the new digs for next year.

Appreciation

The students and staff are troopers as they support our mission. Our hearts go out to all families in ACS that tirelessly wake up each morning to do God's work for the children. Thank you to all who are supporting our efforts in the school both academically and spiritually.

Respectfully Submitted, Pam Fochs, principal



ASSUMPTION MIDDLE SCHOOL/High School (6-12)

MS/HS

January 28-Feb. 3 Assumption MS/HS Celebrated Catholic Schools Week. Throughout the week we had various events going on including the following.

<u>Monday</u>: The senior class had a great morning spent with the OLQH students. Throughout the morning the seniors ran various events at different stations throughout the school. It was great to not only see the excitement from the OLQH students but for the senior class as well. It seemed like a very positive experience for all involved.

<u>Tuesday</u>: Royal Parents provided lunch for the staff. As always the staff was very excited and thankful for the great meal. We also had a parent lunch with many families from the middle school attend. It was a great turnout and nice to see so many parents attend.

Wednesday: All system Mass at SVDP

<u>Thursday</u>: Students wrote thank you cards to various businesses, priests and teachers to thank them for their continuous support of Assumption.

<u>Friday</u>: Student Appreciation Day. Both MS/HS began the day in the gym with Benediction. At conclusion of this the high school students went to Stevens Point to go bowling. After bowling they went to St. Bronislava parish to have lunch. We ordered Little Caesars pizza and ate in the church hall. It was very nice of them to open their facilities to us. The middle school students also went bowling and had pizza but were in Plover for the day. At the conclusion of the day all middle and high school students returned and had a volleyball tournament in the gym. It was overall a great day.

The Knights of Columbus ran an English, Math and Free Throw Shooting contest with the middle school students over the past couple of weeks. We had various students that won and will be moving on to the next level of the competition.

Jan. 25 and 26 the Campus Ministry team ran retreats for the middle school. We split the boys and girls this year with the boys attending on Jan. 25 and the girls on Jan 26. This is the first time we have run retreats this way with the students but there was a lot of positive things that came from organizing the retreats this way. One of the highlights of both days was a group of high school students came in to run a panel discussion with the students. We had high school boy students with the middle school boys and high school girls with the middle school girls. The conversation and questions that the middle school had were very impressive. It was great to have high school student leaders be such good examples to the middle school and share their experiences with their faith with middle school. It was clear that the middle school students really look up to these high school students.

Upcoming Events

Feb. 16 Solo Ensemble (Assumption is hosting again this year)
March1 PD Day/No School
Mach 13 ACT/Sophomores are attending an event at Mid-State
March 16 Talent Show

President's Report February 2024

As noted in other areas enrollment/reenrollment is progressing for the 2024-25 school year. WPCP closes in mid April.

4K informational session was held in January – attended by myself, Kerry Meinel, Sharon Jacoby, JoAnn Wendels and Shelley Bruley. About 12 families were in attendance. Registration forms were handed out and questions answered about the structure of the program. Interest seemed high.

The Diocese has distributed a summary of the tuition charges for the 2024-25 school year. Our K-5 rate is \$3950. The high is Regis at \$4455 and the low is Pacelli at \$3020. Our 6-8 rate is \$3950. The high is Aquinas at \$5050 and the low is Pacelli at \$3300. Our 9-12 rate is \$5600. The high is Aquinas at \$8900 and the low is Columbus at \$4600. We are in the middle of the range in each category.

Advisory board was held on February 15 – news of note will be presented verbally at the meeting. The next president's meeting is February 27. A report will be presented in March.

WI Act 20 – the new K-3 reading law will go into effect in 2025. The diocese and WCRIS are monitoring and will be advising the schools on preparation. At the present time nothing firm is known as to exactly how this will affect our ELA programs.

There is a bill on the floor in Madison to provide a new round of funding for school safety. Not known if it will pass and be signed but I am monitoring the situation as several projects in the 2024-25 budget are safety related and if the bill is signed into law or appears likely to be signed into law these projects will be postponed as needed so as to hopefully take advantage of the funding.

Looking at the overall 2023-24 budget in broad strokes

Revenue – major sources

Non Choice tuition	\$983, 150	17%
WPCP	\$2,016, 840	36%
SNSP	\$451,950	8%
Total tuition as a percentage of income		61%
Parishes	\$1,189,516	21%
Other revenue	\$1,212,060	18% - other revenue includes grants, endowment,

Overall operation revenue \$5,654,056

Expenses

Wages and Benefits	\$4,340,000	81%	
Operational	\$991,325	19%	
Total budget	\$5,331,325	surplus is from the increased choice dollars not in	
original budget calculations and will be carried forward for projects in summer 2024			

foundation, advancement, athletics (operational) interest income and child care revenue

ENROLLMENT REPORT

OLQH (K-2) ACS Enrollment 2023-2024 29 29 26 **84** SV (3-5) Updated 2/7/2024 91 33 33 **AMS(6-8)** ∞ 6 40 34 41 115 AHS(9-12) 9 10 11 12 **CURRENT YEAR** 138 Total K-12 38 26 37 428

WPCP UPDATE: 180

SNSP UPDATE: 29 & 1 Partial

ACS Enrollment 2022-2023	2022-2023		Updated 2/8/23	/8/23		0	CURRENT YEAR	
					1	AHS(9-12)		
OLQH (K-2)		(3-5) VS		AMS(6-8)		9	36	
5K	29	3	3 27	. 6	34	10	29	
1	26	2	1 26	7	40	11	38	
2	<u>30</u>	ر. د	<u>34</u>	8	41	12	<u>35</u>	
	85		87		115		138 Total K-12	425
WPCP UPDATE: 161	161							

WPCP OPDATE: 161

SNSP UPDATE: 25 & 1 Partial

Enrollment/Re-enrollment opened on February 1st.

By February 2nd we had 16 applications for 4K.

We have 20 applications for 5K.

The 2nd required boad of directors meeting took place on February 7th.

Movin' Up Day was Feb. 8. We had 5 potential 6th graders visit.

Advancement Report – February 2024

We are currently at a total of \$341,450 fiscal year for the Royal Fund.

We've had a significant boost as of late due to the support and love of the Daly, Piatt and Wirtz families.

Run the Rapids: We are currently at 90% of our sponsorship donations from last year. We will surpass that shortly.

That certainly is tremendous news. Be that as it may, we are lagging behind in registration. Our efforts the

rest of the way until race day on April 27 is to bolster the numbers.

Submitted by: Matt Zakowski

Assumption Catholic Schools (ACS) Royal Parents Association (RPA)

February 7th, 2024

Board of Representatives:

Jill Vruwink & Lindsay Graumann, Co-President Amanda Braaten, Secretary Tania Halbersma, Treasurer

School Representatives:

AMS/AHS:

Stacey Laramee & Lindsay Graumann & Tania Halbersma

SVDP: Nikkie Kester & Sara Boyce **OLQH:** Amanda Braaten & Jenna Lynch

Attendees:

- Jill Vruwink, President
- Lindsay Graumann, Vice President
- Amanda Braaten, Secretary
- Nikkie Kester
- Joy Kraft
- Sara Boyce
- Lindsay Graumann
- Shelley Bruely, OLQH Principal
- Pam Fochs, SVDP Principal
- Matt Zakowski, Advancement Director

Next Meeting March 6th, 2024 at 6pm AHS Library **1st Wednesday of the Month**

Opening Prayer	Hail Mary
Treasurer Report	Deposits and Expenses Paid Out - Check from Box Tops was received and will be deposited (all virtual scanning in now) - Feb 4th Bingo ACS Soccer Team: \$2200.00 - Jan 7th Bingo Girls Basketball Bingo: \$1000.00 - Jan 21st Bingo St Vincents: \$1300.00 • Questions about current balance on clothing since the sales at games and bingo have been so great. Looking to get another order placed with the Lion Logo rather than the A next time.
Clothing Store	 Online Store is ready to launch, going with InkSplash. Hoping we could get it done in time for spring sports but not sure it'll be ready in time. Plans to restock the store, checking on inventory. Championship shirts will still come from Design Monkey due to needing the quick turnaround.
Funds Requests	 Sophomore Class sent out an email today requesting parents to pay \$10 with a sign up genius for snacks/drinks to be donated \$300 is being donated by Royal Parents to help offset these costs since the drinks and snacks support ALL ACS high school students Staff are strongly encouraged to request funds from Royal Parents and present at our next month's meeting
Misc Ideas/Opportunities	Fat Tuesday:

from Today-March 31st	 MS is doing candy grams HS 'crush' cards approved by Jimmy; will go out in the Friday Folder 'Egged for Easter' There are conversations starting about an Easter fundraiser where you can give a family an Egg Hunt at their home. Are there any groups interested in supporting this? Need to determine a price. Nikkie Kester Easter is March 31st
Upcoming Fundraisers	 Teacher Appreciation coming up in May Culvers Fish Fry is booked until March of 2025, Mondays/Tuesdays, once per month, told to call back in August Royal Paw Print coming out in Fall for sure Yard Signs for Homecoming next year; pre-order only Cake Rolls: Tricia Gellerman Sales Start Feb 19th Delivery/Pick Up will be the week before Spring Break Concerns with profits for the work that goes in This is a different time of year so hoping that will make a difference Spring Fundraiser: Flower Sale (Lindsay Graumann) Considering Bloom for fresh cut flower sales, Reeves was recently sold to another local family. We are looking into bringing back flower sales; both hanging baskets and fresh cut from local greenhouses/shops. Prices have been dramatically impacted by inflation and covid. Spring Fundraiser: Shredding Party (Pacelli has had great success with this in the past), consider for after tax season, Pre-Order yard signs for Homecoming next year; hard to plan for due to how early it is but talk about in Spring Fall Royal Paw Print & Yard Signs (chalk or paint can be used); needs to be rolled out in August with Back to School information, yard signs should be pre-ordered
BINGO	 Previous Dates: Sept 17th 3rd Grade \$400; 35 cards sold Oct 1st Sophomore Class (1st grade switched) \$600; 49 cards sold Oct 15th Cross Country \$800 earned!! Congrats on State Performance!! Nov 5th Tennis Team \$1000 earned!! Great turn out! Nov 19th Junior Class \$950 earned!! Dec 3rd Boys Basketball \$1200 earned!! 50/50 was donated back to the group!! Thank you Sarah Birkhauser!! Jan 7th Girls Basketball \$1000 earned!! Jan 21st SVDP 4th Grade \$1300 earned!! Feb 4th Soccer earned \$2200!! 50/50 was over \$600!! Amazing turn out with 196 in attendance!!

	 Upcoming Dates: Feb 18th SVDP 5th Grade March 3rd Freshman Class March 17th 2nd Grade April 7th Track Team April 21st OLQH May 5th 8th Grade Concessions Update: everything needs to be replaced after such a large turn out Looking Ahead: The Progressive BINGO Black Out change mid year was a HUGE success for the groups signing up. This year's jackpot will rollover to next years starting jackpot so let's keep growing!! Please watch for an interest survey!! 10 games are still being played!
Follow Up & Next Meeting:	 □ Royal Card money pays for Catholic Schools Week; looking for getting price back down to \$10 like other community schools (Jill is following up with Renee) □ Concerns with the Royal Parents not having a seat at the Finance meeting when their finances are being discussed. Waiting for follow up.